

Emerald Lake Regional Park Meeting
Monday, September 3, 2018 @ 10:00 a.m.
Minutes

1. Meeting called to Order at 10:13 a.m.
2. Attendance: Jo-Ann (0), Darcy (0), Faye (0), Gord (0)
3. Adoption of Agenda
 - a. Add private gates to new business.
MOTION: To adopt the agenda. Jo-Ann/Darcy. Motion Carried.
4. Review Minutes
MOTION: To adopt the minutes. Faye/Jo-Ann. Motion Carried.
5. Treasurer Report
MOTION: To adopt financials as presented. Darcy/Faye. Motion Carried.
6. Correspondence
 - a. Correspondence re: coverage to vehicle.
 - i. Send letter to insurance company and status letter to the individual involved.
 - b. Correspondence re: history book.
 - i. Discussed and will send a letter back in regard to what information is privy to the public.
7. Old Business
 - a. Building Bylaws (Tabled)
 - i. Need to be updated and rewritten then send in for approval.
 - ii. Cottage set back distance from road.
 - iii. Percentage of lot that must be left for parking.
 - iv. Water security permit submitted to board on all lake front cottages.
 - b. New governance policies. (Tabled)
8. New Business.
 - a. Financial Plan
 - i. Discussed what needs to be done this fall and winter and what preparation needs to be done for next season.

- b. Cabin leases for 2019
 - i. Discussed the upcoming cabin leases and are waiting for the estimated cost for the same.
- c. Review letter to seasonals
 - i. Discussed all correspondence that needs to go out prior to the end of the 2018 season.
- d. Update on trees
 - i. There were dangerous trees located in campsite P. They have been removed.
- e. Letter from RM re: fire department support.
 - i. Discussed, no need for action.
- f. Park insurance
 - i. Discussed the information we have regarding our current insurance provider and a possibility for a different provider. Waiting for more information. (TABLED)
- g. Fall Maintenance Week

MOTION: Three employees will continue their employment in the Park for the first week of October for the sole purpose of standardizing seasonal sites.
- h. Winter coverage by Park Manager
 - i. Discussed the necessity of having winter coverage 2018/2019 winter from our current park manager.
- i. Private Gates
 - i. In place of the gates, we will install posts. It will leave room for golf cart and bob cat access.

9. Next Meeting – Thursday, September 27, 2018
Thursday, October 11, 2018

10. Adjournment

MOTION: To adjourn. Jo-Ann/Gord. Motion Carried.