

**SPEAKER AGREEMENT 2024**



# 49<sup>TH</sup> ANNUAL WINTER SYMPOSIUM

DoubleTree by Hilton

**COLORADO SPRINGS, CO**

**THE ADVANCED INTERNATIONAL WINTER SYMPOSIUM ON  
ADDICTIVE DISORDERS, BEHAVIORAL HEALTH,  
AND MENTAL HEALTH**

**SUNDAY, FEBRUARY 4 – WEDNESDAY, FEBRUARY 7**

**2024**

[www.addictionandmentalhealth.org](http://www.addictionandmentalhealth.org)



Winter Symposium 2024

## Speaker Agreement

We would like to welcome you to the Winter Symposium Faculty. The Winter Symposium has been providing the addictions and mental healthcare community with this exceptional educational opportunity for over 48 years. You are among a highly esteemed and selective group of presenters. Your engagement in the Winter Symposium is an asset to our organization, our attendees, and our legacy of providing high quality content to our loyal audience. Thank you for your willingness to share your expertise, perspectives, and your experience with our community.

We are looking forward to working with you this year!

### **This is what you can expect as a presenter at the Winter Symposium:**

Each meeting room is equipped with the following:

- Screen
- Power strip
- Extension cord
- Projection table

The Winter Symposium will provide:

- Projector for your presentation (you may bring your own if desired)
- Microphone (handheld and lavalier are available) (you may bring your own if desired)
- Presentations/handouts will be made available on the mobile event app

The Winter Symposium will not provide:

- Laptops
- DVD/CD players
- Televisions
- Laser pointers
- Paper handouts of your presentation (you may bring your own if desired; the cost of paper handouts will **not** be reimbursed)

### **The Winter Symposium will not reimburse expenses for additional equipment needs.**

Additional AV equipment **must be ordered and purchased *two weeks prior to the event***. Please contact the Audio Visual Director at the **DoubleTree** by Hilton, Colorado Springs if you are in need of additional AV equipment:

**Matt Johnston**

[matt.johnston2@encoreglobal.com](mailto:matt.johnston2@encoreglobal.com)

719-650-8500

You are responsible for ensuring your presentation/equipment is compatible with any equipment that is being provided prior to your presentation.

**It is our expectation that you will provide digital copies of your presentation/handouts.** These files may be emailed directly to [jen@addictionandmentalhealth.org](mailto:jen@addictionandmentalhealth.org). This will allow those who attend your session to access your handouts on the event mobile app during and after the Symposium.

Your headshot, bio and presentation information will be made available to attendees and may be published on marketing materials.

**The Winter Symposium schedule is subject to change at any time.** Your presentation date and time may change due to a variety of factors during the planning process. The most current schedule will be updated on the website and app.

**Presenters may attend the Winter Symposium in its entirety and receive CEs at no cost.**

Please contact Winter Symposium Staff if you have any questions:

[jen@addictionandmentalhealth.org](mailto:jen@addictionandmentalhealth.org)

*Sign here to acknowledge you have received  
this information, and email this form to  
[jen@addictionandmentalhealth.org](mailto:jen@addictionandmentalhealth.org)*

