**CITY OF MORO**

**MINUTES OF MAY 05, 2020**

**REGULAR COUNCIL MEETING**

*Written minutes may not contain a verbatim record of meeting events. If clarification or additional specific information is desired, please reference any available audio recording*

The Moro City Council met for a regular Council Meeting, Tuesday, May 05, 2020, 7:00 p.m,. The following were present Mayor Bert Perisho, President of Council Bryan Cranston, Councilors Seth vonBorstel, Andy Anderson, James Alley, Erik Glover-City Administrator (CA), John English-Director of Public Works (DPW), Unknown Listener via Teleconference.

**CONSENT AGENDA-MINUTES-BILLS-FINANCIAL REPORT**-

There was a motion **(vonBorstel/Anderson)** to approve the May 05, 2020 Regular Council Meeting minutes**. Motion Carried-Councilor Cranston Absent**

There was a motion **(Anderson/Alley)** to approve April’s bills totaling $16,068.35, check #’s 12511-12525, and 15096. **Motion Carried, with Councilor Cranston abstaining due to arriving with motion on table.**

**Visitors/Correspondence**

**Letter from City Planner Dan Meader- Letter on Ordinance Amendment**

CA Glover advised that the City had received a letter from Dan Meader, contract land use planner with Tenneson Engineering, and the letter was in council packets. CA Glover shared that the letter pertained to barndominium’s or pole barns converted to dwellings in the residential zone, and cargo container conversion houses. Brief discussion was held regarding the letter by Council. They directed CA Glover to provide the zoning ordinance for mobile homes, and single family dwellings at the next meeting, and the item would be reviewed then, once on the agenda.

**Citizens Comment Items on Agenda**

**\*None**

**PROJECT PRIORITIES** –

**WATER SYSTEM/Telemetry** –DPW English advised that City Hall well pump was pulled by Mather Pump, and it was confirmed non-functional. DPW English advised that Mather Pump and himself would be investigating a softstart, with recording capability, and he was following up with Pac Power regarding their power quality recorder. DPW English advised he was working through the process with insurance regarding the well pump motor, and potential warranty replacement via Franklin Pump. DPW English advised that there appeared to be a bad thrust bearing in the Franklin motor, and due to issues with that brand, speced a Hitachi for the new installation. After bringing the well online with Mather Pump, it produced appx 75 GPM, but he noted that the softstart may be bad. DPW English shared he would update Council at the next meeting on findings.

**MAINSTREET FAÇADE AND STREETSCAPE PROGRAM**– CA Glover provided a summary of the request made to County Court on matching funds, advised it was awaiting budget committee review and Carrie Hughes of Moro has expressed interested in the program if the City runs it this year.

**2019/2020 ODOT Small City Grant, Sidewalks Project**

Mayor Perisho advised that the ODOT ADA ramp project appeared to be on hold for a year or two, due to right of way issues in some communities. Brief discussion was held on the ADA ramps and it was generally concluded by Council to move forward with the City project as designed.

**Welcome to Moro Signs** DPW English advised that the metal center pieces were done/ready, wood frame was available for pickup and he would get that done. Shared that he is waiting on the wagon wheels, and potential solar lighting for a complete install, but the major sign structure would be installed soon, pending ODOT Right of Way permit issuance.

**PAST DUE WATER/SEWER ACCOUNTS** – Erik Glover (CA) advised that he sent out balance due reminder door hangers, in addition to a letter advising shutoff recipients that the City would be suspending physical shutoffs for the duration of the state of emergency, and not charging late fees or door hanger fees. Shared that 3/6 accounts paid a portion due.

**4-30 Addition, A.1- Discussion of 400 McCoy Water/Sewer Account**

CA Glover advised that he received information regarding a tenant at an address using water/sewer service, without having an open account and paying for those services. He advised that a letter was sent to the property owner, and posted the residence, and the door letter was removed shortly after posting. CA Glover advised that he had been in touch with the property owner, and was able to confirm unpaid usage for at least the last 30 days.The property owner would not place the property account in their name, and he had spoken to the tenant who felt water service could not be disconnected due to Covid. CA Glover shared that on the physical shutoff day, the tenant came in and opened an account, and a citizen of Moro came in and paid $250, of the $254.00 dollars owed to start service, but not any monthly fees due, and he pushed the item to Council for a decision. Brief discussion was held by Council who noted it is a weird time with the state of emergency, CA Glover made the correct choice, and the owner should have notified the City. It was also noted by Council it may be good to review property owner service accounts only and potentially roll that out after a town hall. Mayor Perisho requested property owner service accounts only be added to the next agenda.

***Anderson Perry Engineers- Vista/Apex/Pinkerton Sewer Engineering***

Councilor Anderson shared he requested this topic be on the agenda. He added it may be good for the City to look into preliminary engineering for Vista/Apex/Pinkerton sewer engineering. Brief discussion was on the subject and a motion was made (**vonBorstel/Anderson**) to approve the hire of Anderson Perry Engineers to perform preliminary engineering for Vista/Apex/Pinkerton Drive sewerage/storm sewer, in an amount not to exceed $30,000, and to bring it back to Council if design estimates come in high. **Motion Carried**

**Adopt a Pot Flowers Program Volunteers**

DPW English shared that he receives good and bad feedback, regarding the Main Street Flowers in Moro. Initially the program was spearheaded by a group of volunteers, but that has tapered off and he is fully responsible now. DPW English mentioned the adopt a pot program was supposed to be the city buying flowers and soil, and interested citizens were supposed to take care of water/upkeep of the flower pot they adopted. DPW English mentioned that he would be losing his assistant in July, and it is difficult to ensure they get watered every weekend, it takes around 10 hours to get them lined out at the beginning of the season and 2 hours a week upkeep. Usually 3 or so citizens adopt a pot each year, so it may make sense to plant those ones and drop the rest. It was generally concluded by Council to send out adopt a pot notices again this year, and to run the program as is. DPW English also wanted to thank Carrie Hughes for all of her help with the city flowers in Moro.

**COUNCIL PROJECT PRIORITY LIST**

Councilor vonBorstel inquired about the surplus truck/rescue 1. DPW English advised that he is waiting for the surplus, but the fire district would sell for KBB value which is around $3,000, and that the Fire District was waiting for their new rescue to show up. Councilor vonBorstel inquired about the City Hall Well pump house replacement, and DPW English shared that it would be best to wait until the City Hall Well situation is lined out.

Councilor Anderson inquired about the facilitator for long term/strategic plan, CA Glover shared that MCEDD doesn’t offer facilitators, but he was in contact with some other organizations and would have a full summary at next meeting. It was generally concluded by Council to wait until September into winter to schedule it, and that it needed to be in-person, not teleconference.

**1st Street Sidewalk Improvements 2020, BID Review and Award**

CA Glover shared that the City received three bids, one from Crestline in the amount of $152.420, Beam Excavation in the amount of $180,109, and Jim Smith Excavation in the amount of $172, 381.00. Crestline was the apparent low bidder, and the next step was to distribute a notice of intent to award for bid protests, pending final tally/verification by Anderson Perry. A motion was made (**vonBorstel/Cranston**) to proceed with the distribution of notice to intent to award to Crestline. **Motion Carried** Mayor Perisho requested that CA Glover notify property owner at 106 1st of the Cities sidewalk project, and that it would be removing two adjacent trees due to damage to walking surface.

**Surplus-Rock Sweeping/Spoil**

DPW English shared that the City had approximately 20 yards of contaminated ½ minus sweeper spoils at the City Burn Pile, from sweeping streets after Chip Seal, and there would be no use by the City for it. DPW English felt it may be prudent to surplus it. Councilor Anderson advised that he would be refraining from any discussion or voting on the issue. A motion was made (**vonBorstel/Cranston**) to declare approximately 20 yards of contaminated ½ minus located at City Burn Pile, as surplus. **Motion Carried, with Councilor Anderson abstaining**

**COMMENTS FROM CITIZENS CONCERNING ITEMS NOT ON THE AGENDA
\* None**

**GOOD OF THE ORDER**

**Councilor vonBorstel** requested that DPW English fix a broken stop sign on 1st Street.

**DPW English-**Shared that the street/parking striper would be coming on May 28th, and the work would include a Stop stripe on Bidwell, to match the new stop sign install.

**Mayor Perisho** shared that he attended the recent County conference call, and they inquired about open restrooms and he advised that Moro’s was open. DPW English advised that was correct, but that keeping them supplied long term may be an issue.

**There being no further business, the meeting was adjourned at 08:10 PM**

**The Next Council Meeting is scheduled for June 02, 2020 @ 7:00 p.m.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bert Perisho, *Mayor*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest, Erik Glover, City Administrator

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date