

Emerald Lake Regional Park Meeting
Monday, June 27, 2022 @ 6:00 p.m.
Special Meeting Minutes

1. Call Meeting to Order
 - a. Meeting was called to Order at 6:01 p.m. and was held on June 27, 2022, via Zoom.
2. Attendance
 - a. **Present:** Trevor Cross, (Chair), Andy Didiuk (Vice-Chair), Joan Sanftleben, Brad Butler, Lee Jaboeuf, and Chris Crockett (Executive Member)
 - b. **Regrets:** None
 - c. **Meeting Secretary:** Chelsey Watts (Secretary/Treasurer)
3. Constitution

Notice of meeting have been given by the Chair and a quorum of directors being present at the meeting was duly constituted for transaction of business.
4. Motion to Adopt the Agenda
 - a. The Motion was made to adopt the Agenda during our June 20, 2022, meeting.
5. Motion to Adopt the Minutes
 - a. The Motion was made to adopt the Minutes during our June 20, 2022, meeting.
6. Conflict of Interest Disclosure
 - a. The Chair asked the Board to disclose any conflicts of interest with the agenda items or any material interest the director may have during our June 20, 2022, meeting.
7. Board Chair Report
 - a. The Board Chair Report took place during our June 20, 2022, meeting.
8. Treasurer Report
 - a. The Treasurer Report took place during our June 20, 2022, meeting
9. Correspondence
 - a. Correspondence was discussed during our June 20, 2022, meeting.
10. Pressing Business
 - a. Pressing Business was discussing during our June 20, 2022, meeting.
11. Old Business

- a. New cabin lease
 - i. **Motion:** Strike a committee for the cabin lease to be drafted and that committee will be lead by Joan and the second member will be Chris. We will be looking for two volunteers, a lease holder and a seasonal agreement holder to be on this committee. We will seek to have fulfilled our volunteer commitment by July 8th. We will seek for a recommendation from this committee to be provided to the Board by July 31st.

Brad/Lee
Carried

- b. Seasonal agreement
 - i. **Motion:** Strike a committee for the seasonal agreement to be drafted and that committee will be led by Joan and the second member will be Andy. We will be looking for two volunteers, a lease holder and a seasonal agreement to be on this committee. We will seek to have fulfilled out volunteer commitment by July 8th. We will seek for a recommendation from this committee to be provided to the Board by November 30th.

Chris/Andy
Carried

- c. Bylaws
 - i. **Motion:** Strike a committee for Bylaw (Building, Zoning and Official Community Planning) comprised of two or more board members (Trevor as lead and the second member being Joan, looking for volunteers to help in the subcommittees of environment (Andy leading this), compliance (Chris and Brad in compliance), development and improvement (Trevor and Joan).

Brad/Lee
Carried

- d. Additional Subcommittees and governance
 - i. **Action:** Start the Operations, Finance and Communications at the end of the summer and for the new year.

12. New Business

- a. S11 alterations
 - i. **Action:** Look for more information regarding cost for remediating that site. Chelsey will have the Park Manager provide some quotes for the Board.
- b. Seasonal site alterations requests
- c. Future meetings location and time for public.
 - i. **Action:** Look into the Zoom options and provide back to the Board.
- d. Use of park tractor
 - i. **Action:** Chelsey will look into obtaining a precedent for a waiver form.

e. Building permit forms

13. In camera session as required

14. Motion to adjourn at 8:54 p.m. The next meeting will be on Monday, July 18, 2022, via Zoom.