MONAGHAN WALDORF SCHOOL CLG

ADMINISTRATION/STORAGE OF MEDICATIONS

Parental or guardian consent

Parents/guardians must provide written consent for the administration of medication in school. A detailed medical care plan may need to be put in place, especially for students with chronic conditions (e.g., asthma, diabetes, epilepsy).

Prescription medications

Prescription medications are generally not administered unless absolutely necessary. If they must be given, the school will need clear instructions from the parent/guardian or healthcare provider.

The medication should be in its original packaging, labeled with the student's name, dosage, and administration instructions.

Non-prescription medications

The school typically avoids administering over-the-counter (OTC) medications unless under specific arrangements agreed upon in advance with the school management.

Storage of medications

Medications should be stored in a secure, designated location (such as a locked cabinet) in the school, with limited access to school colleagues.

Some medications (e.g., inhalers, EpiPens) may need to be kept more accessible for immediate use, particularly for emergency situations.

Medications that require refrigeration should be stored in a dedicated fridge that is not accessible to students.

Training of colleagues

Colleagues responsible for administering medications should receive appropriate training, particularly for complex or emergency medications (e.g., EpiPens, insulin injections).

The school will endeavour to ensure that more than one colleague is trained to cover any absences.

Record keeping

Detailed records of all medications administered must be maintained, including the date, time, dosage, and name of the administering colleague. A medication administration form signed by the parent/guardian may also be required for each occasion the medication is given.

Emergency medications

Emergency medications (such as EpiPens for severe allergic reactions), must be easily accessible in the classroom or another agreed location. Colleagues should be familiar with the emergency protocol for administering these medications.

Self-administration

In some cases, older children may be permitted to self-administer medications (e.g., asthma inhalers), but this will depend on the child's capabilities. Written permission from parents/guardians is still required.

Liability

Parents/guardians may be asked to sign indemnity forms to acknowledge that the school is acting on their behalf in administering medication.

Communicating the policy

The school's medication policy will be communicated clearly to all parents/guardians at the time of enrolment or when medical conditions requiring medication arise.

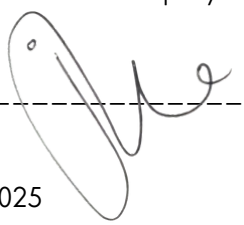
The school will seek advice from Tusla or other relevant child welfare bodies to ensure compliance with child protection and safety regulations regarding the administration of medications.

This policy was adopted by Monaghan Waldorf School CLG on this 15th day of February 2025.

Persons responsible: Jamie Macleod-Elliott

Designation: Director & Company Secretary

Signature: _____



Date: 15/02/2025

Version: 001