

Emerald Lake Regional Park Meeting
Monday, November 21, 2022 @ 6:00 p.m.
Regular Meeting Minutes

1. Call Meeting to Order
 - a. Meeting was called to Order at 6:03 p.m. and was held on November 21, 2022, at 6:00 p.m.

2. Attendance
 - a. **Present:** Trevor Cross (Chair), Andy Didiuk (Vice-Chair), Joan Sanftleben, Brad Butler, Chris Crockett and Lee Jaboeuf as well as a member of the public, Wanita Koczka
 - b. **Regrets:** None.
 - c. **Meeting Secretary:** Chelsey Watts (Secretary/Treasurer)

3. Constitution

Notice of meeting have been given by the Chair and a quorum of directors being present at the meeting was duly constituted for transaction of business.

4. Motion to Adopt the Agenda
 - a. Agenda items that were brought forward just prior to the meeting will discussed at the next meeting.

Lee/Brad **Carried.**

5. Motion to Adopt the Minutes

Joan/Chris **Carried.**

6. Conflict of Interest Disclosure
 - a. The Chair asked the Board to disclose any conflicts of interest with agenda items or any material interest the director may have. Andy Didiuk and Lee Jaboeuf are conflicted from 9. d.

7. Board Chair Report
 - a. There have been multiple break and enters in the area of ELRP. The first round happened about three weeks ago. There were particular incidents reported on the private sides as well as in the seasonal area. There were various items stolen. Currently, there has been no other activity within the Park that we have been notified of.
 - b. We have replaced the gate lock and there is also a reserve lock.
 - c. **Action Item:** Place some signage on the gates.

8. Treasurer Report
 - Finalized the Let's Camps individual transaction entries and will provide updated Financial Statement and Budget.

- The grant has been completed and sent to the SRPA. A copy will be provided to the Board for their records.

9. Correspondence

- a. Responses from cabin owners with regard to the draft lease
- b. Responses from cabin owners with regard to the lot survey response from the Board
- c. Correspondence from S17
- d. Correspondence from A5

10. Pressing Business

- a. Snow removal
 - i. **Action Item:** Chris and Chelsey will look into insurance options.
- b. Water pump issue in "C"

11. Old Business

- a. Boat launch parking (Tabled)
- b. Lagoon (Tabled)

12. New Business

- a. Calculation of cabin lease lot fees
- b. **Motion:** That the Board ask our sponsoring agents in the Village of Leak and RM of Leak if they consider our sending a notification via email of the posting for new board members if that is a reasonable action to seek board members.

Andy/Brad.

Not Carried.

13. In camera session as required

14. Motion to adjourn at 8:31 p.m. The next meeting will be on December 19, 2022, at 6:00 p.m. via Zoom.

Joan/Chris.

Carried.