

Emerald Lake Regional Park Meeting
Monday, September 26, 2022 @ 6:00 p.m.
Regular Meeting Minutes

1. Call Meeting to Order
 - a. Meeting was called to Order at 6:05 p.m. and was held on September 26, 2022, via Zoom.

2. Attendance
 - a. **Present:** Trevor Cross (Chair), Andy Didiuk (Vice-Chair), Joan Sanftleben, Brad Butler and Chris Crockett (Executive Member)
 - b. **Regrets:** Lee Jaboeuf
 - c. **Meeting Secretary:** Chelsey Watts (Secretary/Treasurer)

3. Constitution

Notice of meeting have been given by the Chair and a quorum of directors being present at the meeting was duly constituted for transaction of business.

4. Motion to Adopt the Agenda
 - a. **Motion:** Update date to September 26, 2022. Add final tasks for maintenance, and documentation for sending information back to cabin owners.

Chris/Joan Carried.

5. Motion to Adopt the Minutes

Joan/Chris Carried.

6. Conflict of Interest Disclosure
 - a. The Chair asked the Board to disclose any conflicts of interest with agenda items or any material interest the director may have. There were no conflicts reported.

7. Board Chair Report
 - a. Action Item: Ask Damen if our projections for the cleaning cost were reasonable for the event agreement plan and other suggestions as risen.

8. Treasurer Report
 - a. Discussed transaction report for Let's Camp
 - b. Discussed daily summary report for Main and Beach stores
 - c. Discussed budget review for next meeting and in the formal budget meeting in January

9. Correspondence

- a. Correspondence from A13
- b. Email from realtor

10. Pressing Business

- a. Building permits in the midst of surveying completion.
- b. Confirmation of e-mail drafted by Andy Didiuk to be sent to patrons regarding ongoing volunteer opportunities.
 - i. **Action Item:** Send the email as drafted by Andy Didiuk.
- c. Seasonal walk around overview
- d. Water shut off
- e. E-mail to patrons regarding golf course remaining open
 - i. **Action Item:** Discuss golf course continuation with golf course committee representative.
- f. Final tasks for maintenance for the season
- g. Documentation and basis for sending decisions to cabin lease owners.

11. Old Business

- a. Boat launch parking (Tabled)
- b. SRPA AGM and Convention October 20 – 22, 2022
 - i. **Action Item:** Register Brad, Andy and Chelsey for the convention.
- c. Lagoon (Tabled)
- d. Fun day
- e. Grading the roads (Tabled)
 - i. Discuss doing packing on roads and looking at what grading should look like next year.
- f. OH & S comments from Park Manager
- g. Tree house built oppose of S45 and S46

12. New Business

- a. Process of exit interviews for the end of the season.
- b. Park manager and maintenance manuals.
- c. **Motion:** Approve two loads of crusher dust for the golf course committee to be delivered this fall.
Chris/Brad. Carried.
- d. **Motion:** To approve \$100.00 expense for gas or in lieu of gas for Neil Quiring and a season pass (the value of the season pass to go toward his membership).
Joan/Brad. Carried.
- e. Meeting for surveying – October 5th at 6:00 p.m. via Zoom.

13. In camera session as required

14. Motion to adjourn at 8:20 p.m. The next meeting will be a special meeting on October 5, 2022 to discuss the surveys. The next regular scheduled meeting will be October 17, 2022 at 6:00 p.m. via Zoom.

Chris/Brad.

Carried.