

**USS GEORGE BANCROFT SSBN 643 – ASSOCIATION**  
**BOARD OF DIRECTORS QUARTERLY MEETING**  
**AUGUST 22, 2025**  
**1800 ET**

**Roll Call**

- Time: 18:07
- Present:
  - Craig Cravey – Commander
  - Ricky Hockensmith – Vice Commander
  - Eric Cooper – Treasurer
  - Eric Shaw – Secretary
  - Paul Hoffmann – Webmaster
  - Steve Eggers – Reunion Committee Chair
  - Ted Corbeil – Membership Committee and Crew Memorial Committee Chair

**Pledge of Allegiance**

**Moment of Silence for Crewmates on Eternal Patrol**

**Minutes**

- Minutes for BoD Special Meeting with the Reunion Co on 5/2/25
  - ***Motion to accept the minutes as provided by the Secretary.***
    - Motion by: Hockensmith
    - Second by: Cravey
    - Discussion: None
    - Amendment: None
    - Vote: Unanimous approval
- Minutes for the BoD Quarterly Meeting on 5/9/25
  - ***Motion to accept the minutes as provided by the Secretary.***
    - Motion by: Cravey
    - Second by: Hockensmith
    - Discussion: None
    - Amendment: None
    - Vote: Unanimous approval

**Treasurer's Report**

- Financial Report
  - Account Balance = \$ 7,959.49
  - Expenses – Treasurer discussed current expenses.
  - Income – Treasurer discussed current income.
  - Additional financial information
    - Discussion regarding email account expenses.
  - ***Motion to accept the Treasurer's report.***
    - Motion by: Cravey
    - Second by: Hockensmith
    - Discussion: None

- Amendment: None
  - Vote: Unanimous approval
- Proposed 2025 Operating Budget
  - ***Motion to leave the 20205 Operating Budget open in order to determine the cost to replace the American flag at the Bancroft Memorial.***
    - Motion by: n/a
    - Second by: n/a
    - Discussion:
      - Edits to the proposed draft budget expenses made by Cravey – clarification.
      - Discussion regarding the cost and coverage of liability insurance – Cooper to research the issue.
      - Discussion of reimbursement of crew memorial expenses (specifically signage) –to include in 2025 budget.
      - Annual spend estimated at approximately \$800
      - When proposed 2025 budget questions are resolved it was agreed to approve via email.
    - Amendment: None
    - Vote: No vote was taken due to ongoing discussion / research.
- Draft 2026 Operating Budget
  - ***Motion for the Treasurer to prepare a draft operating budget for 2026 by 10/22/2025 for approval during the next BoD meeting.***
    - Motion by: Cravey
    - Second by: Hockensmith
    - Discussion:
      - Eggers and Cooper will work on preliminary numbers for reunion.
    - Amendment: None
    - Vote: Unanimous approval

## Standing Committee Reports

- Membership Committee
  - Current Status
    - Master crew list = 2,566 names
    - Membership: MIGS = 213, Lifetime = 30
    - Efforts underway to identify missing crew members and obtain/verify contact information.
    - Currently communicating with 764 crew members
    - Currently 293 known to be on Eternal Patrol
  - ***Motion to accept the Membership Committee report.***
    - Motion by: Cravey
    - Second by: Shaw
    - Discussion: None
    - Amendment: None
    - Vote: Unanimous approval
- Crew Memorial Project Committee
  - Current Status
    - Next steps:
      - Working with St. Marys Submarine Museum to obtain King's Bay base commander's approval.
      - Stone supplier identified, back supplier identified.
      - Installation contractor identified.

- All-Hands announcements and flyers being prepared for awareness and fundraising.
- Project website created, updates in progress.
- Hockensmith will draft an article for SubVets Magazine.
- **Motion to accept the Crew Memorial Project Committee report.**
  - Motion by: Cravey
  - Second by: Shaw
  - Discussion: None
  - Amendment: None
  - Vote: Unanimous approval
- Year 1 Strategic Plan
  - Plan needed to clearly define project goals/objectives, timeline for key activities, BoD reviews/approvals, etc., for the first year ending 9/1/2026.
  - **Motion for Crew Memorial Project Committee to prepare and submit a Year 1 Strategic Plan for the Crew Memorial Project ending on 9/1/2026 for BoD review and approval by 9/22/2025.**
    - Motion by: Cravey
    - Second by: Cooper
    - Discussion:
      - Corbeil has quotations for pavers and construction.
      - Corbeil has been in contact with Chamber of Commerce – they are excited about the project.
      - Corbeil will contact vendors to request and obtain Certificate of Insurance.
    - Amendment: None
    - Vote: Unanimous approval

#### **Ongoing Business (10 minutes)**

- 2025 Reunion Survey
  - Survey cancelled due to challenges and delays.
  - Cravey to consolidate comments received from reunion attendees, from BoD, and from 2025 Reunion Committee, will provide summary to BoD and 2027 Reunion Committee.
- 2027 Reunion Committee
  - Committee chair appointment and introduction:
    - Commander has appointed Steve Eggers to chair the reunion committee.
      - Eggers did a brief description of his time of service with the Bancroft (Gold Crew Nav ET).
    - Eggers will put together the Reunion Committee.
    - Hockensmith is Liaison to the Reunion Committee.
    - Hoffmann will change website to reflect the changes.
    - Keith Post of Submarine Museum will be key to the reunion.
  - Committee chair to enlist committee
    - **Motion for the 2027 Reunion Committee chairman to enlist a committee to plan and implement the next Bancroft Association reunion by 10/22/2025.**
      - Motion by: Cravey
      - Second by: Cooper
      - Discussion:

- Dates in September is an ongoing discussion.
  - Amendment: None
  - Vote: Unanimous approval
- Virtual team meeting tool for Association
  - ***Motion for the Secretary and Webmaster to work together to purchase (2) users for Zoom Workplace Pro with the non-profit organization discount in September.***
    - Motion by: Cravey
    - Second by: Hockensmith
    - Discussion: None
    - Amendment: None
    - Vote: Unanimous approval

## **New Business**

- Brief discussion about comments on the unofficial Bancroft Facebook page.

## **Next Quarterly BoD Meeting**

- Proposed November 14, 1600 ET
  - Vote: Unanimous approval

## **Adjourn**

- ***Motion to adjourn.***
  - Motion by: Cravey
  - Second by: All
  - Discussion: None
  - Amendment: None
  - Vote: Unanimous approval
- Meeting adjourned at: 19:44