

**CITY OF MORO**  
**MINUTES OF NOVEMBER 5th, 2024**  
**REGULAR COUNCIL MEETING**

*Written minutes may not contain a verbatim record of meeting events. If clarification or additional specific information is desired, please reference any available audio recording.*

The Moro City Council met for a regular council meeting on Tuesday, November 5th, 2024; at 7:00 PM. The following were present: Mayor Bert Perisho, Council President Andy Anderson, Councilors James Alley, Bryan Cranston, and Travis West. City Staff: John English- Director of Public Works, Brittany Wood- City Administrator and Brad Baird- Anderson Perry. Residents: Roberta Aldrich, Aaron Underhill, Meinrad Kuettel, and Tim Payne. Remote Attendee: 541-xxx-xx30.

**CALL MEETING TO ORDER**

The council meeting was opened with the Pledge of Allegiance and was called to order at 7:02 PM by Mayor Perisho.

**CONSENT AGENDA-MINUTES-BILLS-FINANCIAL REPORT-**

The minutes from October's council meeting were reviewed, and a motion was made to approve the minutes as presented (**Anderson/ Cranston**) **motion carried.** The financial report from October was reviewed for check # 13654-13677, 15153 with bills totaling \$70,590.01. A motion was made to pay the bills as presented (**Cranston/ West**) **motion carried.**

**COMMENTS FROM CITIZENS (Agenda items ONLY)**

None heard.

**VISITORS – CORRESPONDENCE –**

None heard.

**OLD BUSINESS-**

Project updates/ DWP staff report- DPW English advised that staff had been busy winterizing the pump house and cemetery, blade and capping multiple alleyways, and time spent at the park. It was discovered that the initial quote from Jameson and Marshall, to replace Hart pump, had an error. After reviewing the new quote, it was still cheaper than other quotes furnished. There was mention on the vandalism happening at the park restrooms and recognition was given to Isaac for his willingness to clean up the repetitive mess. The 2024 leadline inventory was submitted on time. And finally, the fire hydrant at 4th and 97 was replaced. Council President Anderson added that he winterized City Hall.

City Hall Staff Report- CA Wood attended several meetings including project closeout with Business Oregon, a meeting to determine development standards for the Huffman Site with additional City Staff, and she ended the month by attending a SAIF training at CGCC. Time was spent working on the safety meeting material, and reporting street light inventory/ burnt-out bulbs. ODOT was requested to place reader boards at the North and South ends of town on HWY 97 for Halloween night.

Project update- Comprehensive Plan update- Council members were asked to provide feedback regarding the definition of *prefabricated dwelling* they would like to see be used in the Comprehensive Code update.

Approve Water System Master Plan Final and adopt its findings- Engineer Baird, with Anderson Perry, provided Final copies of the Water System Master Plan. Baird presented that Business Oregon's new consideration of Community Development Block Grant (CDBG) standards have shifted and under the new guidelines, the City of Moro is not eligible for the 2.5M in grant funding. Baird shared that the next step the City needs to do is to coordinate a 1-stop meeting. A motion was made to accept the Water System Master Plan and its findings. **(Cranston/ Anderson) motion carried.** CA Wood will work with Engineer Baird to navigate funding scenarios.

Approve closeout documents- Business Oregon SIPP funding for Water System Master Plan - CA Wood attended a closeout meeting with Gail Nelson of Business Oregon, and in order to close out the WSMP project, a request for reimbursement and closeout documentation needed to be submitted. A motion was made to authorize the forms to be signed and submitted in accordance with the contract. **(Anderson/ Cranston) motion carried.**

Review Engineering plans for utilities for Hogue/ Huffman- Item tabled.

Final staff decision Huffman development- Council members reviewed meeting notes which outlined the utility development standards that will be required for the development of 2 houses in the Huffman Subdivision. Juston Huffman was provided a copy of the document and did not provide any feedback. The Council agreed with the suggestion of Baird, Meader, English, and Wood and accepted the development standard.

Studio apartment proposal- Aaron Underhill presented his proposal to develop an apartment in his building located at 408 Main Street. Mr. Underhill shared plans to develop and rent out the 500-square-foot space, which would include a sleeping quarter, restroom, and an open kitchen area that could double as an art studio. The Council reviewed the drawing and provided feedback. Conversation was hard and multiple councilors voiced their concerns about the hardship that surrounding owners may face, when attempting to bring in or establish a business if the apartment was permitted. Mr. Underhill was thanked for bringing his proposal and for being cordial. The Council agreed to uphold the existing Zoning Ordinance and not permit the proposal.

Parking Ordinance- Further discussion/ revised draft consideration- A draft of Ordinance 276 was reviewed. The Council asked CA Wood to have Attorney Baum review the Document, and if approval is given, a first reading of the document will be done in December's Council meeting.

## **NEW BUSINESS-**

Past Due Water/ Sewer- The status of 3 past due water/sewer accounts were reviewed. Disconnect notices will be delivered for past-due accounts after the 10th of the month.

Secretary of State- Plan of Action approval- Council members had an opportunity to review the document which outlined the audit findings covered in October's Council meeting. A motion was made to approve the Plan of Action **(Cranston/ Anderson) motion carried.** CA Wood will submit the document to the Secretary of State to close out FY 23/24 Audit.

Business Oregon Funding- Adopt Ordinance NO 277- CA Wood advised that this Ordinance had been on display at City Hall for the month. Ordinance 277 was read by title and a motion was heard to adopt



the Ordinance to authorize a loan from the Water Fund. **(Cranston/ West) motion carried unanimously.**

Authorizing Mayor to sign contract amendment - CA Wood advised that Amendment #1 to the contract offered the additional funding that was requested, which included prevailing wage in the revised quote from Shearer Tanks. A motion was made to authorize the Mayor to sign the contract amendment for Business Oregon funding**(Anderson/ Cranston) motion carried.**

Phone provider transfer- City Landlines to Verizon- Mayor Perisho asked CA Wood to bring this proposal to the Council. CA Wood reviewed the City's phone bill and determined that the City could save roughly \$2,000.00 per year, by switching phone plans and the internet package. The council agreed that it was in the best interest of the City to accept the proposal, which will transition the City's landlines to cell phones. The phone numbers for City Hall and DPW will not change throughout this switch.

**COMMENTS FROM CITIZENS CONCERNING ITEMS NOT ON THE AGENDA-**

None

**GOOD OF THE ORDER-**

DPW English- Gave thanks to the Moro Fire Department for monitoring and lighting the burn pile. He mentioned that their continued support is appreciated.

Mayor Perisho- Gave thanks to ODOT for placing the reader boards on HWY 97 Halloween night.

**ADJOURNMENT-**

The meeting adjourned at 7:58 PM.

**The next Council Meeting is scheduled for December 3rd, 2024 @ 7:00 p.m.**

 Date 12-03-2024  
Bert Perisho, Mayor

ATTEST:  Date 12-03-2024  
Brittany Wood, City Administrator