



Lake Braddock Secondary

PTSA

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Minutes

EXECUTIVE BOARD MEETING

August 29th, 2022

ZOOM - DRAFT

The meeting was called to order at 7:31 pm.

In Attendance: Bob Gaylord, President; Connie Coffee, First VP; Sara Sousa, Second VP; Aubrey Maher, Secretary; Oksana Yoon, Treasurer; Jennifer Meyer, Communications Chair; Jason Heron, Membership / Scholarship Chair; Lydia Durand, Ways & Means Chair; Candace Homer, Hospitality Chair; Roza Sheffield, Mini-Grants Chair; Mary Richards, Health & Safety Chair; Laura Key, Reflections Chair; Teri Hampton, Associate Vice Principal

Absent: Jean Weidinger, Third VP; Michele Richoux, Safe Routes to School

President's Report: Bob welcomed to the meeting both on Zoom and in person.

Approval of the Minutes: Bob asked if there were any additions, deletions or corrections to the provided minutes. Corrections were made, minutes were approved as amended.

Treasurer Report: Oksana reported that the Audit was just completed. Report being sent this week. Budget report will be updated by membership meeting on 9/7. Bob made sure everyone understood the change in fund amounts. Bob moved that we approve the amended budget with adjusted amounts. Connie seconded. Motion passed.

Membership: Jason reported our membership status to date. Plan to create video with scholarship recipients, ANGP, admin, etc. for website to better publicize what PTSA does. There will be cards for BTSN with a QR code for membership. Board brainstormed ideas to increase membership.

Communications: Jennifer reminded everyone that any messaging this needs to go out – she can help with. Connie reminded everyone that all the pertinent information is listed on the web page.

Hospitality: Candance ordered acrylic holders for flyers, nametag inserts, lanyards, etc. for school functions. She will be available for both BTSNs & Principal's Meet & Greet.

Principal's Report: Lindsey asked about previous plans for BTSN. No plans currently for providing meals this year. Working through E-Hall pass issues. Curious for Board opinion/ideas on improving Kiss & Ride options. Buses are still struggling to get into school on time. 35 Buses have to use the left turn lane. Lane through the black top is no longer optional...we need to get more cars through the campus.

New Business: Bob asked if we want to provide the Directory again this year? All agreed yes. Mary Richards has volunteered to be Health & Safety. Bob moved that the board approve, Sara seconded, Motion passed.

46 Bob asked that Lydia open up Fundraising Committee. Sara, Connie, Bob, Jason and Jennifer volunteered
47 to help out as well. Online Auction will be moved to the Fall. Looking to revive the 5K Run sponsored by
48 us. Lydia reviewed the high points from her email.

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50 Bob would like to request a MS and HS Rep, in addition to student reps.

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53 Meeting Adjourned at 8:38 pm

54 Submitted by:

55 Aubrey Maher, Recording Secretary

56 Minutes approved as presented [or as amended]