

MECHANICAL PERMIT APPLICATION**Building Codes Services**

800 S.E. Emigrant Ave., #360

Pendleton, OR 97801

Phone: 541-276-7814 • Fax: 541-276-9244 • Web: www.oregon.gov/bcdEmail: building.department@oregon.gov**DEPARTMENT USE ONLY**

Permit #: _____

County: _____

By: _____ Date: _____

This permit is issued under OAR 918-440-0050. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.

Select the appropriate county: ☐ Gilliam ☐ Sherman ☐ Wheeler

CONSTRUCTION CATEGORY

☐ Residential ☐ Government ☐ Commercial

JOB SITE INFORMATION & LOCATION

Job site address: _____

City/State/Zip: _____

Project Name: _____

Directions to job site: _____

Subdivision: _____ Lot #: _____

DESCRIPTION OF WORK

Job #: _____

PROPERTY OWNER INSTALLATION

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

e-mail: _____

☐ Owner acknowledges installation is being made on property owned by me or a member of my immediate family.

Signature: _____

CONTRACTOR INSTALLATION

Business name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

e-mail: _____

☐ Contractor CCB license #: _____

☐ LP license #: _____

Signature: _____

Make check or money order payable to DCBS. If paying by credit card, complete all information below. **DO NOT SEND CASH.**

☐ Visa ☐ Mastercard ☐ Discover Phone: _____

Amount: _____ Expires: _____

Name on card: _____

Card number: _____

Signature: _____

FEE SCHEDULE – EFFECTIVE JANUARY 1, 2014

	Fee	# of items	Total
<i>Commercial based on valuation – see valuation table below</i>			
Furnace/burner including ducts and vents:			
Furnace up to 100k BTU/hr	\$ 12.00		
Furnace greater than 100k BTU/hr	\$ 18.00		
Heating/cooling/stove/vents			
Ductwork – no appliance/fixture	\$ 12.00		
Suspended heater, recessed wall or floor mounted	\$ 12.00		
Chimney/liner/flue/vent/gas or wood fireplace insert	\$ 12.00		
Repair/alter/add to mechanical appliance	\$ 12.00		
Evaporative cooler other than portable	\$ 12.00		
Air conditioner	\$ 12.00		
Ventilation system, not a portion of HVAC	\$ 12.00		
Ventilation fan connected to single duct	\$ 9.00		
Attic/crawl space fans	\$ 9.00		
Range hood/other kitchen equipment	\$ 9.00		
Clothes dryer exhaust	\$ 9.00		
Floor furnace including vent	\$ 12.00		
Hydronic hot water system	\$ 24.00		
Gas piping			
One to four outlets	\$ 24.00		
Additional outlets	\$ 3.00		
Exterior medium pressure ea 100'	\$ 24.00		
Air-handling units including ducts			
Any size	\$ 12.00		
Heat pump/Mini split system			
Per each	\$ 12.00		
Incinerators			
Domestic – installation or relocation	\$ 12.00		
Miscellaneous fees			
Hourly rate (number of hours)	\$ 78.00		
Other heat/cool/vent/appliance, not indicated	\$ 12.00		
Commercial installations Valuation: \$			
Up to \$3,500	\$ 60.00		
\$3,501 to \$10,000 – for 1 st \$3,500	\$ 60.00		
<i>plus \$1.20/\$100 or portion thereof above \$3,500</i>			
Over \$10,001 – for 1 st \$10,000	\$138.00		
<i>plus \$3.00/\$1000 or portion thereof above \$10,000</i>			
Subtotal: (add up above fees) – minimum fee \$60			
12% surcharge (.12 x sub-total)			
Seismic Review – essential facilities (1%)			
Investigative fee – actual cost			
Plan review, if req – 50% of subtotal			
GRAND TOTAL (fees and surcharges)			