



<b>FIELD OF STUDY</b>	<b>Education</b>
<b>PROGRAMME TITLE</b>	<b>Occupational Certificate: Early Childhood Development Practitioner</b>
<b>SAQA ID</b>	<b>97542</b>
<b>NQF LEVEL</b>	<b>4</b>
<b>ENTRANCE REQUIREMENT</b>	<b>Grade 11 or NQF level 3 with English</b>
<b>CREDITS</b>	<b>131</b>
<b>DURATION</b>	<b>12 months minimum</b>
<b>METHODOLOGY</b>	<b>Blended learning (online study with virtual classroom facilitation and support)</b>
<b>WORKPLACE IN-SERVICE AT A DAYCARE</b>	<b>Minimum 60 days</b>

### DESCRIPTION

An Early Childhood Development Practitioner plans and prepares early childhood activities, facilitates and mediates learning, observes and assesses the progress of children, and reflects on learning in an inclusive, play-based environment to support holistic development of children (from conception - school going) in different centre-based or non-centre-based settings.

#### ***Once qualified, the ECD practitioner will be able to:***

- Plan and prepare inclusive activities to support the holistic development and well-being of children
- Facilitate and mediate appropriate holistic learning of every child
- Observe, assess and record each child's progress according to the age and stage
- Develop reports of children's development and learning
- Promote the well-being, health, safety and protection of children

### LEARNING ASSUMED TO BE IN PLACE (MINIMUM ENTRY REQUIREMENTS)

A National Certificate Vocational (NCV) at NQF level 3

Or

Any other NQF level 3 qualification.

### CAREER FIELDS / FURTHER STUDIES

Successful learners can pursue careers as practitioners or owners of day care centres and pre-primary schools. This qualification provides a major advantage to those wanting to follow a career in Au Pair work or even for baby-sitting purposes.

### PROGRAMME OUTLINE

This qualification consists of compulsory knowledge modules, practical modules and workplace modules which have been clustered into **7 learning units**. See the attached roll-out plan for clustering of modules.

**The compulsory Knowledge Modules are:**

**(43 credits)**

- 234201000-KM-01, Introduction to the early childhood development sector, NQF Level 4, Credits 4
- 234201000-KM-02, Theories and perspectives of Child Development, NQF Level 5, Credits 6
- 234201000-KM-03, Planning and Programme Development in early childhood settings, NQF Level 4, Credits 8
- 234201000-KM-04, Facilitation and mediation of active learning, NQF Level 5, Credits 12
- 234201000-KM-05, Observation and assessment in early childhood development, NQF Level 4, Credits 4
- 234201000-KM-06, Promotion of health, safety and well-being of children, NQF Level 4, Credits 6
- 234201000-KM-07, Administration for early childhood development services and programmes, NQF Level 3, Credits 3

**The compulsory Practical Modules are:**

**(43 credits)**

- 234201000-PM-01, Plan and prepare inclusive educational activities and routines using an approved programme based on the curriculum framework, NQF Level 4, Credits 12
- 234201000-PM-02, Facilitate and mediate active learning in an integrated and holistic learning programme, NQF Level 5, Credits 9
- 234201000-PM-03, Observe, assess, record and report each child's progress according to the age and stage, NQF Level 4, Credits 4
- 234201000-PM-04, Support and promote the health, nutrition, safety, protection and well-being of children, NQF Level 4, Credits 12
- 234201000-PM-05, Build and maintain collaborative relationships with parents and other service providers, NQF Level 4, Credits 3
- 234201000-PM-06, Prepare and maintain administrative systems, NQF Level 3, Credits 3

**The compulsory Workplace Experience Modules are:**

**(45 credits)**

- 234201000-WM-01, Learning programme and routines planning and preparation process, NQF Level 4, Credits 13
- 234201000-WM-02, Processes of facilitating and mediating the learning programme in a variety of contexts, NQF Level 4, Credits 15
- 234201000-WM-03, Processes of observation, assessment, recording and reporting on children's learning and development, NQF Level 4, Credits 7
- 234201000-WM-04, Processes and procedures of promoting the health, nutrition, safety, protection and well-being of children in an early childhood development setting, NQF Level 4, Credits 10

**PROGRAMME FORMAT**

Once you have registered and paid the required registration fee, you will receive your login details via SMS for OnRamp – our online platform. This platform can be accessed from any smartphone, laptop, desktop, or tablet with internet access. You will be able to work offline once you have logged in. You must make arrangements with a suitable day-care centre / school (approved by NewSkills Education), where you can complete your workplace experience modules if it is not with your employer, or in the case of you being unemployed. You can work through the content on the online platform, together with the guides that are courier to you. There will be compulsory online facilitation sessions that you need to join in order to meet the programme requirements.

## ASSESSMENT AND CERTIFICATION

On successful completion of all the modules, learners will complete an internal written summative assessment (exam) which will provide them with entry into the external assessment if requirements have been met. Learners will complete a written External Integrated Summative Assessment at an external registered assessment centre for the final assessment.

On successful completion of the qualification, learners will receive a certificate from the **QCTO**.

## PROGRAMME ROLL-OUT PLAN

Below is the plan of how modules are clustered and how much time you should be spending on each component of your qualification.

<b>Orientation</b>		
Orientation - On registration receive login details with learning material Sign up with a school / day-care centre where you can complete the workplace modules		
<b>Module Code</b>	<b>Module Title</b>	<b>Content sharing</b>
<b>Learning Unit 1 – Introduction to ECD</b>		
KM-01	Introduction to the early childhood development sector, NQF Level 4, Credits 4	OnRamp: 10 days
KM-02	Theories and perspectives of Child Development, NQF Level 5, Credits 6	
<b>Workplace modules</b>	<b>Learner to arrange workplace experience with a suitable childcare centre</b>	Workplace observation – 5 days
WM-00	Observation at an ECD centre <b>Find a childcare centre (Pre-school) where you can do your workplace assignments</b>	
<b>Internal Summative Assessment</b>		

<b>Learning Unit 2 – Planning ECD Programmes</b>		
KM-03	Planning and Programme Development in early childhood settings, NQF Level 4, Credits 8	OnRamp: 10 days Workplace: 5 days
PM-01	Plan and prepare inclusive educational activities and routines using an approved programme based on the curriculum framework, NQF Level 4, Credits 12	
WM-00	Observation at an ECD centre	
<b>Internal Summative Assessment</b>		

<b>Learning Unit 3 – Facilitation and Mediation of Learning</b>		
KM-04	Facilitation and mediation of active learning, NQF Level 5, Credits 12	OnRamp: 10 days Workplace: 10 days
PM-02	Facilitate and mediate active learning in an integrated and holistic learning programme, NQF Level 5, Credits 9	
WM-01	Learning programme and routines planning and preparation process, NQF Level 4, Credits 13	
<b>Internal Summative Assessment</b>		

<b>Learning Unit 4 – Observation and Assessment of children</b>		
KM-05	Observation and assessment in early childhood development, NQF Level 4, Credits 4	OnRamp: 10 days Workplace: 20 days
PM-03	Observe, assess, record and report each child's progress according to the age and stage, NQF Level 4, Credits 4	
WM-02	Processes of observation, assessment, recording and reporting on children's learning and development, NQF Level 4, Credits 7	
<b>Internal Summative Assessment</b>		

<b>Learning Unit 5 – Health and Safety of children</b>		
KM-06	Promotion of health, safety and well-being of children, NQF Level 4, Credits 6	OnRamp: 10 days Workplace: 10 days
PM-04	Support and promote the health, nutrition, safety, protection, and well-being of children, NQF Level 4, Credits 12	
WM-04	Processes and procedures of promoting the health, nutrition, safety, protection, and well-being of children in an early childhood development setting, NQF Level 4, Credits 10	
<b>Internal Summative Assessment</b>		

<b>Learning Unit 6 – Administration in ECD</b>		
KM-07	Administration for early childhood development services and programmes, NQF Level 3, Credits 3	OnRamp: 5 days
PM-05	Prepare and maintain administrative systems, NQF Level 3, Credits 3	
<b>Internal Summative Assessment</b>		

<b>Learning Unit 7 – Collaborative Relationships in ECD</b>		
PM-05	Build and maintain collaborative relationships with parents and other service providers, NQF Level 4, Credits 3	OnRamp: 5 days Workplace: 10 days
WM-02	Processes of facilitating and mediating the learning programme in a variety of contexts, NQF Level 4, Credits 15	
<b>Internal Summative Assessment</b>		

#### **Internal Summative Assessment**

The internal summative assessment will be conducted as an entrance requirement for the external assessment. The assessment will take on the form of a written knowledge questionnaire (exam) to confirm practical, foundational, and reflexive competence of individual candidates.

#### **External Integrated Summative Assessment**

The external assessment will include written assessment conducted up to a maximum of 3 hours at decentralised assessment sites or centres, approved by the ETDP SETA (AQP), practical tasks evaluation in a simulated environment to be conducted at accredited assessment sites approved by ETDP SETA (AQP) over a period of 1-2 days, and the evaluation of workplace assignment assessed by a registered Assessor.

#### **ACCREDITATION**

NewSkills Education is fully accredited for this qualification by QCTO (Quality Council for Trades & Occupations). Accreditation number is QCTOSDP00181210-1485.

#### **COURSE FEES**

All course fees include ALL study material, assessment, moderation, and full support from your facilitator & the NewSkills Education staff throughout the programme. Please contact us for more information on the fees and the payment plans.

**DISCLAIMER**

*The information contained in this Info sheet is accurate and deemed correct at the time of printing. However, changes may occur above and beyond the control of NewSkills Education. In the event of any changes NewSkills Education will maintain the content and notify learners of any changes if and when they occur.*

