

Emerald Lake Regional Park Meeting
Monday, July 18, 2022 @ 6:00 p.m.
Regular Meeting Minutes

1. Call Meeting to Order
 - a. Meeting was called to Order at 6:02 p.m. and was held on July 18, 2022, via Zoom. 6:02 p.m.

2. Attendance
 - a. **Present:** Trevor Cross (Chair), Andy Didiuk (Vice-Chair), Joan Sanftleben, Brad Butler, Chris Crockett (Executive Member) and Lee Jaboeuf joined the meeting at 8:02
 - b. **Regrets:** None
 - c. **Meeting Secretary:** Chelsey Watts (Secretary/Treasurer)

3. Constitution

Notice of meeting have been given by the Chair and a quorum of directors being present at the meeting was duly constituted for transaction of business.

4. Motion to Adopt the Agenda
 - a. **Motion:** Add bears to the pressing business.

Chris/Joan **Carried**

5. Motion to Adopt the Minutes for June 20, 2022
 - a. **Motion:** Under correspondence from RM of Leask make an amendment to include that Lee Jaboeuf recused himself from the discussion. Under correspondence from A2 make an amendment to include that Trevor Cross (Chair) handed the meeting to Andrew Didiuk (Vice-Chair) and Trevor Cross (Chair) recused himself of the discussion and vote. After the discussion and vote concluded, the meeting was handed back to Trevor Cross (Chair).

Andy/Brad **Carried**

6. Motion to adopt the Minutes for June 27, 2022
 - a. **Motion:** Adopt the Minutes for June 27, 2022, as presented.

Chris/Brad **Carried**

7. Conflict of Interest Disclosure

The Chair asked the Board to disclose any conflicts of interest with agenda items or any material interest the director may have. No conflicts declared by any members in attendance.

8. Board Chair Report
 - a. The Park Manager has advised us of the increased bear activity in the Park.

- b. The treasurer has reported that things are progressing as anticipated at the park and running fairly smoothly.
- c. The golf course is looking good. We will see more greens put in near the end of July.
- d. No formal update in terms of surveys and bylaws.

9. Treasurer Report

- a. Presentation of CAFT Information
 - i. **Motion:** To set up CAFT at Affinity Credit Union.
Joan/Chris. Carried
 - ii. **Action Items:** Ensure that dual authorization is set up for all transactions.
- b. Large group Zoom findings
 - i. **Motion:** To utilize the Zoom as our meeting platform to include the general public.
Chris/Brad. Carried
- c. Waiver with regard to Park equipment use
 - i. **Action Item:** Make modifications to the form for approval by the Board.
- d. Retaining walls
 - i. **Action Item:** Request the Park Manager provide a report about which retaining walls are requiring work in the Park.

10. Correspondence

- a. Correspondence from B11
- b. Correspondence from A13
- c. Correspondence from S25
- d. Correspondence from RCMP

11. Pressing Business

- a. Bears
 - i. **Action Item:** Provide an update on the Website as to the current status of the bears in the Park and ongoing/future intervention.
- b. Volunteer responses
- c. Lot survey responses
 - i. **Action Item:** Meeting with the entire Board and representing from the surveying company to ensure all parties understand guidelines and decision-making rights.
 - ii. **Action Item:** Establish another meeting to follow with the entire Board to go through the cabin surveying responses.

12. Old Business

- a. OH&S Committee
 - i. **Action Item:** Monthly OH&S meetings for the remainder of the season and going forward for future seasons.

13. New Business

- a. Compliance matters
- b. Boat launch parking (Tabled)
- c. Picnic table/fire pits by the ball diamond
 - i. **Action Item:** See if we have two picnic tables available to put by the ball diamond and look at fire pit placement during the walk around in the fall.

14. In camera session as required

15. Motion to adjourn at 9:00 a.m. The next meeting will be on August 15, 2022, at 6:00 p.m. via Zoom.

Brad/Joan.

Carried