

Emerald Lake Regional Park Meeting
Monday, May 16, 2022 @ 6:00 p.m.
Regular Meeting Minutes

1. Call to Order
 - a. Meeting was called to Order at 6:05 p.m. and was held on May 16, 2022, via Zoom.

2. Attendance:
 - a. **Present:** Trevor Cross (Chair), Andy Didiuk (Vice-Chair), Joan Sanftleben, Brad Butler, Lee Jaboeuf, and Chris Crockett (Executive Member)
 - b. **Regrets:** None
 - c. **Meeting Secretary:** Chelsey Watts (Secretary/Treasurer)

3. Constitution

Notice of meeting having been given by the Chair and a quorum of directors being present the meeting was duly constituted for transaction of business.

4. Motion to Adopt the Agenda
 - a. **Motion:** Add in subcommittee/governance to New Business.

Chris/Lee **Carried**

5. Motion to Adopt the Minutes
 - i. **Motion:** Adopt the Minutes as presented.

Andy/Chris **Carried**

6. Conflict of Interest Disclosure
 - a. The Chair asked the Board to disclose any conflicts of interest with agenda items or any material interest the director may have. Andy disclosed that he may in conflict with regard to any survey discussion that relates to the topic of his lot.

7. Board Chair Report
 - a. Survey update – Trevor will forward the documents that he obtained this week with regard to surveying and zoning.
 - b. Zoning bylaws – Discussed requirements to finalize this process by end of October to be able to qualify for the grant.
 - c. Capital Grant Submissions – Reviewed the grant items.
 - d. OH & S - We will need to form an OH & S committee.
Action: Chris will do some research and report back to the Board with his findings.
 - e. Posts at park boundary - Discussions were had and there were no major concerns.

- f. Actions of the Executive Committee – Met regarding seasonal requests.
- 8. Treasurer Report
 - a. We obtained another four summer student grant positions.
 - b. **Action:** We will post the weekly Park Manager reports to the website.
- 9. Correspondence
 - a. Correspondence from S9
- 10. Pressing Business
- 11. Old Business
 - a. New cabin lease (Tabled)
 - b. Seasonal agreement (Tabled)
 - c. New building bylaws (Tabled)
- 12. New Business
 - a. Report from Andy – subcommittee and governance. (Tabled)
- 13. In camera session as required
- 14. This meeting was adjourned at 8:00 p.m. The next meeting will be on Monday, June 20, 2022. Location is TBD.