Electrical Compliance & Safety Checklist

Property Name	Address
Date Completed	Completed by

Check for:

- ○ Valid EICR (Electrical Installation Condition Report) in place
- ○ Emergency Lighting - Monthly Flick Test Log
- ○ Emergency Lighting - Annual Full Duration Test
- ○ Fire Alarm System - Electrical Power Supply Checked
- ○ PAT Testing (Portable Appliance Testing) Completed
- ○ Distribution Boards - Labels, Condition & Access Checked
- ○ RCDs - Trip Testing Completed
- ○ Lightning Protection System (if applicable) Inspected
- ○ Fixed Wiring - Visual Inspection Completed
- ○ Thermal Imaging Scan (recommended)
- ○ As-Fitted Electrical Drawings Up to Date
- ○ Electrical Load Review - Ensure No Overloaded Circuits
- ○ Electrical Shutdown/Emergency Plan in Place

Fault warning Signs - Visual Check:

- ○ Flickering or dimming lights
- ○ Buzzing noises from switches or panels
- ○ Overheated or discoloured sockets/switches
- ○ Frequent circuit trips
- ○ Cables with visible damage
- ○ Equipment with exposed wires
- ○ DIY or non-compliant work visible

Planned Maintenance Calendar 📅

January - Review EICR & emergency lighting logs

February - Emergency lighting full test

March - PAT Testing (If due)

April - Thermal imaging survey

May - RCD Trip Testing

June - Mid Year Compliance review

July - Emergency lighting flick test

August - Electrical load check

September - Lightning protection test (if applicable)

October - Annual Compliance review

November - Full site electrical walkthrough

December - Pre Holiday safety check

I confirm that this checklist has been completed, actions required have been logged.

Signed :	Date: