



Capabilities Statement - Program Management Services

Socio-Economic Categories



- Harris County Department of Education Choice Partner **Contract No. 19/027MJ-03**
- SBA HUBZone Certified
- Women-Owned Small Business
- State of Texas HUB
- Houston METRO SBE
- City of Houston WBE SBE

NAICS Codes

- 541611** – Administrative Management and General Management Consulting
- 624230** – Emergency and other Relief Services
- 561410** – Staff Augmentation Staffing
- 541200** – Accounting and Bookkeeping

DUNS # 033357580 • Cage Code: 6C953
EIN #27-2505651

Contact Information

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Project & Vendor Management Advisors - USA
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Project and Vendor Management Advisors, LLC (“PVMA”) is a management consulting firm that provides an effective and proven project management framework to deliver services to clients. PVMA employs seasoned professionals that deliver quality results on-time and within budget, which has made PVMA a **Trusted Advisor** our clients since 2010.

Areas of Expertise

- ✓ *Program and Grant Management*
- ✓ *Intake, Eligibility and Case Management*
- ✓ *Accounting and Financial Reimbursement*
- ✓ *Staff Augmentation*
- ✓ *Fraud, Waste & Abuse Monitoring*

Representative Projects

PVMA team members have provided full scope project and program management to include these projects:

- **Grant Management and Accounting** services for municipalities, government agencies, and public sector clients where we managed over \$3.7 billion in federal grant funds (FEMA and CDBD- DR). For example, our team provided UTMB Galveston 25 professionals to augment its accounting staff following Hurricane IKE.
- **Program Management & Housing Programs** the PVMA team performed outreach, intake and eligibility for over 40,000 program participants since 2007 through the present time. Our team provides program intake for over 40,000 families in Texas, Louisiana, and in 41 states and U.S. Territories to determine financial status and program eligibility through interviewing, gathering and reviewing of program required documentation and then managed all aspects of program operations.
- **Disaster Recovery Case Management** manages programs that serviced over 40,000 program participants and managed 10 Social Services Agency vendors to provide service for veterans, seniors and people impacted by disasters. Currently managing Harris, Ft. Bend, Brazoria, and Jefferson Counties in Texas, and 10 municipalities in Puerto Rico
- **Fraud Auditing and Investigations** conducts financial and operational audits to identify over \$275 million attributed to fraud, waste or abuse of federal and state funds. Our team implements and operates programs award winning programs in the healthcare and disaster recovery industries.

PVMA's Current Experience

2018 to present – PVMA is currently on the Project Management Team for the City of Houston contract where our team manages its Communication, Marketing and Community Outreach (CMCO) for the community to gain awareness of the Housing and Community Development Departments (HCDD - GLO) Harvey Housing programs including FEMA programs. We conducted over 30 community townhall meetings for residents to provide input into the City's CDBG-DR Action Plan. This project includes Grant Management, Community Outreach, Program Marketing, and Communication, and Development of Program Standard Operating Procedures (SOPs) and Process Flows.

2018 to present – PVMA currently manages FEMA's Disaster Case Management Program – Puerto Rico (DCMP-PR) to assist over 2,000 families impacted by Hurricane Maria for 10 PR municipalities. Our team employs a team of 62 professionals hired from a pool of local talent that were trained to help their neighbors receive disaster assistance. Our team coordinates and collaborates with local governments, non-profits, charities and other community stakeholders to provide a continuum of services including housing assistance, healthcare, mental health services, job training and other needs with an objective of helping families return to pre-disaster self-sufficiency. We gave partnered with Disaster Services Corporation -- St. Vincent de Paul USA.

2017 – present PVMA currently providing accounting and financial reimbursement services on behalf of the National VOAD consortium for FEMA's Harvey Long-term Case Management Program. The PVMA team provides monthly financial operations for NVOAD and 5 of its Disaster Case Management Program (DCMP) consortium members. PVMA also provides DCMP Community Outreach and Marketing services to provide program information to residents of Harris, Jefferson, Ft. Bend and Brazoria counties. Managing processes that include Grant Management, Accounting and Reimbursement, Grant Closure, Community Outreach, Program Marketing, and Communication, Case Management, Procurement Management and Compliance services. . We gave partnered with Disaster Services Corporation – St. Vincent de Paul USA.

2017 – present Assisted in the management for the State of Texas General Land Office (GLO) emergency housing program. Our team provided staff for the GLO's Harvey call center, residential inspections for assigned impacted counties in Texas. Our team also provided Community Outreach, Program Marketing, and Communication and File / Case Management services.

2014 – 2016 Provided recovery and consulting services for Riverside General Hospital's (RGH) Board of Directors to review RGH's accounting operations and coordinate with FEMA Office of Inspector General's (OIG) auditors and the State of Texas Office of Emergency Management to determine RGH's prior management's use of \$34 million of FEMA Disaster Recovery funds.



Laurie A. Robinson, MBA is the managing partner for PVMA and PVMA Global and has over 25 years of large-scale project management. She gained her project management experience while working for Ernst & Young, the federal Office of Inspector General (OIG), and Mir Fox & Rodriguez as the lead partner for disaster management. She specializes in housing programs and fraud, waste & abuse oversight programs.



Tara W. DeAndrea, RHIA, is a partner and COO with PVMA and PVMA Global with over 15 years of large-scale project management. She has managed over \$2.5 billion in disaster recovery funds and is the partner over the companies Quality Assurance and compliance. She gained her experience with Mir Fox & Rodriguez as a senior project manager. She specializes in housing programs, quality assurance, and program implementation management.