

USS GEORGE BANCROFT SSBN 643 – ASSOCIATION
BOARD OF DIRECTORS QUARTERLY MEETING
AUGUST 22, 2025
1800 ET

Roll Call

- Time: 18:07
- Present:
 - Craig Cravey – Commander
 - Ricky Hockensmith – Vice Commander
 - Eric Cooper – Treasurer
 - Eric Shaw – Secretary
 - Paul Hoffmann – Webmaster
 - Steve Eggers – Reunion Committee Chair
 - Ted Corbeil – Membership Committee and Crew Memorial Committee Chair

Pledge of Allegiance

Moment of Silence for Crewmates on Eternal Patrol

Minutes

- Minutes for BoD Special Meeting with the Reunion Co on 5/2/25
 - ***Motion to accept the minutes as provided by the Secretary.***
 - Motion by: Hockensmith
 - Second by: Cravey
 - Discussion: None
 - Amendment: None
 - Vote: Unanimous approval
- Minutes for the BoD Quarterly Meeting on 5/9/25
 - ***Motion to accept the minutes as provided by the Secretary.***
 - Motion by: Cravey
 - Second by: Hockensmith
 - Discussion: None
 - Amendment: None
 - Vote: Unanimous approval

Treasurer's Report

- Financial Report
 - Account Balance = \$ 7,959.49
 - Expenses – Treasurer discussed current expenses.
 - Income – Treasurer discussed current income.
 - Additional financial information
 - Discussion regarding email account expenses.
 - ***Motion to accept the Treasurer's report.***
 - Motion by: Cravey
 - Second by: Hockensmith
 - Discussion: None

- Amendment: None
 - Vote: Unanimous approval
- Proposed 2025 Operating Budget
 - ***Motion to leave the 20205 Operating Budget open in order to determine the cost to replace the American flag at the Bancroft Memorial.***
 - Motion by: n/a
 - Second by: n/a
 - Discussion:
 - Edits to the proposed draft budget expenses made by Cravey – clarification.
 - Discussion regarding the cost and coverage of liability insurance – Cooper to research the issue.
 - Discussion of reimbursement of crew memorial expenses (specifically signage) –to include in 2025 budget.
 - Annual spend estimated at approximately \$800
 - When proposed 2025 budget questions are resolved it was agreed to approve via email.
 - Amendment: None
 - Vote: No vote was taken due to ongoing discussion / research.
- Draft 2026 Operating Budget
 - ***Motion for the Treasurer to prepare a draft operating budget for 2026 by 10/22/2025 for approval during the next BoD meeting.***
 - Motion by: Cravey
 - Second by: Hockensmith
 - Discussion:
 - Eggers and Cooper will work on preliminary numbers for reunion.
 - Amendment: None
 - Vote: Unanimous approval

Standing Committee Reports

- Membership Committee
 - Current Status
 - Master crew list = 2,566 names
 - Membership: MIGS = 213, Lifetime = 30
 - Efforts underway to identify missing crew members and obtain/verify contact information.
 - Currently communicating with 764 crew members
 - Currently 293 known to be on Eternal Patrol
 - ***Motion to accept the Membership Committee report.***
 - Motion by: Cravey
 - Second by: Shaw
 - Discussion: None
 - Amendment: None
 - Vote: Unanimous approval
- Crew Memorial Project Committee
 - Current Status
 - Next steps:
 - Working with St. Marys Submarine Museum to obtain King's Bay base commander's approval.
 - Stone supplier identified, back supplier identified.
 - Installation contractor identified.

- All-Hands announcements and flyers being prepared for awareness and fundraising.
 - Project website created, updates in progress.
 - Hockensmith will draft an article for SubVets Magazine.
- **Motion to accept the Crew Memorial Project Committee report.**
 - Motion by: Cravey
 - Second by: Shaw
 - Discussion: None
 - Amendment: None
 - Vote: Unanimous approval
- Year 1 Strategic Plan
 - Plan needed to clearly define project goals/objectives, timeline for key activities, BoD reviews/approvals, etc., for the first year ending 9/1/2026.
 - **Motion for Crew Memorial Project Committee to prepare and submit a Year 1 Strategic Plan for the Crew Memorial Project ending on 9/1/2026 for BoD review and approval by 9/22/2025.**
 - Motion by: Cravey
 - Second by: Cooper
 - Discussion:
 - Corbeil has quotations for pavers and construction.
 - Corbeil has been in contact with Chamber of Commerce – they are excited about the project.
 - Corbeil will contact vendors to request and obtain Certificate of Insurance.
 - Amendment: None
 - Vote: Unanimous approval

Ongoing Business (10 minutes)

- 2025 Reunion Survey
 - Survey cancelled due to challenges and delays.
 - Cravey to consolidate comments received from reunion attendees, from BoD, and from 2025 Reunion Committee, will provide summary to BoD and 2027 Reunion Committee.
- 2027 Reunion Committee
 - Committee chair appointment and introduction:
 - Commander has appointed Steve Eggers to chair the reunion committee.
 - Eggers did a brief description of his time of service with the Bancroft (Gold Crew Nav ET).
 - Eggers will put together the Reunion Committee.
 - Hockensmith is Liaison to the Reunion Committee.
 - Hoffmann will change website to reflect the changes.
 - Keith Post of Submarine Museum will be key to the reunion.
 - Committee chair to enlist committee
 - **Motion for the 2027 Reunion Committee chairman to enlist a committee to plan and implement the next Bancroft Association reunion by 10/22/2025.**
 - Motion by: Cravey
 - Second by: Cooper
 - Discussion:

- Dates in September is an ongoing discussion.
 - Amendment: None
 - Vote: Unanimous approval
- Virtual team meeting tool for Association
 - ***Motion for the Secretary and Webmaster to work together to purchase (2) users for Zoom Workplace Pro with the non-profit organization discount in September.***
 - Motion by: Cravey
 - Second by: Hockensmith
 - Discussion: None
 - Amendment: None
 - Vote: Unanimous approval

New Business

- Brief discussion about comments on the unofficial Bancroft Facebook page.

Next Quarterly BoD Meeting

- Proposed November 14, 1600 ET
 - Vote: Unanimous approval

Adjourn

- ***Motion to adjourn.***
 - Motion by: Cravey
 - Second by: All
 - Discussion: None
 - Amendment: None
 - Vote: Unanimous approval
- Meeting adjourned at: 19:44