FIRST LA COSTA OWNERS ASSOCIATION ARCHITECTURAL IMPROVEMENT REQUEST FORM

Our CC&Rs require approval of exterior improvements or alterations before any work begins.

To facilitate the expedient processing of our Architectural Improvement form and Maintenance Agreement, please ensure you have included the following **required** information.

- 1. Complete the First La Costa Owners Association Improvement Request form (Rev. A) and, as required, the HOA Maintenance Agreement.
- 2. Include (2) sets of drawings with detailed dimensions showing all particulars of the proposed improvement; i.e. fences, gates, patio covers, skylights, etc. This will show type of materials used, e.g. wood, brick, stucco, concrete, etc. and the color of materials used relative to the existing structures, any paint color must conform to those currently authorized, descriptive product brochures may be included. Any relationship to existing structures must be noted with the dimensions. The forms shall be accompanied by the necessary California building and/or electrical permits to ensure that the prevailing building codes are followed.
- 3. If making any exterior modifications to the unit the owner must relocate and make accessible any internal and external telephone, cable television and internet access wiring designed to serve a single Unit, but located outside the boundaries of the Unit, is allocated exclusively to that Unit. The Owner of the Unit shall be responsible to pay for the relocation of the utilities as owners are entitled to reasonable access to the Common Area for the purpose of maintaining this wiring, subject to the consent of the Association and to any other conditions reasonably imposed by the Association. The Association's consent shall not be unreasonably withheld.
- 4. Initiation and completion date of all improvements.
- 5. Should the proposed improvements affect the integrity of the existing structure or utility access to be modified, the homeowner must complete a Maintenance Agreement, have it notarized using the California All-Purpose Acknowledgment form and include a check for ten dollars (\$10.00) made out to the "County Recorder."
- 6. Plans for improvement of yards or additions or alterations must be submitted to Curtis Management, Inc. on this form at least thirty (30) working days prior to anticipated start of construction. First La Costa Owners Association will keep a copy of your application and forward the original to the Architectural Committee. Your application should be mailed to: Mills Management Services, 1645 South Rancho Santa Fe Rd, Ste. 208, Carlsbad, CA 92078. Attn: First La Costa Owners Association.
- 7. After action has been taken by the First La Costa Owners Architectural Review Committee, and approved by the Board of Directors, you are responsible for ensuring that your application is complied with as approved.

Your signature on this application acknowledges that you have read this approval form in its entirety and agree to abide by them, in addition to the regulations provided within the First La Costa Owners Association CC&Rs.

8.	Anticipated Start Date:	
	Anticipated Completion Date:	

Но	omeowner Name:	Date:	
Ad	ddress:	Phone:	
Wr	ritten Description of Proposed Improvements:		
_			
	agree to complete all improvements in acco C&Rs requirements and Conditions of the App	ordance with the First La Costa Owners Association	tion
Но	omeowner's Signature	Date:	
110	omeowner o orginature		
CC	ONDITIONS OF APPROVAL		
1.	Should proposed improvements affect the integrity of the existing structure, homeowner must complete the attached Maintenance Agreement prior to submitting for architectural approval. Said Maintenance Agreement shall release the Association from any obligation to maintain or repair said improvements and shall hold the Association harmless from all liability arising out of the construction and existence of said improvements.		
FIF	RST LA COSTA OWNERS ARCHITECTU	JRAL REVIEW COMMITTEE	
ΑP	PPROVED: DI	ISAPPROVED:	
Ad	dditional Conditions of Approval or Reasons fo	r Disapproval:	
Co	ommittee Member Signature		
Во	pard Member Signature	 	

PLEASE COMPLETE THIS INFORMATION:

RECORDING REQUESTED BY:

FIRST LA COSTA OWNERS ASSOCIATION

AND WHEN RECORDED MAIL TO:

Mills Management Services C/O Chris Mills 1645 South Rancho Santa Fe Road Suite 208 San Marcos, CA 92078 760-978-9609 Office 760-230-5878 Fax

This space for Recorders use only

MAINTENANCE AGREEMENT

(Please fill in document title(s) on this line)

As consideration for the approval by the Association, the request by the undersigned to erect the below described improvements upon the common are or to modify or alter the common area in the below described manner ("improvement"), the undersigned, for themselves and their successors and assigns in the real property described below ("property") hereby covenant and agree that First La Costa Owners Association shall have no obligation or responsibility to maintain or repair said improvements and that the undersigned and their successors and assigns shall maintain and repair said improvements and shall hold the Association free and harmless from all liability arising out of the construction and existence of said improvements.

I understand that I must obtain necessary building permits from applicable governmental agencies as a condition of approval. I understand that I will be responsible for the cost of repairing any damages to the common area or other private property as a result of these improvements, and that I may be required to execute a Maintenance and Indemnity Agreement regarding these improvements that will be legally recorded at my expense.

Signature of Homeowner	Date		_
Description of Improvement:			<u> </u>
Property Description: Have improvements been discussed with neighbors?applicable drawings)		attached	(e.g
Property Owner's Name:			_

Property Owner's Address:					
THE UNDERSIGNED IS TH	E OWNER(S) OF RECORD				
DATED:	Owner(s) Signature				
	Owner(s) Signature	<u>-</u>			