

**BOURBONNAIS GROVE HISTORICAL SOCIETY  
MEMBERSHIP MEETING**

June 7, 2018

**Call to Order:** President Jim Paul called the meeting to order at 7:02 p.m. The pledge of allegiance was recited.

**Attendance:** Jim Paul, Tim Arseneau, Nelda Ravens, Gary Seiner, Laurel Soper, Mimi Raiche, Norma Meier, Rochelle Murphy-Joseph, Sandi Sandeno, Connie Sullivan, Ellen Stringer, Mary Anne Lambert, and Daron Kinzinger

**Minutes:** A motion to approve the May 4, 2018 minutes as distributed via email passed unanimously. A copy of the May 12 board meeting minutes will be left on the meeting room table for anyone interested.

**Treasurer's Report/Finances:** Tim Arseneau distributed a printed treasurer's report to members, which included the following account balances as of April 30, 2018:

Checking \$10,386.40

Windows \$170.59

Schoolhouse \$2917.57

Motion to accept the treasurer's report and pay bills passed unanimously.

**Ways and Means/Programming/Publicity:** Nelda Ravens will represent BGHS at the June 9 Mومence Heritage Day event.

*Les Artisans Fair:* Ellen Stringer reported the July 4 craft show presently has 63 booths reserved. The Dec. 1 show will probably be sold out by September. Ellen is promoting the craft shows at various events. The Bourbonnais Friendship Festival's \$500 donation will be presented at opening ceremonies. New banners will be purchased, as the old banners have reached the end of their useful life. An advertising package was purchased from Milner Broadcasting. Ellen will be interviewed on WVLI at 10:30 a.m. There will be no advertising in The Daily Journal this year, due to its declining readership.

*Festival Open House:* The Letourneau Home Museum will be open on Sat. June 23. The log house project will be emphasised by highlighting artifacts related to it. Gary Seiner will create a small illustration/icon that will be placed near those artifacts. A donate button will be placed on the website specifically for log house donations.

*Fleur-de-lis Celebration Dinner:* The annual Fleur-de-Lis Celebration Dinner and award ceremony will be held 5:30 - 8:30 on September 28, 2018 at the Kankakee Country Club. Dinner suggestions were Cassoulet and Creme Broulee.

**Membership Report:** none

**Curator's Report:** The assistant curator's report, submitted by Marcia Rabideau, was read. Several tours were given to community groups and school children in May.

**Building and Grounds:** Planting of the heirloom annuals will take place on Saturday, June 9, 8-10 a.m. Two master gardeners have volunteered to adopt the herb garden. Daron is having trouble finding someone to repair the roof because it is a small job on a cedar shake roof. The flag needs to be replaced.

Gary Seiner will obtain one from the Manteno Legion and replace it. The window painting project should be complete soon. It was noted that a window needs to be replaced.

**Old Business:** Nelda Ravens reported she has contacted the Village of Bradley again about the Van Meter Cemetery but has not yet heard back from them.

Mimi Raiche made a formal presentation of Black Patton's pony shoes to president Jim Paul. Black Patton was a nationally known champion pony from Cooper's Pony Farm. Although several items related to the Cooper Farm were donated to the society by the estate of Frances Cooper Wertz, the pony shoes were not among them. Mimi attended the estate sale and fortuitously found them (perhaps with the help of Mrs. Wertz) in a box of items.

**New Business:** A joint motion by Jim Paul, society president, and Daron Kinzinger, board president, to acknowledge Malette Trudeau-Stevenson for her work as curator, to reappoint her and appoint Laurel Soper and Marcia Rabideau as assistant curators. The motion carried unanimously. This motion reads as follows:

### **Preface to Appointments and Motions**

Members of the society are attempting to inventory and compile data into an organized system of documentation regarding artifacts owned or otherwise possessed by the society. According to BGHS Bylaw Section 6.4.4, *"The Curator and Assistant Curator shall be guardians of all artifacts and historical records owned by or loaned to the Society for exhibit or preservation. The Curator and Assistant Curator shall also act as managers and custodians of the museum and its contents."*

Appointments by the president are officially needed for these positions if they were not previously declared. At the May 12, 2018 board meeting, Malette Trudeau-Stevenson was acknowledged as the Curator of the society, but she will now be officially recognized by the membership president along with her newly appointed assistants.

### **Appointment**

***"In accordance with BGHS Bylaw Section 6.3.1, President Jim Paul hereby officially appoints Malette Trudeau-Stevenson as Museum Curator and appoints Laurel Soper and Marcia Rabideau as Co-Assistant Curators to work with the Museum Curator. "***

*NOTE: All policies and procedures established or enacted by any appointees must be in accordance with the "Collections Policies and Procedures" guidelines which will be adopted by the board in the near future.*

### **Joint Curation Motion from Bourbonnais Grove Historical Society President Jim Paul and Board President Daron Kinzinger:**

- *We request that Curator Malette Trudeau-Stevenson bring her proposal of "Collections Policies and Procedures" guidelines to the August 2, 2018 membership meeting for board approval in the near future. The acquisition policy adopted on August 5, 1993 shall be incorporated into this proposal.*
- *A new external hard drive will be donated to the society by Jim Paul—the museum already has one external hard drive with curation material on it. We request that both external hard drives be kept in the safe when not in use and on the museum grounds at all times unless permission is explicitly given by quorum approval of the board or the society members at a regular membership meeting. Printed or digital copies may be made by any officer of the society, curator or assistant curator for the purpose of viewing the contents of any museum external hard drive. Any new information may be recorded in an unofficial document but must not be entered into the final documentation without the express approval of the Curator or an override vote of the society's board. The Curator or her designee will*

*only have the authorization to amend the final official documents given their adherence to the future approved "Collections Policies and Procedures" guidelines of the society's board.*

- *We request that all inventoried data about the society's collections and possessions, completed accession form data, and any artifacts be brought to the June 16, 2018 board meeting in order to be filed and kept in the museum. And*
- *We request that the Curator update the Co-Assistants Curators upon their request as to work they may accomplish in the inventory project under her board approved, organized program.*

**Other:** Norma Meier announced that the French Heritage Museum will commemorate D-Day as part of its lecture series on June 9.

**Adjournment:** The meeting adjourned at 8:10 p.m.

Respectfully submitted,  
Laurel Soper