

**CITY OF MORO
MINUTES OF FEBRUARY 4, 2025
REGULAR COUNCIL MEETING**

Written minutes may not contain a verbatim record of meeting events. If clarification or additional specific information is desired, please reference any available audio recording.

The Moro City Council met for a regular council meeting on Tuesday, February 4, 2025, at 7:00 PM. Present: Mayor Bert Perisho; Councilors Andy Anderson, James Alley and Bryan Cranston. City Staff: John English, Director of Public Works; Brittany Wood, City Administrator; Jamie Crawford and Dan Meader, Tenneson Engineering. Absent: Travis West. Others in Attendance: Dana Pursley-Haner, Roberta Aldrich, Randy Francis, and Perry Thurston. Remote Attendees: Brad Baird, Anderson Perry; Michelle Colby, MCEDD; Meinrad Kuettel, MCEDD.

CALL MEETING TO ORDER

The meeting was called to order at 7:00 PM by Mayor Perisho, following the Pledge of Allegiance.

CONSENT AGENDA-MINUTES-BILLS-FINANCIAL REPORT-

The minutes from the January Council meeting were reviewed. A motion was made to approve the minutes as presented (**Alley/ Anderson**). **The motion carried.** The financial report for January, covering checks #13722-13732 with total bills amounting to \$45,758.50, was reviewed. A motion was made to approve the payment of bills as presented(**Cranston/Alley**). **The motion carried.**

COMMENTS FROM CITIZENS (Agenda items ONLY)

None heard

VISITORS – CORRESPONDENCE –

Cindy Heater-Judah submitted correspondence expressing concerns regarding recent fire mapping efforts and their potential impact on Moro residents. Two additional letters addressed to the Mayor and City Council were received from “Common-Sense.”

OLD BUSINESS-

Project updates/ DWP staff report- DPW English reported that time had been spent reviewing the Huffman Development Plans and the 2025 Sidewalk SCA plans. Staff focused on the cleanout and inspection of manholes and troubleshooting issues at the fuel pump storm drains. DPW staff continued inventorying water meters using an electronic mapping program. It was discovered that the Generac Generator’s battery might not be maintaining a charge; a trickle charger was suggested as a potential solution. Additionally, the City may need to replace the generator affixed to the red-box Chevy.

City Hall Staff Report- CA Wood attended multiple meetings, including the Virtual One Stop Meeting. She acknowledged Michelle Colby of MCEDD for her contributions to ongoing progress. CA Wood also attended a County Court session regarding proposed solar farm setbacks from City Limits; the County Court chose not to adopt the ordinance at that meeting. A master sheet for the Income Survey was created, which was also used by DPW staff for water meter location tracking. Additionally, a \$5,000 grant application was submitted to fund the purchase of a sewer camera.

Small City Allotment Grant- Review bid package- Brad Baird- from Anderson Perry attended remotely due to inclement weather. He reviewed changes to the previous draft design for sidewalk replacements,

confirming that the project remained within budget, including a 15% contingency. The design review schedule, advertisement, pre-bid tour, bidding, award, and closeout timeline were presented. Engineer Baird confirmed that the advertisement would be published in the Times Journal.

Ordinance 276- Second reading for adoption- An error was discovered in the initial reading and adoption of Ordinance 276 at the December Council Meeting. Following legal consultation, the Council was advised to re-read and adopt the ordinance. A motion was made to read Ordinance 276 by title only **(Anderson/ Alley). The motion carried.** A subsequent motion was made to approve Ordinance 276- AN ORDINANCE; PROVIDING FOR THE REGULATION OF PARKING; ALL AMENDING ORDINANCES; AND ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND DECLARING AN EFFECTIVE DATE. Votes recorded as follows: Aye–Alley, Anderson, Cranston. Absent – West **(Alley/ Cranston). The motion carried.**

Huffman Development Plan review- DPW English informed the Council that revised plans for the Huffman Subdivision were received on January 15, 2025. During the review period, some concerns and deficiencies remained. DPW English would collaborate with Engineer Baird to address these issues before returning feedback to Mr. Huffman.

NEW BUSINESS-

Past Due Water/ Sewer- A list of 6 past-due accounts was reviewed.

Water System Improvements- CA Wood explained that funding some of the Water System Master Plan (WSMP) projects would require significant financial planning. A virtual One Stop Meeting was held at City Hall with City staff, Mayor Perisho, Council President Anderson, Engineer Baird, and Michelle Colby from MCEDD. Various funding options were explored, but repayment terms were found to be unrealistic. The City was advised to pursue an Income Survey to regain access to \$2.5 million in Community Development Block Grant (CDBG) funding.

Income Survey- The City’s request to perform an Income Survey was approved. The Council deliberated on whether to proceed and was given a choice between RCAC and PSU as vendors for conducting the survey. A motion was made to have PSU perform the survey and provide their own staff for door-to-door collection of data **(Anderson/Cranston). The motion carried.** Later in the meeting, a motion was made to authorize CA Wood to apply for grant funding from the Ford Family Foundation to offset the cost of the survey **(Cranston/Anderson). The motion carried.**

Letter of Interest-Engineer Baird presented the LOI, explaining that the document provided an opportunity for critical funding. A motion was made to authorize the Mayor to sign and proceed with the LOI submission **(Anderson/Cranston). The motion carried.**

SIPP Application for Business Oregon Funding- Engineer Baird prepared an application to Business Oregon requesting up to \$20,000 for a Sustainable Infrastructure Planning Project (SIPP) to fund a leak detection survey. Given the City’s high water production and use, this step was deemed necessary. A motion was made to authorize the Mayor to sign the application. **(Anderson/ Cranston) The motion carried.** Engineer Baird provided the Council with the *Capital Funding Request Form*, explaining that other small towns had successfully obtained funding through this process. A motion was made to authorize CA Wood to complete and submit the form **(Cranston/ Anderson) The motion carried.** Acknowledgment and thanks were given to Engineer Baird for completing the handouts to assist City Staff and for continuing to research funding.

Snow Management and Storage Plan- Resident Randy Francis inquired about the City's plan for snow storage during heavy snowfall years, referencing past difficulties he experienced. Mayor Perisho explained that the State Highway had historically assisted, as the City lacks the necessary equipment. Francis also inquired about property owner liability for dangerous sidewalk conditions abutting his property on Main Street; Francis asked about the procedure a property owner would need to take if they did not want volunteers to clear their sidewalks. Mayor Perisho advised Francis to submit a written statement to City Hall and to post the notice at the property line. After a brief discussion, multiple Council members commended the volunteers' efforts in keeping sidewalks safe and passable- stating that all of this work is done on the volunteer's own time and money.

CIS Grant- CA Wood reported that a \$5,000 grant application had been submitted to CIS for a sewer camera. The Council agreed to allocate additional funds from the Sewer Equipment budget if the grant was awarded.

COMMENTS FROM CITIZENS CONCERNING ITEMS NOT ON THE AGENDA-

Perry Thurston suggested that regular water meter readings could help identify water loss ratios and offered assistance with the Income Survey.

GOOD OF THE ORDER-

Councilor Alley expressed appreciation for John and Isaac's work saying that community members had come to him to express their gratitude, and Brittany was acknowledged for her grant submission efforts. Mayor Perisho extended gratitude to volunteers who come out when the weather is less than ideal, and thanks were given to City staff for their dedication and hard work.

ADJOURNMENT-

The meeting adjourned at 8:07 PM.

The next Council Meeting is scheduled for March 4th, 2025 @ 7:00 p.m.

 Date 3/4/2025
Bert Perisho, Mayor

ATTEST:  Date 3-4-25
Brittany Wood, City Administrator