

**LAGUNA WOODS ROD AND GUN CLUB**  
**ARTICLES OF ASSOCIATION AND BYLAWS<sup>i</sup>**  
**2024-2027 (last amended 4/26/22)**

**ARTICLE I – NAME AND PURPOSE**

- A. The association (hereafter referred to as the Club) shall be known as the Laguna Woods Rod and Gun Club of Laguna Woods, California 92637.
- B. The Club is a non-profit organization to provide fellowship and access to skill development<sup>ii</sup> to members who enjoy fishing, target shooting, hunting, archery, and other forms of outdoor recreation.
- C. No part of the Club shall consist of political activity or attempting to influence legislation. However, the Club may participate directly related to conservation of natural resources.
- D. No part of the Club earnings shall be redistributed to officers or members, with the exception of reimbursement of Club related expenses.
- E. The Club shall not participate in any activities not permitted by law for similar tax exempt organizations.

**ARTICLE II – FISCAL YEAR, MEMBERSHIP, DUES AND ASSESSMENTS.**

- A. The Club's Fiscal Year shall be from June 1 to May 31 of each year.
- B. Membership is open to all residents of Laguna Woods. Non-residents may also be members.<sup>iii</sup> The Club is a co-ed organization.
- C. Membership dues are to be paid by May 15 for the forthcoming Fiscal Year. Members age 85<sup>iv</sup> and older are lifetime members and are exempt from paying dues. Dues for those joining after January 1 shall be prorated for the remainder of the Fiscal Year.
- D. Duties/positions shall be established by Board of Directors consistent with the needs of the Club.
- E. Membership may be terminated for cause by the Board of Directors.

**ARTICLE III – BOARD OF DIRECTORS, OFFICERS, AND DUTIES.**

- A. The affairs of the Club shall be managed by the Board of Directors, consisting of five officers, the outgoing President, and three members selected by the membership. Past presidents may attend meetings, enter discussions, but will be nonvoting.
- B. The officers of the Club shall be the President, Vice President, Secretary, Treasurer, and Sergeant-at-Arms.
- C. Terms of office for Officers and Directors shall usually be 1 year.
- D. A President may succeed him/herself as President for one succeeding term if so elected by the Membership.<sup>v</sup>
- E. Resignation by Officers and Directors shall be in writing. A successor shall be appointed by the Board of Directors.

**ARTICLE IV – DUTIES OF OFFICERS AND STANDING COMMITTEES**

- A. The President shall preside over Membership and Board meeting, perform all the usual duties of his office, and be responsible to the members for all his acts

concerning Club affairs. He shall appoint the chairman of all standing and temporary committees. He shall cast no vote except to settle a tie.

- B. In the absence of the President, or at his request, his duties shall be performed by another Officer in the following order: Vice-President, Secretary, Treasurer, or<sup>vi</sup> Sergeant-at-Arms.
- C. The Vice-President shall serve as Program and Social Chairman, in charge of scheduling and conducting programs at meeting, and for arranging and conducting social affairs, trips, etc.
- D. The Secretary shall keep minutes of all Membership and Board meetings, conduct Club correspondence, act as custodian of all Club records except those kept by other Officers and Directors, and shall report on these matters at Membership and Board meetings.
- E. The Treasurer shall maintain the Club's financial records, deposit all monies received, and prepare all checks for payment of Club obligations. All checks shall be signed by the Treasurer, President, or Vice-President. At the end of the year, the Treasurer shall prepare an annual report and read this at the second Membership meeting in June.
- F. The Sergeant-at-Arms shall maintain order at meetings, count the number of members attending, and act as custodian of Club property.
- G. The outgoing President shall serve on the Board of Directors for one year, and will serve a second year if the President is re-elected to a succeeding term.<sup>vii</sup> After that he shall be an Honorary Director for life, with privileges extended to Board Members except the right to vote at Board meetings.
- H. Honorary Directors shall constitute a permanent Advisory Committee to the Board, to the other committee chairman and members, and to Club members on all affairs concerning the Club.
- I. All major proposals, including disbursement of Club funds, shall be considered and approved by the Board of Directors prior to submission at a Membership meeting.
- J. The President shall appoint a Finance Committee to audit the Club's financial records at the end of the year, and/or if the Treasurer should leave before serving his full term in office.
- K. The Committee Chairman for (1) Ocean Fishing, (2) Lakes & Streams Fishing, and (3) Target Shooting, shall at the first meeting in January and July report the names of members who caught the largest fish (6 lbs or over, or a size determined by the Board of Directors) and the best scores in Target Shooting (for cartridges under 30 caliber and cartridges 30 caliber and larger) for the preceding 6 months. An award will be given for Club sanctioned activities as determined by the Board of Directors.<sup>viii</sup>

**ARTICLE V – RIGHTS AND PRIVILEGES OF MEMBERS**

- A. Upon payment of dues, each member shall receive numbered Membership Card, a Club Directory, and upon request, a copy of the Article of Association and Bylaws.
- B. Each member may participate fully in all membership meetings and all Club activities. Any member is eligible for nomination for any Club office. Any member may attend any meeting of the Board of Directors as an observer.

## ARITICLE VI – MEETINGS AND ELECTIONS

- A. At least 12 Membership Meetings shall be held each year. Twenty percent of the Membership shall constitute a quorum for conducting business at such meetings. Motions shall be decided by majority vote. Roberts Rules of Order shall govern at Club meetings.
- B. Meeting of the Board of Directors shall be called by the President as he deems necessary, or at the request of any member of the Board. A majority of the board - five<sup>x</sup> members - shall constitute a quorum for conducting business.
- C. The President shall appoint an Honorary Director as Chairman of the Nominating Committee. It shall consist of one other Honorary Director and three Members at large, selected by the Chairman, to nominate candidate for Officers and Directors.
- D. At the first Membership Meeting in March, the name of the Chairman of the Nominating Committee shall be announced.
- E. At the first Membership Meeting in April, the Nominating Committee Chairman shall announce the names of its candidates for Officers and Directors.
- F. At the first Membership Meeting in May, the President shall call for nominations from the floor. Those nominated must be present and confirm their willingness to serve if elected. If there are no nominations from the floor, the President shall call for a motion that the Nominating Committee's candidates shall be elected by acclamation.
- G. If nominations are made from the floor, the election shall be held by secret ballot, which shall be in writing. The President shall appoint a three member committee to count the ballots cast and announce the results before the end of the meeting.
- H. Newly elected Officers and Directors shall be installed at the first Membership Meeting in June by an Honorary Director.

## ARITICLE VII – COMMITTEES

- A. The President shall appoint Committee Chairmen as may be necessary for transacting Club business. Committee Chairmen may appoint Members to their committees.
- B. Through its Chairman, each Committee shall report its finding and recommendations to the Board of Directors and to Membership Meetings. All committee records shall belong to the Club.
- C. There shall be the following Standing Committees:<sup>x</sup>
  - a. Program Management & Skills Development
  - b. Membership
  - c. Fishing
  - d. Shooting Sports
  - e. Social Activities & Event Planning

## ARITICLE VIII – ORDER OF BUSINESS

- A. Salute to the Flag and singing "God Bless America".
- B. Read Minutes of previous meeting.
- C. Read correspondence and action thereon, if any.
- D. President's Report of Club activities.
- E. Treasurer's Report at first meeting of each month, to include monies on hand and estimated obligations.
- F. Reports by Chairmen of Standing Committees.

- G. Old Business.
- H. New Business.
- I. Attendance Award. The Awards Chairman shall select at random the Membership number of a member. Such member must be present to receive the award determined by the Board of Directors.

## ARITICLE IX – AMENDMENTS

- A. Any Member may submit amendments to the Board of Directors for consideration.
- B. All proposed amendments to the Articles of Association and Bylaws shall be submitted by the Board at a Membership Meeting and voted on at the following Membership Meeting.

## ARITICLE X – DISSOLUTION OF THE CLUB

- A. Prior to the dissolution of the Club, after paying or providing for its debts and obligations, the remaining assets shall be distributed to such hospitals of charitable organizations as are selected by the Membership at the last Membership Meeting before dissolution.

## ARITICLE XI – MISCELLANEOUS

- A. Any Member who makes an ocean fishing reservation and fails to advise the Ocean Fishing Chairman, at least by noon 3 days prior to departure of the chartered boat that he cannot be there shall be fined the amount he would have paid if he had made the trip (less the jackpot contribution). EXAMPLE...Monday departure - cancellation by noon Friday.

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## ENDNOTES:

<sup>i</sup> **The Articles of Association and Bylaws were originally adopted April 28, 1965 under Golden Rain Foundation Policies & Procedures. The last amendment of these Bylaws was 4/26/22. Amendments since 2018 are noted:**

<sup>ii</sup> Art I, Section B amended 2/13/18 to add "and access to skill development"

<sup>iii</sup> Current GRF policies require a minimum membership of 80% Laguna Woods residents.

<sup>iv</sup> Art II, Section C amended 4/26/22, change lifetime member age from 90 to 85.

<sup>v</sup> Art III, Section D amended 11/27/18 to allow a President a succeeding term if so elected by the Membership.

<sup>vi</sup> Art IV, B, correction - "of" to "or" 4/29/18

<sup>vii</sup> Article IV, Section G amended 3/26/19 as a housekeeping amendment to serve on the Board a second if the President is elected to a succeeding term.

<sup>viii</sup> Article IV, Section K amended 4/26/22 to delete "Archery", allows Board to determine largest fish size, and provide for under and over 30 caliber targets.

<sup>ix</sup> Correction - "seven" to "five", which is a majority of a 9-member Board 4/29/18.

<sup>x</sup> Art IV, Section C amended 3/26/19 to reduce 12 Standing Committees to 5 Standing Committees. The Advisory Committee remains, as established by Art IV, Sec H.