

Emerald Lake Regional Park Meeting
Monday, January 16, 2023 @ 6:00 p.m.
Regular Meeting Minutes

1. Call Meeting to Order
 - a. Meeting was called to Order at 6:03 p.m. and was held on January 16, 2023, at 6:00 p.m.

2. Attendance
 - a. **Present:** Trevor Cross (Chair), Andy Didiuk (Vice-Chair), Joan Sanftleben, Chris Crockett and Lee Jabeouf as well as members of the public, Wanita Kockza, Nadine Suveges and Fiona Popoff.
 - b. **Regrets:** Charles Smith
 - c. **Meeting Secretary:** Chelsey Watts

3. Constitution

Notice of meeting have been given by the Chair and a quorum of directors being present at the meeting was duly constituted for transaction of business.

4. Motion to Adopt the Agenda
 - a. Move 11 d., g., and h. into in-camera as well as presentation on electronic filing system.
Chris/Joan **Carried.**

5. Motion to Adopt the Minutes
Joan/Lee **Carried.**

6. Conflict of Interest Disclosure
 - a. The Chair asked the Board to disclose any conflicts of interest with agenda items or any material interest the director may have. There were no conflicts declared.

7. Board Chair Report
 - a. Addressed the break-in situation the happened around Christmas. Correspondence was sent out to seasonal campers and cabin owners. Video footage was reviewed. RCMP were notified and involved.
 - b. Discussed the new gate locks and advised that they have gone missing again. We do have extra locks in Trevor's possession.
 - c. Welcome Charles Smith to the Board. Charles Smith was appointed from the Village of Leask. Thanks extended to Brad for his work with the Board.

8. Treasurer Report (Presented by Chris Crockett on the Treasurer's behalf)
 - Applied for the Canada Student Summer Jobs Grant for six positions for 2023.

- Confirmation that the budget meeting will take place in February once all 2023 board positions are confirmed.
- Presentation on new electronic filing system.

9. Correspondence

- a. Correspondence from B3.

10. Pressing Business

11. Old Business

- a. Boat launch parking (Tabled)
- b. Lagoon (Tabled)
- c. Advertisement of position of park manager and park maintenance manager.
 - i. **Motion:** Advertise for a Park Manager using the pre-existing ad that Chelsey will circulate to the Board members prior to being posted for feedback.
Trevor/Lee. Carried.
- d. Exit interviews with maintenance manager and summer assistants.
- e. Informing park community that they can be observers at Board meetings.
 - i. **Motion:** Send an email to seasonal and cabin lease holders that there is an opportunity for them to attend Zoom meetings and go to our Website to request this link, as well as posting it on the website and the newsletter.
Andy/Chris. Carried.
- f. Final letter to cabin leaseholders regarding survey inquiries.
- g. Allegations in end of year report.
- h. Status of current park manager and park operations SOP manual.

12. New Business

- a. Committee updates, protocols and members for 2023
 - i. Compliance meeting update provided.

13. In camera session as required

14. Motion to adjourn. The next meeting will be on February 20, 2023, at 6:00 p.m. via Zoom.