



CHURCH OF OUR LADY OF LOURDES

50 OPHIR ROAD SINGAPORE 188690

TEL: 62940624 FAX:62942686

website: www.lourdes.sg

Application Form for Baptism

Please ensure you read the guidelines appended before filling up this form and attach the required documents listed. Please write **BLOCK** letters

CHILD'S PARTICULARS		
Date of Baptism:		Time:
Name of child (as in Birth Cert / NRIC):		
Date of Birth:		Gender: M / F
Country of Birth:		
PARENT'S PARTICULAR		
Father's Full Name:		
Nationality:		Religion:
Telephone No:	Home:	Mobile No:
Mother's Full Name:		
Nationality:		Religion:
Telephone No:	Home:	Mobile No:
Address:		
Email Address:		
PLACE AND DATE OF MARRIAGE		
Country of Civil Marriage:		
Wedding Date:		
ROM Certification No:		
Name of Parish (Church):		
Church Wedding Date:		
IF YOU WERE NOT MARRIED IN CHURCH		
Were you Baptised at the time of your Wedding?	Yes / No	
Was your spouse a Baptised Catholic at the time of your Wedding?	Yes / No	
GODPARENTS (must be practising baptised, confirmed Catholics above 16 yrs old)		
Godfather's Full Name:		
OR		
Godmother's Full Name:		



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Personal Data Collection Consent - Baptism Form

The Church safeguards all personal data collected through any Church ministry, parish, commission, or activity, under the Singapore Personal Data Protection Act (No 26 of 2012).

In compliance with the Singapore Data Protection Act and signing this form, we agree and consent:

- a. To the collection, receipt, processing, disclosure, storage, and use of all our data and all such data submitted to the Roman Catholic Archdiocese of Singapore for processing and administration of Sacraments.
- b. To the transfer of all personal data all such data submitted to other church entities within the Archdiocese of Singapore and/or foreign Diocese within the Roman Catholic church for processing and administration of Sacraments.

Parents' Consent for both Catholic (Only for Applicants Under 21 Years of Age)

I (Father), _____ and (Mother) _____

on our own free will, allow our child

(Name) _____

to be baptized into the Catholic Church of Our Lady of Lourdes.

Father's Signature

Mother's Signature

Date



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IMPORTANT

Booking for the Baptism

We require bookings to be made at **least three (3) months** in advance. For requests made within **one (1) month**, the availability will be based on the church's schedule.

No services will be held during the following occasions:

1. The season of Lent
2. On days of obligation
3. Weekend of Parish Feast Day
4. On Sundays

We kindly remind all attendees, guests, vendors, and participants to show proper respect and reverence while on the Church premises, especially the main Church of Our Lady of Lourdes, as it is a sacred place of worship.

Please take note of the following:

- Silence must be observed at least 10 minutes before the start of the Mass or service.
- Talking during the wedding liturgy is not allowed.
- Mobile phones must be switched to silent mode. The use of mobile devices during the ceremony is strongly discouraged.
- No eating or drinking is allowed in the church building.
- Proper, modest, and respectful dress code and decorum are to be observed at all times.
- Church furniture must not be moved from its original position under any circumstances.
- No pets or animals are allowed on the church premises.
- Cancellation requests must be submitted in writing to the Church of Our Lady of Lourdes Parish office.
- **The church reserves the right to cancel the booking or make alternative arrangements if:**
 - the baptism does not fulfil the requirements,
 - the baptism does not abide by the terms of the baptism guidelines,
 - or under any other unforeseen circumstances.
- The Church will not be held responsible for any loss, injury, or damage sustained by the baptism and its guests while on the church premises.
- The parents will be held liable for any damages to the church's property caused by those involved (guests, vendors, etc) during the baptism and reception. The baptism is also liable for restoring/replacing any item of fixed property defaced or damaged.
- **The Church reserves the right to review and make amendments to the guidelines** and token amount for the venues without prior notice. Please note that any items not stated in the guidelines are deemed not to be provided for or permitted.
- Even when a baptism date is confirmed, the baptism can only proceed once all relevant Church approvals and documents are obtained, and there does not impede the baptismal celebration in the Church.



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- Private Baptisms are subject to the availability of the church. If the church is not available on the requested date, we regret that we will not be able to accommodate a private baptism at that time. Whenever the church is available, the parish will group families requesting baptism around the same period into one common date to ensure all can be accommodated in a prayerful and organized manner.

Due to the limited number of parking lots, the baptism guests is to limit the number of cars parked in the church compound. Double parking is strictly not allowed. Guests are encouraged to use public transport or nearby public parking options when possible.

Baptism of a Child requires documents to be submitted:

An application Form for Infant Baptism to get into the Parish office.

Submit the form to our Parish Office, together with the following:

1. Birth certificate of the child
2. Parents' Marriage Certificate
3. Parents' Baptism certificates
4. God's Parents' NRIC, Baptism Certificates or Baptism Extracts and Confirmation Certificates,

Your application should reach our Parish Office **three (3) months** before the date of Baptism and must be on time at the church on the day of Baptism

The baptism is only held every **Saturday at 11 am**, upon availability of the church. To be on time at the church on the day of baptism.

Parents' Consent for Non-Catholic

As part of the baptismal process for your child, we require a letter of consent from the parent who is not Catholic. This letter should confirm that the individual agrees to have the child baptized in the Catholic Church.

The letter should include the following details:

- A statement of consent to the baptism
- The child's full name
- The name of the Catholic Church where the baptism will take place

Note: Ensure that the letter is signed and submitted to the parish office