

**CITY OF MORO**  
**MINUTES OF March 4th, 2025**  
**REGULAR COUNCIL MEETING**

*Written minutes may not contain a verbatim record of meeting events. If clarification or additional specific information is desired, please reference any available audio recording.*

The Moro City Council met for a regular council meeting on Tuesday, February 4, 2025, at 7:00 PM. Present: Mayor Bert Perisho; Councilors Andy Anderson, James Alley, Bryan Cranston, and Travis West. City Staff: John English, Director of Public Works; Brittany Wood, City Administrator; Dan Meader, Tenneson Engineering. Others in Attendance: Roberta Aldrich, Perry Thurston, and Ray Mabe. Remote Attendees: Brad Baird- Anderson Perry, Michelle Colby- MCEDD and 3 callers.

**CALL MEETING TO ORDER**

Mayor Perisho called the meeting to order at 7:00 PM, following the Pledge of Allegiance.

**CONSENT AGENDA-MINUTES-BILLS-FINANCIAL REPORT-**

The minutes from the February Council meeting were reviewed. A motion was made to approve the minutes as presented (**Anderson/ Cranston**). **The motion carried.** The financial report for February, covering checks #13733-13748, 151158 with total bills amounting to \$32,985.15, was reviewed. A motion was made to approve the payment of bills as presented(**Anderson/Alley**). **The motion carried.**

**COMMENTS FROM CITIZENS (Agenda items ONLY)**

Resident Ray Mabe inquired about the potential tax assessment implications of rezoning his agricultural property to residential. City Planner Meader provided clarification on the distinction between zoning maps and the tax assessments utilized by the assessor's office.

**7:05 PM PUBLIC HEARING-**

At 7:05 PM, the public hearing was opened. Planner Meader presented a staff report on the historical process of the grant-funded revisions to the City's Comprehensive Plan. The newly proposed Public Facility/Open Space zoning designation was reviewed, along with the updated zoning ordinance. The next public hearing for the adoption of the full Comprehensive Plan was scheduled for April 1, 2025. Stephen Allen of the *Times Journal* inquired about the City's pre-approved ADU floor plans. There were no further questions. A motion was made to close the public hearing and reconvene the regular session (**Cranston/ Alley**). **The motion carried.** No further action was required at this time. Thanks was given to Planner Meader.

**VISITORS – CORRESPONDENCE –**

No public comments or correspondence were received.

**OLD BUSINESS-**

Project updates/ DPW staff report- Director English reported that Huffman's revised subdivision plans had been submitted and approved. Additional time was spent reviewing various documents, including the LOI and SIPP application, as well as the design and bid documents for the bid tour; during which two contractors attended the pre-bid tour. Seasonal park maintenance continued, including restroom upkeep, and working to eliminate significant tire ruts out of the grass from recent contract work that was



performed. A new street sign for Vista Lane was ordered and installed. Additionally, some utility lines were rerouted from private property to the appropriate right-of-way. English also worked with Administrator Wood to review zoning map edits and policy statements for the Comprehensive Plan.

City Hall Staff Report- Administrator Wood reported on her attendance at the CIS Annual Conference in Salem. She submitted multiple grant and funding applications, including the LOI, SIPP, Ford Family Foundation Grant, and an Income Survey application. At the County Court meeting, Moro's water improvement system project ranked third on the County's CEDS priority list, while sewer projects ranked sixth. The City received confirmation of a \$5,000 CIS Sewer Camera Grant award. Significant time was spent preparing notices for agricultural property owners regarding rezoning opportunities. Additionally, a Right-of-Way aerial permit for LS Network was approved, allowing fiber installation to the new USDA building. Wood also noted that the City would need to consider updating QuickBooks to an online version in the near future- a desire was expressed to align this upgrade with the new fiscal year of January 01, 2025.

Huffman Development- The Huffman development project was approved to proceed.

Comprehensive plan Discussion (zoning)- Mayor Perisho and Councilor Cranston declared a potential conflict of interest and recused themselves from the discussion. Property owner Brittany Dark inquired whether zoning decisions would impact the timeline for utility installations. It was clarified that utility responsibilities do not fall under the City's jurisdiction, regardless of zoning changes.

Bickler site plan review- Administrator Wood reported that site plans for a property on Vista Lane, including a living addition and porch, had been submitted and reviewed by herself and Planner Meader.

## **NEW BUSINESS-**

Past Due Water/ Sewer- A list of 10 past-due accounts was reviewed.

Award contract for SCA Sidewalk project- Engineer Baird reported that eight bids were received for the Small City Allotment Grant, with Jones Excavation LLC emerging as the apparent low bidder.

References were verified within Anderson Perry and the local area, and no issues were found. The company intended to begin work as soon as the protest period was up and the award was granted. Councilor Anderson requested that Baird seek ODOT review of the plans, to which Baird agreed. A motion was made to award the Scott and McCoy Street sidewalk improvements Project to the apparent low bidder, Jones Excavation LLC, subject to successful completion of the 7-day protest period and bidding document review. **(Cranston/ Anderson). The motion carried unanimously.**

Sanitation Support for Harvest Fest 2025- Brittany Dark, representing the Oregon Frontier Chamber of Commerce, requested continued City support in providing portable restrooms for Harvest Fest on June 28, 2025. A motion was made to provide portapotties for Harvest 2025. **(Anderson/ West) The motion carried.**

Blue Mountain Network Franchise agreement review - ORD 269- Administrator Wood conducted a franchise agreement audit in preparation for the FY 25/26 budget and found that Blue Mountain Networks was behind on payments. After consulting with Mayor Perisho and legal counsel, a demand letter requesting proof of reported revenue for the past three years was issued. Attorney Baum approved the letter, which was sent in both electronic and physical formats.

Business Oregon Grant Funding for Infrastructure projects-

CA Wood presented a grant opportunity through Business Oregon providing up to \$100,000 for infrastructure design and planning for new housing developments. Michelle Colby (MCEDD) requested authorization to submit an application on behalf of the City for infrastructure design related to the proposed senior housing project on Dewey Street. Following a split Council decision, a motion was made to authorize Michelle Colby to submit a grant application, on behalf of the City of Moro, and to have Engineer Baird prepare a quote for the design of the City's infrastructure. **(Cranston/ Anderson). The motion carried.**

**COMMENTS FROM CITIZENS CONCERNING ITEMS NOT ON THE AGENDA-**

Perry Thurston expressed a desire for increased public attendance at council meetings and commended the current council. He also raised concerns regarding procedural issues at the previous meeting.

**GOOD OF THE ORDER-**

Councilor Cranston addressed concerns from the previous meeting, emphasizing the seriousness of litigation threats and his commitment to supporting volunteers in the community.

Director English noted the need to discuss and budget for upcoming City purchases at the next meeting.

Administrator Wood expressed appreciation for those who assisted with snow removal, acknowledging that their efforts were not sufficiently recognized at the prior meeting.

**ADJOURNMENT-**

There being no further business, the meeting adjourned at 8:27 PM.

**The next Council Meeting is scheduled for April 1, 2025 @ 7:00 p.m.**

 Date 4-01-2025  
Bert Perisho, Mayor

ATTEST:  Date 4-01-2025  
Brittany Wood, City Administrator