



## Loss or Damage to Property

### Purpose of Policy

Little Dreams Nursery accepts that on occasion children and staff members may bring personal belongings into the setting, the purpose of this policy is to inform parents and carers and members of staff of the level of responsibility that Little Dreams Nursery accepts when children or members of staff bring their own possessions into the setting.

Little Dreams Nursery would prefer that children did not bring their own toys and games into the setting but accepts that sometimes this is inevitable and unavoidable.

### Who is responsible?

All members of staff have a responsibility to ensure that any personal possessions that are brought into the setting are kept safe. Little Dreams Nursery will provide a locker or locked area for members of staff to keep their bags and other personal belongings secure, but all members of staff have a responsibility to ensure that their belongings are placed in the appropriate place and are not left where they could be at risk. Little Dreams Nursery would stress to staff the importance of not bringing expensive or irreplaceable items into the setting. All parents / carers and children are responsible for the possessions that they bring into the setting, Little Dreams Nursery will take as much care as is reasonably possible with children's belongings.

### How will the policy be implemented?

Little Dreams Nursery will take as much care as possible to ensure the security of the belongings of children and members of staff, but overall accepts no responsibility for their loss or damage.

All parents / carers will be asked to sign an agreement that Little Dreams Nursery accepts no responsibility for children's belongings when they register their child. A sign will also be displayed on the setting notice board that states this.

If belongings have been stored securely and an incident occurs where they have gone missing Little Dreams Nursery will investigate and in certain circumstances, i.e., the possessions have been stolen by another member of staff or by a child, we will replace the missing items on completion of a claim form.

Members of staff who do not store their belongings in the secure lockers provided for them will have no recourse for compensation should items go missing or get lost or damaged.