

**Emerald Lake Regional Park Meeting**  
**Monday, June 19, 2023 @ 6:00 p.m.**  
**Regular Meeting Minutes**

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1. Call Meeting to Order
  - a. Meeting was called to Order at 6:05 p.m. and was held on June 19, 2023 @ 6:00 p.m. via Zoom.
  
2. Attendance
  - a. **Present:** Trevor Cross (Chair), Chris Crockett (Vice-Chair), Joan Sanftleben, Lee Jaboeuf, and Brad Butler as well as members of the public, Mark Fitzpatrick and Chelan Green
  - b. **Regrets:** Charles Smith
  - c. **Meeting Secretary:** Chelsey Watts
  
3. Constitution

Notice of meeting have been given by the Chair and quorum of directors being present at the meeting was duly constituted for transaction of business.
  
4. Motion to Adopt the Agenda
  - a. Add correspondence from A2 to the bottom of the list of correspondence.  
**Chris/Joan** **Carried.**
  
5. Motion to Adopt the Minutes  
**Joan/Chris** **Carried.**
  
6. Conflict of Interest Disclosure
  - a. The Chair asked the Board to disclose any conflicts of interest with agenda items or any material interest the director may have. There were no conflicts declared.
  
7. Board Chair Report
  - a. Trevor and Chris attended seven meetings with cabin owners. The surveyor will be on site sometime between June 20<sup>th</sup> and June 26<sup>th</sup>. There still remains two matters with material concerns to be concluded with regard to property lines between A10 and A11 and the correspondence from A5. If required, there will be an additional meeting to discuss after the surveyors attend. They will then carry on to the next stages of the surveying including discussions with the Ministry about lease extension.
  
8. Treasurer Report
  - a. Update regarding capital items for 2023
  - b. Internal processes

c. Audit update

9. Correspondence

- a. Correspondence from S0
- b. Correspondence from B9
- c. Correspondence from C21
- d. Correspondence from A11
- e. Correspondence from S5
- f. Correspondence from A13
- g. Correspondence from Golf Course Committee
  - i. Motion: To pay Neil Quiring an honorarium for \$300.00.  
**Chris/Brad** **Carried.**
- h. Correspondence from A12
  - i. Motion: To approve the building permit from A12 as provided.  
**Brad/Chris** **Carried.**
- i. Correspondence from C12
  - i. Motion: To approve the building permit from C12 as provided.  
**Brad/Joan** **Carried.**
- j. Correspondence from A2

10. Old Business

- a. Boat launch parking (Tabled to the budget meeting in 2024)
- b. Lagoon (Tabled)

11. New Business

- a. Overflow/emergency camping in ball diamond by the well house
- b. Trees at C12 to be removed by Park Manager request
- c. Taking out weeds at the main beach by Park Manager request.

12. In camera session as required

13. Motion: To adjourn the meeting at 7:36 p.m. The next meeting will be on July 17, 2023, at 6:00 p.m. via Zoom.

**Joan/Chris** **Carried.**