

Laurie A. Robinson, MBA

Primary Role: Quality Assurance Partner / Senior Project Manager

Experience: Management Experience 25 Years

Education: University of St. Thomas – Houston
Master of Business Administration (MBA)

University of North Texas – Denton
Bachelor of Arts – Broadcast Journalism

Certifications: Center for Advanced Legal Studies - Houston
Post-Baccalaureate Certification
Legal Research

Awards: City of Houston – Letter of Commendation – Hurricane Katrina Audit
Preparation and Reimbursement Recovery Project

Department of Health & Human Services
Office of Inspector General
Exceptional Achievement Award

Summary of Experience & Qualifications

Ms. Robinson is the managing partner for Project and Vendor Management Advisors, LLC (PVMA) located in Houston, Texas. PVMA is woman-owned small business, State of Texas Historically Underutilized Business (HUB), and a Federal HUBZone certified business. Ms. Robinson has over twenty-three years of large-scale program and project management, regulatory compliance, internal audit, and policy experience in the healthcare, disaster management and recovery, and housing industries. Her experience comes from holding positions at the Office of Inspector General for the Department of Health and Human Services, Ernst & Young, MFR, PC, JWI, and Prudential Insurance Company of America.

- Use of PMBOK® Standards
- HUD CDBG – DR Monitoring
- Project Planning and Management
- Quality Assurance Management
- Disaster Case Management
- Program Implementation
- Program Management
- FEMA Public & Individual Assistance
- Procurement Compliance
- Contract Management
- Communications & Outreach
- HUD’s Uniform Relocation Act Guidelines
- Call Center Management
- Fraud Auditing and Investigation

**Travis County – COVID-19 Management & Grant Compliance Consulting Services
Subcontractor to Guidehouse LLP**

June 2020 – July 2021 Provided advisory services to the Travis County government COVID 19 response to concerning the compliant use of The Coronavirus Aid, Relief, and Economic Security (CARES) Act funds from the federal Treasury, and the Coronavirus Relief Fund (CRF), the Provider Relief Act (PRF), design a grant application for the use of the Economic Development Administration’s COVID 19 funding. Project tasks included, (1) the development of a portfolio strategy that maximizes revenue, (2) allowable reimbursement / expenditures for the response and subsequent economic impacts (3) assist with finding appropriate outside funds to replenish the County’s budget and ensure that programs are sustained into the future. In addition, other activities included (1) tracking state and federal COVID-19 response actions, and (2) communicate with the county’s federal and state partners and policymakers about the County’s unique and specific needs and how best to address them through stimulus funding.

**Harris County – COVID-19 Grant Compliance Consulting Services
Subcontractor to Guidehouse LLP**

May 2020 – July 2021 Provided advisory services to 2 project workstreams including the County Administration Work Group and the County Public Health Work Group to provide assistant with the development of programs for the compliant use of CARES Act funds. Including the monitoring of COVID 19 Small Business grants program and the County’s Rental Assistance Program. Worked directly with department directors to track expenditures for COVID 19 response and performed legal research for the development of program policies and standard operating procedures. Tracked and monitored new laws, regulations and policies concerning COVID 19 federal and state program to communicate changes, additions, guidelines, and new laws.

Harris County – Budget Department / Community Development Services / Nan McKay & Associates

January 2019 to August 2020 – Provided oversight and compliance monitoring services as a team member to Nan McKay & Associates for Harris County. Provided outreach and survey services on behalf of the Harris County Community Services Department to obtain, track and report Income Verification Survey outcomes as a step for implementing a disaster infrastructure project for 3 Harris County residential areas.

Disaster Services Corporation – SVDP USA

September 2018 to September 2020 Performed contract and quality assurance oversight for a Consortium of Puerto Rican municipalities providing Disaster Case Management Program (DCMP) operational services to over 2,000 families under a \$10 million FEMA cooperative agreement. Under the DCMP her team provides outreach to the public and other stakeholders concerning recovery services offered by the Federal, commonwealth and nonprofit organizations to assist families back to pre-disaster self-sufficiency.

City of Houston – Housing Programs Harvey - APTIM

January 2018 to August 2019 Deputy Project Manager on the Project Management Office Team for the City of Houston, Developed Communication, Marketing and Community Outreach for the community to gain awareness of the Housing and Community Development Departments (HCDD -GLO) Harvey Housing programs including FEMA programs. We assisted the city by conducting over 30 community town hall meetings for residents to provide input into the City’s CDBG-DR Action Plan. Process include Grant Management, Community Outreach, Program Marketing, and Communication, and Development of Program Standard Operating Procedures and Process Flows.

State of Texas – General Land Office / Witt – O’Briens

November 2017 – August 2018 Assisted in the staff management for the GLO’s Harvey short-term management team under contract with Witt – O’Brien’s and provided staff for the GLO’s Harvey call center, residential and MHU inspections for assigned impacted counties in Texas. Provided Community Outreach, Program Marketing, and Communication and File / Case Management services.

Riverside General Hospital – Board of Trustees

January 2014 – May 2016 Provided recovery and consulting services for Riverside General Hospital’s (RGH) Board of Directors to review RGH’s accounting operations and coordinate with FEMA Office of Inspector General’s (OIG) auditors and the State of Texas Office of Emergency Management to determine RGH’s prior management’s use of \$34 million of FEMA Disaster Recovery funds.

MFR Solutions, Inc. – Houston Principal - Public Sector Consulting

Dec 2009 - Dec 2011

University of Texas Medical Branch Galveston – Financial Management and Grant Administration

October 2008 – December 2011 Managed the accounting and reimbursement services to the University of Texas Medical Branch Galveston (UTMB) with a staff of 25 accountants and compliance professional to account for and manage over \$1.5 billion from FEMA and commercial insurance for UTMB’s recovery and rebuild efforts.

Harris County Housing Authority – Disaster Housing Assistance Program

September 2007 – December 2011 Managed eight (8) Disaster Housing Assistance Programs (DHAP) located in Harris County, Memphis, New Orleans, and in 41 U.S. States and Territories following Hurricanes Katrina and Ike on behalf of FEMA, HUD and several public housing authorities to provide 24 months of housing payments, case management and monthly rental payments to over 40,000 families impacted by the hurricanes. DHAP used the Uniform Relocation rules published by HUD to relocate program participants during the programs.

State of Louisiana – Office of Community Development

October 2009 – September 2010 Managed the Statewide Temporary Rental Assistance Program for the State of Louisiana’s Office of Community Development and provided services based on HUD’s Uniform Relocation Act guidelines for housing assistance and documentation management services for the Disaster Recovery Unit of the Office of Community Development (OCD) awarded contract to administer the Housing Assistance for Rental Services for eligible households in Louisiana who were displaced as a result of Hurricanes Katrina, Rita, Gustav or Ike, or Road Home Options 1 grantees whose homes have been rebuilt with contaminated drywall. Ms. Robinson managed the close-out activities for families transitioning to permanent housing.

Witt Global, LLC – City of Houston – Department of Finance

October 2006 – December 2011 Performed accounting and reimbursement services on behalf of the City of Houston following Hurricanes Katrina and Ike to recovery over \$600 million from FEMA for disaster recovery expenses. Her team worked with all City departments to obtain and manage data and documentation required to gain the reimbursement. Her team also managed the preparation of the city prior to a FEMA Office of Inspector General (OIG) and State audits.

**Jefferson Wells International, Inc. (JWI) – Houston
Director Internal Audit & Compliance**

Jan 2005 - Nov 2006

City of Houston – Department of Finance

October 2005 – December 2006 Managed the City of Houston’s 2005 Joint Hurricane Housing Task Force (JHHTF) disaster recovery project following Hurricane Katrina to assist over 250,000 people evacuated from New Orleans to Houston to provide emergency housing and case management during the first 30 days following the hurricane. Her team of 200 disaster staff members managed the JHHTF’s emergency housing voucher program and managed the month rental payments to program landlords.

Career Experience

Project & Vendor Management Advisors, LLC (PVMA) Founder, Managing Principal	January 2012 - Present
Mir Fox & Rodriguez, PC (MFR Solutions) Lead Principal – Consulting Healthcare & Public Sector	December 2006 – December 2011
Jefferson Wells International, Inc. Director Internal Audit – Healthcare & Public Sector	January 2005 – November 2006
Office of Inspector General (OIG) – Department of Health & Human Services – Headquarter - Legislative Liaison	March 2003 – January 2005
Ernst & Young, LLP – Senior Manager – Washington, DC / Manager – Houston, TX	March 1998 – March 2003
Prudential Insurance Company Compliance Manager – Central Region	February 1995 - March 1998

Professional Affiliations & Organizations

- Disaster and Humanitarian Services, Inc. – Board Member and Executive Director
- Yale Street Baptist Church – Community Ambassador
- Star of Hope - Board Trustee - Board Finance Committee & Audit Committee, Chair Govt Relations
- Loving Kids Houston - Board of Directors, Treasurer
- Greater Houston Partnership – Member
- Project Management Academy – Member
- Branch of the NAACP – Board Member, 2009 – 2010 (Lifetime Member)
- Center for Houston’s Future – Class of 2005
- Federal National Practitioner Data Bank - Executive Committee 2003
- Delta Sigma Theta Sorority, Inc. – Member (1984 – present)