

**Emerald Lake Regional Park Meeting**  
**Monday, February 20, 2023 @ 6:00 p.m.**  
**Regular Meeting Minutes**

---

1. Call Meeting to Order
  - a. Meeting was called to Order at 6:09 p.m. and was held on February 20, 2023, at 6:00 p.m.
  
2. Attendance
  - a. **Present:** Trevor Cross (Chair), Andy Didiuk (Vice-Chair), Chris Crockett, Charles Smith and Lee Jabeouf as well as members of the public, Fiona Popoff, Wanita Koczka, and Andrea Parenteau.
  - b. **Regrets:** Joan Sanftleben
  - c. **Meeting Secretary:** Chelsey Watts
  
3. Constitution

Notice of meeting have been given by the Chair and quorum of directors being present at the meeting was duly constituted for transaction of business.
  
4. Motion to Adopt the Agenda
  - a. Add that 12. d. Discuss long-term camping.  
**Lee/Chris** **Carried.**
  
5. Motion to Adopt the Minutes  
**Charles/Chris** **Carried.**
  
6. Conflict of Interest Disclosure
  - a. The Chair asked the Board to disclose any conflicts of interest with agenda items or any material interest the director may have. There were no conflicts declared.
  
7. Board Chair Report
  - a. Welcome to Charles Smith, new board member appointed by the Village of Leask.
  - b. Discussed recent interactions with the RCMP with regard to the past break ins. RCMP have reported that there have been several arrests but that they cannot confirm that they have apprehended the actual individuals involved in the thefts in our area. As far as theft activity in the park, there were two incidents on February 8-9 and February 11<sup>th</sup> in which there were additional activity on the private land around the park. To date, our gate remains locked and secured.
  - c. Discussed the land lease with SRPA and the Ministry. We are currently in year 21 of our Lease that will expire on March 31, 2032. We need to investigation further to confirm our obligations of offering a 25-30-

year lease that will extend past the March 2032 date. Trevor and executive members will be contacts with the Ministry on the Lease.

- d. Confirmed completion of the budget meeting, and we will bring forward the draft agenda at the next meeting to be confirmed.
- e. We will begin working on AGM package shortly and set a date.
- f. We have a number of outstanding correspondence that we have received as a Board. The majority of responses are drafted for the backlog. The Board will receive this on Wednesday for their feedback. All communications sent in early March.

8. Treasurer Report

- a. Budget will be provided to the Board for their review following our budget meeting yesterday.
- b. The ELRP books will be dropped off at the auditor within the coming days.

9. Correspondence

- a. Correspondence from C7
- b. Correspondence from A8

10. Pressing Business

- a. Follow up on previous action items
  - i. Status of communication with Damen regarding turnover of Park Manager
  - ii. Survey responses
  - iii. Park maintenance manager position

11. Old Business

- a. Boat launch parking (Tabled for April meeting)
- b. Lagoon (Tabled)
- c. Survey monkey response (see Schedule "B")

12. New Business

- a. Seasonal agreement committee update
- b. Application for expansion of Emerald Lake Regional Park
- c. Change to HR committee and committee update for 2023 hiring season
- d. Long-term camping booking.

13. In camera session as required

14. Motion: To adjourn the meeting at 8:03 p.m. The next meeting will be on March 20, 2023, at 6:00 p.m. via Zoom.

**Chris/Charles**

**Carried.**