



COMMUNITY EMPLOYMENT (PRE-SCHOOL) BALLYBAY KINDERGARTEN CLG

Introduction:

Cygnets Nest (Ballybay Kindergarten CLG) is seeking to recruit a Community Employment (CE) Scheme pre-school assistant to support existing teachers in our community early years service, located at the Wetlands in Ballybay. This position is offered through the CE Scheme at 19.5 hours per week, during our core opening hours of 9:00 am to 2:00 pm, Monday to Friday, term time. The position is subject to CE eligibility and funding approval and will be on a fixed-term basis in line with CE contract conditions, with the potential for extension depending on service needs and scheme availability. As a small, supportive community service, we are committed to supporting the successful participant with training, upskilling and progression opportunities, including QQI Level 5 Early Childhood Care and Education (where appropriate) and relevant CPD.

Applicants should:

- Be able to work collaboratively as part of a small team of teachers and volunteers
- Have good verbal communication skills and sufficient English for the role
- Show a genuine interest and enjoyment in working with young children
- Demonstrate a warm, calm and caring presence in the classroom environment
- Be willing to engage in training and personal development as supported through the CE scheme
- Be reliable, punctual and willing to learn
- Be suitable for Garda Vetting and any required police clearance
- Previous experience in childcare, education, community work or caring roles is beneficial but not essential, as training and support will be provided.

The CE participant will work under the guidance of the Kindergarten teachers and Registered Provider and will be supported in developing skills in the following areas:

- Supporting teachers in meeting the care, learning and wellbeing needs of the children
- Assisting in maintaining the daily rhythm, routine and calm classroom environment
- Helping with setting up and tidying away activities
- Assisting with preparing materials for future activities
- Supporting general cleaning, hygiene and organisation of the learning environment
- Assisting with outdoor play and supervision as directed
- Attending staff meetings, seasonal festivals and service events, as required
- Supporting the overall safe and positive running of the service

We are committed to supporting the CE participant with:

- QQI Level 5 Early Childhood Care and Education (where appropriate)
- On-the-job mentoring and supervision
- Access to CPD opportunities
- Experience in a community-based early years and alternative education setting

Application process:

Please email queries to info@monaghanwaldorfschool.ie or via text/WhatsApp to 0879587116

For eligibility or other queries, please contact the CE Scheme facilitator (Bawn Latton Community Employment) at davina@blce.ie