**CITY OF MORO**

**MINUTES OF MARCH 02, 2021**

**REGULAR COUNCIL MEETING**

*Written minutes may not contain a verbatim record of meeting events. If clarification or additional specific information is desired, please reference any available audio recording*

The Moro City Council met for a regular Council Meeting, Tuesday, March 02, 2021, 7:00 p.m,. The following were present Mayor Bert Perisho, Councilors Bryan Cranston, Seth vonBorstel, Andy Anderson(via phone call), James Alley, Erik Glover-City Administrator (CA), John English-Director of Public Works (DPW), Wade Luckman (ODOT Project Manager), K’lynn Lane (Condon Chamber of Commerce), Tyler Swanson (Utility Coordinator ODOT) Pat Cimmiyotti (ODOT District 9 Manager), Stephanie Serpico (HDR Engineering), Keith Ferguson (HDR Engineering, Curb Ramp Project Manager), Jose Banuelos ( HDR Engineering), Dan Talley (Moro)

**CONSENT AGENDA-MINUTES-BILLS-FINANCIAL REPORT**-

There was a motion **(vonBorstel/Cranston)** to approve the February 02, 2021 Regular Council Meeting minutes**. Motion Carried**

There was a motion **(Cranston/Alley)** to approve February’s bills totaling $18,135.54, check #’s 12724-12738, and 15107 **Motion Carried**

**Visitors/Correspondence**

**Agenda Addition- Robert Powell, Moro Cemetery** – Council President Cranston advised he requested this be on agenda. Robert Powell wanted to haul dirt in and level the NW corner of the Cemetery, and was requesting $500.00 for fuel. Following brief discussion, the Council determined that fill dirt is not a priority at the Cemetery and would not be authorizing the work/expense. Council President Cranston also advised that he was hoping to transition out of the Cemetery Liaison role with Robert Powell. It was the general consensus of the Council to approve the change, and authorize City Staff (DPW English/CA Glover) to serve as the Cemetery Liaison/Point of Contact for Robert Powell, subject to guidance from Mayor Perisho.

**Bob Green, Discussion on Retaining Wall** – Andy Anderson advised that the wall is on private property, it may impact the street in front of Larry Trieblehorn’s house. The current railroad tie retaining wall is deteriorated and Bob Green is going to be installing ecology block, with Andy Anderson and Paul Sathers completing the work. Primarily they wanted to advise the City that work was being done.

**K’lynn Lane- Tri County Chamber of Commerce-** K’lynn advised that she was currently the executive director of the Condon Chamber of Commerce, a role she has held for 8 years, with a total of 300 members. The Chamber made a decision recently to re-brand as the TriCounty Chamber of Commerce, serving Gilliam, Sherman and Wheeler Counties. She advised that hospitality bags are provided for every new member/resident in town, and they are designed to encourage people to shop local and for the businesses to provide coupons to encourage that. K’lynn advised a digital marketing service was coming online in July, to help businesses increase online presence via website creation, and social media, and a full event calendar for the region was in progress right now. Councilor vonBorstel inquired as to if K’lynn had reached out to other Sherman Cities, and she advised she would be attending those meetings soon. Councilor vonBorstel also inquired about the cost, compared to the current Dalles Chamber of Commerce. K’lynn advised it was $100, and at present the board of directors was 9 people, but long term it would be adjusted to include a rep from each county. Councilor vonBorstel expressed interest in serving in this role when it comes available. A motion was made (**vonBorstel/Cranston**) to approve joining the Tri County Chamber of commerce, with an annual fee not to exceed $100.00. **Motion Carried**

**Wade Luckman, ODOT ADA Curb Ramp Project Manager, Project Summary-** Wade advised he was the Central Oregon region project manager with ODOT. 3 years ago ODOT had an ADA compliance lawsuit, and the result was ODOT had to bring every sidewalk curb ramp touching state infrastructure up to new standards, 28,000 in total. The project has had some issues given it was a 2 year project, expected to be going within 5 months. The project is laid out in two phases, 1st phase is the completion of ramps with no conflicts, and phase 2 which will be projects with a conflict to be completed a year later. Wade advised the project had been redesigned 3-4 times, and the latest version had the City cost contribution brought down to $6,400, and his goal tonight was to get a right of way IGA signed, and to discuss reimbursable and non-reimbursable costs for the City.

Tyler Swanson advised he was the Region 4 (Central Oregon) utility coordinator, and manages all utility conflicts. The state allows utilities to exists in state ROW free of charge, but given that this project is paid for with federal dollars, it has to follow their guidelines. ODOT owns curb to curb in Moro. Since Moro has utilities outside of the curb area that are impacted by the project, the state will be required to pay to relocate most of those.

Councilor vonBorstel advised that the cost of the project to the City has decreased from $100,000 approximate, to $6,400, and the City did not request this work to be done, and any amount seemed excessive for the City. Councilor Cranston advised that the curb ramp project was completed by ODOT themselves over 20 years ago. Councilor Anderson advised that all the current features were placed by ODOT on that project, the City had no role in requesting, or designing that project. Councilor vonBorstel also advised that the City had experienced lawsuits recently regarding tripping hazards on sidewalks, and the City of Moro had to pay to fix those at their own expense, and now are being asked to pay again.

Wade Luckman advised that state law does not allow the cost to get to zero dollars for the City.

Mayor Perisho advised that he worked for ODOT, would be refraining from anything other than running the meeting, but felt that clarification on what curb to curb meant exactly would be helpful. DPW English inquired as to if it is delineated width, because the initial curb ramps changed that measurement. Tyler Swanson shared if there are no curbs, then it is edge of pavement. Wade Luckman advised that curb line follows the bulbouts.

Councilor Alley inquired as to if Moro is the only City expressing a concern with the impact of this project. Wade advised yes, and other cities may not have utilities or other issues that Moro has. Further discussion took place on what will happen to costs of the project once it gets going, and if something like old City terracotta sewer infrastructure, which is currently in good shape, is damaged. DPW English advised as a minimum a full TV inspection should be done, along with full compaction. The 2002 curb ramp project in Moro led to a lot of issues for Moro, that did not show up for a year.

Wade Luckman advised ODOT contruction inspectors handled that portion of the project, and ODOT was not interested in leaving the City with deteriorated or subpar infrastructure as a result of the project. Councilor Cranston shared that a big fear of the City is the $6,400 in estimated costs turning into a surprise $50,000 bill because of infrastructure impacts. Wade Luckman advised that ODOT could not guarantee the amount of City costs.

Councilor Anderson inquired about the feasibility of writing the full replacement costs for terracotta crossings into the contract, as a budgeted and known cost, versus a potential surprise change order.

DPW English shared a list of further concerns, one of which is the removal of brick, or stamped colored concrete and installation of rock mulch in the sidewalks. Jose Banuelos indicated that rock mulch is an area of loose rock and it is required by ADA based upon slope and grade changes.

DPW English also advised that relocating water meters is another concern for the City given that our one restaurant/deli will be impacted, along with the medical clinic and most likely a boil water notice would be required for these places.

Councilor vonBorstel inquired as to if it was possible to incorporate infrastructure concerns into the bid contract as a line item upgrade, as a fixed cost, versus a potential surprise change order. Tyler Swanson indicated that this should be possible, but that the City would not be reimbursed for these costs.

Further discussion by Council indicated that no decision would be made tonight. The previous project was not done correctly, and that is the not the Cities fault. The City has been saving money to ensure potential infrastructure concerns can be addressed in this area. Further that they would not be making a decision tonight, and that unless project was being the right way it would not be supported.

**Citizens Comment Items on Agenda**

**\*None**

**PROJECT PRIORITIES** –

**WATER SYSTEM/Telemetry** –DPW English advised that he had contacted 6 contractors for the replacement of City Hall Well House, 3 were interested and 1 sent a quote back, Big League Construction from The Dalles, Oregon with a quote of $9,450 of which $500 is for demolition. DPW English advised that while the well house does not look the best, the idea of replacing it came as a result of a demerit on a water system survey. The issue was corrected and the latest survey had the City receiving a great score. Following brief discussion, a motion was made by (**Cranston/vonBorstel**) to accept the bid from Big League Construction for the replacement of City Hall Well house, in the amount of $8,950. With DPW JE handling demolition **Motion Carried with, Councilor Anderson-Nay**

DPW English advised that he had been working with Orville/Shirley/Zach Blaylock regarding a potential expansion of the lagoon irrigation area, to include a parcel by Monkland Road.

***Anderson Perry Engineers- Vista/Apex/Pinkerton Sewer Engineering***

DPW English advised that he had no update at present, but was meeting with Brad Baird of Anderson Perry Engineering soon, to review and tweak the initial design/layout.

**Barnum Creek-** DPW English advised that he had burned from Moore Street to the Man Bridge and cut up a tree on request from Dave Poirer.

**PAST DUE WATER/SEWER ACCOUNTS** – CA Glover advised that there were 6 shutoff notices delivered. Sending of shutoffs were delayed due to needing to send a letter advising of minimum payment changes. He would update when available.

**ODOT IGA FOR CURB Ramps**

Item tabled, discussed earlier in meeting.

**Discussion on Dan Talley Replat and Proposed Siting of a Dwelling on Scott/3rd/ Street**

CA Glover advised that the City Council tonight is reviewing a site plan for the potential siting of a home on a 3rd/Scott Street lot, and issuing approval of the site plan, contingent upon a successful replat. He advised site plan review it is an administrative decision by the City Administrator, most times. The current lot layout has a home on it that is not in compliance with setback requirements, but that the re-plat application, handled later, would address these issues. He advised that Dan Talley was currently working with Tenneson Engineering for a survey, and the City was working with Kirk Fatland, City Contract Planner with Tenneson Engineering. CA Glover advised that historically the City requests a front door be on the City street side of the property when possible, but it was not a strict requirement of the City. He advised that Dan Talley was submitting this proposal to fix the setback issue, as well as to best use the land due to a large “hole” in the lower portion of current lot layout. DPW English advised he had spoken with Dan Talley and utilities would not be easy, but would be doable. Councilor vonBorstel advised he saw at least 20 different lots in Moro that are rotated in this manner. Following brief discussion, a motion was made (**Cranston/vonBorstel**) to approve the presented site plan for siting a residential dwelling, contingent upon a successful replat hearing. **Motion Carried** Council also clarified to Dan Talley that it may be wise to hold off on land improvements, due to the fact that a successful re-plat hearing was not a guarantee. Mr. Talley indicated he understood. CA Glover advised that the hearing would take place at the next meeting.

**Discussion on Moro Council Political and Social Stances**

Mayor Perisho advised that he had requested this be on the agenda. Brief discussion took place on ordinances for abandoned vehicles, and camping on City property. DPW English advised that abandoned vehicles on City property, can be tagged by law enforcement, at City request. Mayor Perisho requested this item be kept on the agenda for future consideration.

**Discussion and Potential Selection of New Council President**

Councilor President Bryan Cranston advised that he requested CA Glover put this on the agenda. He shared that recently he has been getting busier with personal and professional obligations; Councilor Anderson expressed interest in being Council President, has more time, and Bryan shared he felt it would be the best for the City. Council President Cranston stated he would be resigning effective immediately. DPW English inquired about the role of supervisor for City Staff. Brief discussion was held and Councilor Alley advised he was in favor of Council President remaining as authorized staff supervisor. It was the general consensus of Council to continue with that. Mayor Perisho shared that with previous City Councils they have seen City Administrators assigned to one Council member as supervisor, and DPW to another. He was in full support of Council President Cranston’s reasons for stepping down, and was in support of Councilor Anderson stepping up, if Council approved. A motion was made (**vonBorstel/Alley)** to accept to resignation of Bryan Cranston as Council President effective immediately. **Motion Carried** A motion was made (**Cranston/vonBorstel**) to nominate Andy Anderson as Council President effective immediately. **Motion Carried** A motion was made (**Cranston/vonBorstel)** to authorize Andy Anderson as a signer on the City of Moro Bank Account/Authorized 2nd party check signer. **Motion Carried**

**COMMENTS FROM CITIZENS CONCERNING ITEMS NOT ON THE AGENDA
None**

**GOOD OF THE ORDER**

**DPW English-** Shared that he wanted to thank Councilors Cranston, Anderson and vonBorstel for recent assistance helping plow snow during the snow event.

**Councilor Anderson**- shared that he wanted to discuss the recent pole building structure in Moro. Councilor vonBorstel shared that he contacted CA Glover and DPW English to see about permits being secured. It was indicated that was done. Councilor Anderson advised that CA Glover sent out an email regarding ordinances for the City on it, and he appreciated that email. Councilor vonBorstel requested CA Glover obtain clarification of if retail/commercial is required to provide a restroom.

With no further business the meeting adjourned at 09:37pm.

**The Next Council Meeting is scheduled for April 6, 2021 @ 7:00 p.m.**

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Bert Perisho, *Mayor*

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Date

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Attest, Erik Glover, City Administrator

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Date