



# Bourbonnais Grove Historical Society's Les Artisans Arts & Crafts Fair Application Form

Monday, July 4<sup>th</sup>, 2022, 9am to 3pm

Kankakee County Fairgrounds Expo

213 W. 4000 S. Road, Kankakee, IL.

**Application Deadline May 31<sup>st</sup>, 2022**

The Expo is located south of I-57 exit 308 on Route 45/52. There is ample parking and five entrances. The Expo is indoors and stays comfortable with fans. Wi-fi available for **sales only**. There is an ATM machine, bathrooms, electric access, and commercial kitchen. All spaces are 10' by 10'. New applicants must email photos of their work to **lesartisansartsandcraftsfair@gmail.com**. Participants must follow show guidelines, available on the Bourbonnais Grove Historical Society's website, **and any Covid-19 mitigation rules required at the**

**time of the event.**

Vendors must provide their own tables, chairs, and electrical cords. Vendors who are accepted will receive detailed set-up information two weeks prior to the event. This event will be registered with the Illinois Department of Revenue Special Events for the purpose of sales tax collection. Vendors will be given a form with the correct tax rate, and the state may request vendor contact information for follow-up. Vendors do not need to have an FEIN to pay sales tax, however, if you have an FEIN please indicate it below.

Payment must accompany application. Make checks payable to the **Bourbonnais Grove Historical Society**. Please include a self-addressed, stamped, business sized envelope to receive your confirmation and instructions for the fair if you do not have email. Please contact Ellen Stringer, fair coordinator, for any questions at 815-935-5278, or at the above email. Mailing address for applications is **730 Brandywine Court, Bourbonnais, Illinois, 60914**. Please **DO NOT** call the Fairgrounds or the Bourbonnais Grove Historical Society for information.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Business Name and FEIN if you have one

\_\_\_\_\_  
Address

\_\_\_\_\_  
Town

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Best phone number to reach you

\_\_\_\_\_  
Email

\_\_\_\_\_  
Description of items you are selling

\_\_\_\_\_  
Special requests (Electric, wall space, indoor, outdoor, etc..... I cannot guarantee any requests.)

\_\_\_\_\_ number of booths at \$55.00 per 10' by 10' booth \_\_\_\_\_ Amount enclosed

I understand this is a contract to appear as a vendor on July 4<sup>th</sup>, 2022, at Les Artisans Arts & Crafts Fair. I waive all claims of liability against Bourbonnais Grove Historical Society, the Kankakee County Fairgrounds, and Ellen Stringer. I understand that once my check has cleared, I have been accepted as a vendor, and my fee is nonrefundable.

Signature \_\_\_\_\_