



Nana's Kitchen is license commercial kitchen located at 1225 Broadway St, in the Old South End of Toledo. It is owned and operated by the Sofia Quintero Art and Cultural Center, a local nonprofit that celebrates cuisine, art, and agriculture. The kitchen was built to offer additional programming opportunities, but SQACC also rents it out to local small culinary businesses.

Nana's Kitchen is set up with a community approach, with 1-2 renters using the space at one time. Equipment is shared and accessible to all. If you have a large team, we may not be the best fit for you. Nana's Kitchen is not a space for someone that needs their own prep tables, refrigerator, freezer, etc. All our refrigerators and freezers are shared amongst the renters. Renters cannot bring in their own large equipment and any other items must be able to be stored on their dry shelf storage (if applicable).

What type of rental are you?

- 1) We offer 6 or 12 month lease agreements for those that are going to use the kitchen on a weekly basis. We ask renters to be in the kitchen for a minimum of 6 hours per week. Renters manage their own schedule and use a kitchen calendar. We do not manage the times renters can use the kitchen. The applicant must be ServSafe Manager Certified.
 - 2) We offer an "as needed" option for those that do not need weekly access but may need the kitchen for a special event/project(s). You can request a date ahead of time (anytime of the current year). The applicant must be ServSafe Manager Certified.
 - 3) The kitchen can also be used for private parties that are renting our hall. If you are an individual renting our Event Center and would like to add the kitchen, please contact Taylor at eod.sqacc@gmail.com
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Security Deposit: \$100.00 – *This amount is refundable upon the end of the rental and can be used for any damages and/or unpaid fees.*

Hourly rate:

\$19 for access to the kitchen (no equipment but includes the prep tables and sinks)
\$23 for access plus 1-3 pieces of equipment (equipment listed above)
\$25 for access plus 4 or above pieces of equipment or above (equipment listed above)



Sofia Quintero

art and cultural center, inc.

1222 Broadway St. Toledo, OH 43609 419-241-1655

The Sofia Quintero Art & Cultural Center is a 501(c)(3) charitable non-profit organization.



Regulations

- Applicant must be ServSafe® Manager certified and team members need to be ServSafe certified
- Have liability insurance with the Sofia Quintero Art and Cultural Center listed as an additional insurer and have a health department food service permit.
- The kitchen must be cleaned and sanitized following the guidelines set forth and you are expected to follow the standard health code and ServSafe requirements.
- Damages to the kitchen areas or equipment can result in the client being billed for the cost of the damages.
- No one under the age of 16 is allowed in kitchen.
- All new leases will be on a 45-day probationary period, which at that time, SQACC has the right to immediately terminate the agreement if any guidelines, policies or rules are not followed.



Rental Inquiry

Please complete this application and email it to eduprograms.sqacc@gmail.com

Personal and Business Information

Applicant's Name:	
Business Name:	
Address:	
Business Phone:	Cell Phone:
Email Address:	
Business Website/Facebook:	

How did you hear about us? _____

What type of business do you own?

☐ Food truck ☐ Product Based ☐ Baker ☐ Caterer

☐ Other: _____

What type of product(s) will you be making in the kitchen?

How long have you been in business?

☐ Less than a year ☐ 1-2 years ☐ 3-5 years ☐ 5-7 years

How many team members will be using the space? _____



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Please list 2 professional references of other locations/individuals you have worked with in relation to your culinary business. Please include name, location, email, or phone number.

1. _____

2. _____

Do you need a shelf for dry storage? ☐ Yes ☐ No (At this time we cannot offer more than one shelf)

Please check off the equipment pieces you will be using:

Standard Grill	Flat top grill
Oven/Stovetop	Fryer
Refrigerator	Freezer
Convection Oven	Warming Cabinet
Broiler	

Rental options: There are 2 options: A – a long term lease or B – as needed/one time. Please complete the section that is appropriate.

Long Term / Weekly use:

A. How many hours do you need per week?

Leasers must use the kitchen for a minimum of 6 hours per week.

☐ 6-10 per week ☐ 10-20 per week ☐ 20-30 per week ☐ 30 hours or above

A. What day(s) / hours do you wish to use space? Please write all that apply.

DAY	FROM	TO
MONDAY		
TUESDAY		
WEDNESDAY		
THURSDAY		
FRIDAY		
SATURDAY		
SUNDAY		



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As Needed/One time:

B. As Needed Rental / What is the date(s) and time you would like to rent the kitchen?

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- The kitchen must be cleaned and sanitized following the guidelines set forth and you are expected to follow the standard health code and ServSafe requirements.
- Damages to the kitchen areas or equipment can result in the client being billed for the cost of the damages.
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Applicant Signature

I have read and agree to abide by all regulations stated above as well as all federal, state, and local laws, codes, and regulations. I attest that the information provided in this application is accurate. I understand that failure to follow the regulations may result in revocation or suspension of permission to use Nana's Kitchen.

Printed Name: _____

Signature: _____

Date: _____

Please include a copy of your ServSafe Manager Certification with this application.

We will review your application. Completing the application does not guarantee a rental agreement.



Contact Information:

eduprograms.sqacc@gmail.com

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