

Minutes of June 24, 2011 Bourbonnais Grove Historical Society Board Meeting

The meeting was called to order by Chairperson Dr. Jim Paul at 5:40 pm. Trustees Gary Seiner and Daron Kinzinger were in attendance. Curator Malette Trudeau-Stevenson attended the meeting. Under Old Business, we reviewed the Old Business that to date has or has not been resolved by the BGHS:

- Water leakage around the chimney has been a problem as well as the upper east window trim which has been damaged by squirrels.
- Our books need to be annually audited by an independent slate (according to our bylaws).
- There should be a dry sink in the kitchen--Gary has found someone to help him build the dry sink;
- Lace curtains should be placed on the windows in the meeting room and the back door (see-through curtains);
- A glass top needs to be placed on the radiator with documentation about the family who donated it;
- A large map of Bourbonnais with historical sites indicated (Gary will draw them in) will be placed on the wall where the two oval pictures are now—the pictures will be put on another wall—we need a map, Gary will draw in the buildings;
- A recorded introduction to the Letourneau Home and grounds with a room-by-room description should be created so that patrons may use a hand-held audio device as they tour the home—Jim will create a two-page Self-Guided Tour of the Letourneau Home so that it is available for the June 17 Garden Walk as a “first step” in this tour experience, the audio tour should be done also, but this item was tabled; and
- A brief volunteer training session should be developed for new Letourneau Home docents—maybe a volunteer sheet can be passed around at the annual dinner so that members can pick a Sunday during the year to “sit” the Letourneau Home; the volunteer training session and Self-Guided Tour should help promote this volunteerism.
- The need for touch up exterior painting was discussed;
- Sources of funding and donations were discussed as well as promotion of bequests in the name of the Bourbonnais Grove Historical Society; and
- The need for more Letourneau Home/Museum brochures with web site was discussed.

Under New Business, the craft show was discussed. There is a need for someone to have the final authority. Regarding the publicity, the board agreed that \$500 was not enough. The publicity amount should be set, and used without further board approval.

The meeting adjourned at 6:28 pm.

Submitted by Board Chairperson Dr. Jim Paul