

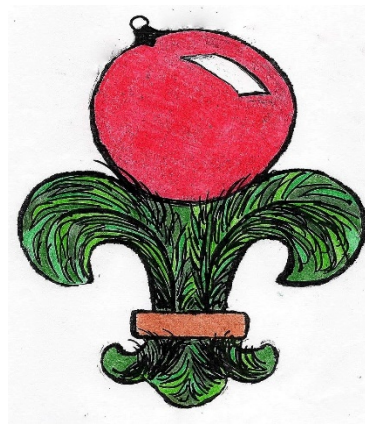
# Les Artisans Market Applications

**Tuesday, July 4, 2023**

**Saturday, December 2, 2023**

Hosted by the Bourbonnais Grove Historical Society

Market located at the Kankakee County Fairgrounds Expo, 213 W. 4000 S. Road,  
Kankakee, IL.



**Applications accepted until events are full.** The Expo has ample parking and five entrances. There is wi-fi available for **sales only**. The Expo has fans for summer, heat in winter, ATM machine, bathrooms, electric access, and commercial kitchen. All spaces are 10' by 10'.

New applicants must email photos of their work to [lesartisansartsandcraftsfair@gmail.com](mailto:lesartisansartsandcraftsfair@gmail.com) OR [ellen.stringer@gmail.com](mailto:ellen.stringer@gmail.com).

Participants must follow show guidelines, available on the Bourbonnais Grove Historical Society's website. Les Artisans is mainly a handmade craft, original art, and vintage market. No direct sales or mass merchandise allowed. Specialty foods welcome with appropriate health department license and permit.

Vendors must provide their own tables, chairs, and electrical cords.

Any money received from applicants that are not accepted will be refunded. Money from accepted vendors is nonrefundable.

Each booth will cost \$60 for 2023 and onward. If you submit your application for both July 4<sup>th</sup> and December 2<sup>nd</sup>, you will receive the 2022 cost of \$55 per space. If you submit your application for only one of the two shows, it will be \$60. Please submit your application as soon as possible to guarantee spaces for both shows. Payment plans may be discussed and considered by Ellen on a case-by case basis.

Vendors who are accepted will receive set-up information two weeks prior to the event.

This event will be registered with the Illinois Department of Revenue Special Events for sales tax collection. The state will receive vendor contact information for follow-up. Vendors do not need a FEIN to pay sales tax, however, if you have one, please list it on the application. Vendors will receive the proper form to submit sales tax if they do not already submit it as part of their business.

Payment must accompany application. Payment is required to secure booth space.

Potential December vendors, new or returning, should apply with payment as early as possible. The 2022 December show was at capacity August 31, 2022.

Make checks payable to the **Bourbonnais Grove Historical Society**. For instructions to pay via PayPal, contact Ellen at [lesartisansartsandcraftsfair@gmail.com](mailto:lesartisansartsandcraftsfair@gmail.com).

Please include a self-addressed, stamped, business sized envelope to receive your confirmation and instructions for the fair if you do not have email.

Make a copy of this application and keep for your records.

Please contact Ellen Stringer, Les Artisans coordinator, for any questions at 815-935-5278, or via email. Mailing address for applications is **1465 Southhampton Dr., Bourbonnais, Illinois, 60914**. Please DO NOT call the fairgrounds or the Bourbonnais Grove Historical Society for information.

# Les Artisans Market Contract

Name:

Business Name:

FEIN if you have one:

Description of items:

Mailing Address:

Phone Number:

Email:

Special Requests (wall, same, etc.....):

Electric Access (Y N)

**PICK ONE OPTION BELOW:** \*Add \$3 to total amount if using PayPal\*

I am applying ONLY for Les Artisans Summer Market, Tuesday, July 4, 2023, at a price of \$60 per booth, number of booths \_\_\_\_\_, amount enclosed \_\_\_\_\_.

I am applying ONLY for Les Artisans Holiday Market, Saturday, December 2, 2023, at a price of \$60 per booth, number of booths \_\_\_\_\_, amount enclosed \_\_\_\_\_.

I am applying for BOTH markets, Les Artisans Summer Market, Tuesday, July 4, 2023, AND Les Artisans Holiday Market, Saturday, December 2, 2023, at a price of \$110 for single, \$220 for double, etc... (\$5 discount per booth per market), number of booths \_\_\_\_\_, amount due \_\_\_\_\_.

I understand this is a contract to appear as a vendor at the above-indicated Les Artisans Market/s. I hereby waive any liability against Bourbonnais Grove Historical Society, the Kankakee County Fairgrounds, and Ellen Stringer. I understand that once my check has cleared, I have been accepted as a vendor, and my fee is nonrefundable.

Signature: \_\_\_\_\_

## **Using PayPal for Les Artisans Market Fees**

Go to website address [bourbonnaishistory.org](http://bourbonnaishistory.org)

Click on “Events”

Click on “Les Artisans Fair”

Scroll to “Vendor Application and Payment”

Click on “2023 Vendor Payments”

Enter the amount owed, plus a \$3 fee

Thank you.