



## Altar Display Registration Form

As part of the annual Dia de los Muertos / Day of the Dead celebration, the **Sofia Quintero Art & Cultural Center** opens the doors of the Jose Martinez Memorial Galeria for community members to create and display personal ofrendas, altars.

The Altars honor the lives of family members who have died; so that on the day of Dia de los Muertos / All Soul's Day, their spirits return, to celebrate them, their lives, and to never be forgotten. Ofrendas / Altars can display favorite foods/drinks, pictures, hobbies, personal items about each person. If you are interested in securing a space for your altar please complete this form.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please complete and return your registration form to: SQACC, 1222 Broadway St. Toledo, OH 43609 along with your altar fee of \$35.00. Payments can be made by cash, check or credit card (with 4% cc fee). Registration forms and fees must be submitted by Thursday, October 10, 2019.

- Altar Guidelines:
- \* Altar displays can be no greater than 4 ft. length x 4 ft. wide x 8 ft. height
  - \* No open flames. Lights must be battery powered or electrical. Participants must provide their own extension cords.
  - \* Participant is responsible for altar items. SQACC is not responsible for lost, stolen or damaged items or items.
  - \* SET UP - Participants must complete their altar between 9am and 5pm; between Friday, October 18th through Monday, October 28th;.
  - \* TEAR DOWN - Is required to be completed between Monday, November 18th through Friday, November 22nd.

Please print and sign below indicating that you have read and agree to the guidelines and authorize that photos of the altars may be used for promotional use: Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

The general public and school groups are welcome to visit the altars during the following times:  
Monday, October 28 thru Friday, November 15 from 10 am to 3 pm.



*Sofia Quintero*

art and cultural center, inc.

1222 Broadway St. Toledo, OH 43609 419-241-1655