

Board of Directors Meeting Minutes
DMACC Ankeny Campus | Building 5, Room 1240A
February 6th, 2019 | 6:00 – 8:00 P.M.

Join from Desktop: meet.google.com/hez-rdwi-soi

Join by Phone: (502) 518-3207 PIN: 875 415#

- I. **Call to Order** – The meeting was called to order at 6:02 pm.
- II. **Roll Call** – Present: Mark Houseman, Curt Cornelius, Ed Birkey, David Landon, Kent Seuferer, Devon Winters, Jenny Stephenson, Aaron Nickman. Absent: Monte Ballard, Ryan Steffen, Scott Ocken.
- III. **Minutes from Previous Meeting** – No changes were made to the minutes of the previous meeting.
- IV. **Financial Report** – The financial report was sent to all board members via email. Balance as of December 30, 2018 was \$36,061.30 with \$2,500 marked as special funding for students.
- V. **Old Business**
 - a. Sponsorships –
 1. Discounted rates were discussed for previous donors. After discussion, the relationships developed with repeat donors would suffice.
 2. Last year the total amount raised between donors for SLSC and TECHSPO was \$11,250.00.
 3. The board discussed increasing TECHSPO participation by having a drawing tied to cards that must be signed by all vendors at TECHSPO. The board mutually agreed implementing this strategy at SLSC.
 - b. Financial Review – Is currently being completed by Ryan Steines of Winkel, Parke & Foster, CPA PC. The initial report indicated no current issues.
- VI. **New Business**
 - a. State Leadership and Skills Conference (SLSC)
 1. Contests – Minimum number of members to compete at SLSC is three. If less than three, the contest will be held before SLSC.
 2. Landon confirmed that Welding Fabrication has been moved to Thursday at DMACC's Ankeny Campus.
 3. Trading Pins – Seuferer presented a quote from PIN-centives for trading pins for SLSC/NLSC. Seuferer informed the board that three different

vendors were contacted for quotes and free shipping. Seuferer recommended purchasing 1500 pins based off of Arijan's recommendation. Cornelius mentioned pins would have to be donated at NLSC. Cornelius made a motion to purchase 1500 pins at \$.89 each for a total of \$1,335.00. Birkey seconded the motion. Motion passed.

4. Hotel – The rate was discussed, and recommended to inform the hotel some schools would be staying on Wednesday night.

b. State Standards of Excellence Program

1. Website Updates – Seuferer indicated several updates have been made to the website to meet the Standards of Excellence guidelines. It was discussed posting state contest guidelines via the website rather than Google Drive. Birkey indicated that guidelines used to be posted this way and didn't see a problem with it.
2. Constitution and Bylaws – Have been posted on the website under the Board of Directors tab.

c. Reports

1. State Officers – The state officers would be attending Day at the Capitol on the 7th to promote SkillsUSA.
2. Contracted Personnel Update - The state officer application has been shared with Seuferer and will be posted on the website and sent to advisors.

d. State Director Application(s) – The application of Brandon Gustoff was accepted and Seuferer would reach out to the candidate to invite for an interview on March 13th at 6 pm. The board discussed posting the application on job boards and to continue seeking candidates until we offer the position to a candidate. Cornelius, Stephenson, and Landon requested the job position via email to seek candidates.

VII. Other Business

a. Next Meeting – The next meeting will be held on March 13th, at 6 pm.

VIII. Adjournment