**CITY OF MORO**

**MINUTES OF JUNE 02, 2020**

**REGULAR COUNCIL MEETING**

*Written minutes may not contain a verbatim record of meeting events. If clarification or additional specific information is desired, please reference any available audio recording*

The Moro City Council met for a regular Council Meeting, Tuesday, June 02 2020, 7:00 p.m,. The following were present Mayor Bert Perisho, President of Council Bryan Cranston, Councilors Seth vonBorstel, Andy Anderson, James Alley, Erik Glover-City Administrator (CA), John English-Director of Public Works (DPW)

**CONSENT AGENDA-MINUTES-BILLS-FINANCIAL REPORT**-

There was a motion **(vonBorstel/Cranston)** to approve the May 05, 2020 Regular Council Meeting minutes, and May 13 Budget Committee Meeting Minutes**. Motion Carried**

There was a motion **(Cranston/vonBorstel)** to approve May’s bills totaling $20,533.34, check #’s 12529-12543, and 15097. **Motion Carried**

**Visitors/Correspondence**

**None**.

**Citizens Comment Items on Agenda**

**\*None**

**PROJECT PRIORITIES** –

**WATER SYSTEM/Telemetry** –DPW English advised that City Hall well had no GPM due to receiving the wrong meter from manufacturer, the correct meter was enroute and update would be provided once available. City Hall well was holding static level, with good pressure. DPW English also shared that voltage data recording from Pac Power has been installed for two weeks, it will be removed soon and the data will be reviewed and forwarded to CIS to close the claim. DPW English advised that Cemetery Well was showing a flow fail, that can be acknowledged, he believed it to be a sensor or parameter issue and Simtek Control from Pendleton was making a site visit to adjust it.

**MAINSTREET FAÇADE AND STREETSCAPE PROGRAM**– CA Glover advised Sherman County was not going to be providing matching funds from the program this year, as they wanted other Sherman County cities to have until the end of the upcoming fiscal year to use them. He did share that the County Court will be reevaluating funding and program allocations following this year. Brief discussion was held by Council on the issue, it was concluded to suspend the program for the 2020-2021 Fiscal Year due to lack of matching funds, and hold the allocations for the program.

**2019/2020 ODOT Small City Grant, Sidewalks Project**

CA Glover reported that contracts were expected to be signed shortly, and construct expected to start around the second week of June.

**Welcome to Moro Signs** DPW English advised that he was evaluating wood suppliers, and was getting quotes around $6,000 for sign poles. Councilor Anderson advised he would be willing to assist DPW English with sign fabrication/install, as a volunteer.

A motion was made (**Cranston/vonBorstel**) to exit the regular meeting, and enter into public budget hearing. **Motion Carried**

**Budget Hearing 2020-2021**

Discussion was held on Resolution 2020-01, 2020-02, 2020-03 and they were read in full.

No public comment was received previous to, or at the hearing.

A motion was made (**vonBorstel/Cranston**) to exit public budget hearing and into regular session. Motion Carried

A motion was made (**vonBorstel/Anderson**) to accept Res 2020-01 A Resolution Declaring the City of Moro’s Election to Receive State Revenues for Fiscal Year 2020-2021. **Motion Carried**

A motion was made (**vonBorstel/Cranston**) to accept Resolution 2020-02 Resolution Adopting the Budget for Fiscal Year 2020-2021, as approved by budget committee and make appropriations. **Motion Carried**

A motion was made (**Cranston/vonBorstel**) to accept Resolution 2020-03 A Resolution to Impose and Categorize Taxes for Fiscal year 2020-2021 Budget. **Motion Carried**

**PAST DUE WATER/SEWER ACCOUNTS** – Erik Glover (CA) advised that he did not send shutoffs notices this month, but it seemed most users were making an effort to communicate and or stay current.

**Barnum Creek**

DPW English advised that the previous Mayor was originally going to handle this item, but it fell off the radar until Mayor Perisho came on board. CA Glover advised that most of the creek is owned by private property owners, not City or County. DPW English advised he had met with Amanda Whitman, from Sherman Soil and Water Conservation and that any cleaning under city bridges was ok. Other areas over a certain amount, would require permits, and he was going to be starting the permit process. Amanda Whitman was going to be doing an inventory of Barnum Creek to determine what vegetation needs to stay, and what can be removed. DPW English also clarified that he met with Rod Asher, with the Sherman County Weed District concerning potential chemical options. Mayor Perisho advised that Sherman County would be willing to assist on clean-up efforts too. Council requested that this item be brought back up in the fall of 2020. Council also requested that DPW English ensure that the Weed District spray the Water Tower Property again.

**NW Payroll Solutions**

CA Glover shared that outsourcing of payroll is a yearly discussion for Council, and it costs around $800 a year. A motion was made (**vonBorstel/Anderson**) to continue using NW Payroll Services for FY 2020-2021**. Motion Carried**

**Anderson Perry Engineers-Vista, Apex, Pinkerton Sewer Engineering**

CA Glover shared a design estimate he had received from Anderson Perry, with costs of $28,000, before survey costs. Council directed CA Glover to proceed with survey, and engineering design for the project.

**Volunteer Resolution for Work Comp 2020-04**

CA Glover shared that the City does an annual resolution to provider workers compensation coverage to varying classes of volunteers. A motion was made (**vonBorstel/Alley**) to accept Resolution 2020-04 Volunteer Work Compensation Resolution for Fiscal Year 2020-2021. **Motion Carried**

**Cemetery Fund Contribution Letter**

CA Glover provided a copy of the annual Moro Cemetery Contribution/Fundraising letter for Council Review. Council liked the letter and directed CA Glover to proceed.

**Recycle Center Fence**

DPW English advised he requested this item on the agenda. He has been having an issue with wind catching debris at the recycle, and wanted to potentially follow up with The Dalles Disposal regarding a fence, or purchase one at city expense. He noted that Marcus Henrickson, himself, and/or some citizens of Moro had to clean it up. Council discussed the matter and concluded to leave the recycle center as is/not purchase/install a fence until it is more than an occasional issue.

**Water Service Discussion-Owner Responsibility** CA Glover advised he consulted legal counsel regarding allowing water and service only in property owner’s name, and was advised that the City could do so, but it would not be the best option from administration aspect. He also shared that he contacted several cities across Oregon, and they all allowed service to be placed in tenants name, but they had an owner signature form on the tenant service account. CA Glover shared that he thought the best solution for now, would be to amend the water and sewer service application, and if someone is a tenant they will be required to get owner’s signature/acceptance to turn on service. This would be ran for a 12 month period/ to May 2021, and the City could reevaluate effectiveness at that point in time. CA Glover also shared a draft of owner responsibility form, he received from another City and proposed using it to modify the current application. Discussion was held on the matter by Council. A motion was made (**vonBorstel/Anderson**) to approve/accept the proposed change to water and sewer service account application, with owner responsibility signature form, as presented in the staff report, and the modification would not be retroactive to existing service accounts, at the time of adoption. **Motion Carried**

**Single Family Dwelling/Mobile Home Zoning Ordinance Discussion**

CA Glover shared that the R-5 Zoning Ordinance, and Single Family Dwelling/Mobile Home regulations were in the council packets. Following discussion, it was generally concluded by Council that existing ordinance deals with container homes and shop/home conversions. No action needed to be taken.

**Long Term Strategic Plan/Facilitator Discussion** CA Glover advised he contacted multiple entities based upon Council request, and presented their proposals. MCEDD does not do strategic planning, League of Oregon Cities does, and they quoted $3,000 to $5,000, 3rd was Scott Lazenby with the Hatfield School of Government at Portland State University, who quoted $2,000 max. Brief discussion was held on the proposals, and a motion was made (**Cranston/vonBorstel**) to proceed with Scott Lazenby/Hatfield School of Government for strategic planning/facilitator session up to $2,000. **Motion Carried** Council directed CA Glover to get a strategic planning session set for this fall/early winter.

**COMMENTS FROM CITIZENS CONCERNING ITEMS NOT ON THE AGENDA
\* None**

**GOOD OF THE ORDER**

**Councilor vonBorstel** Thanked DPW English for keeping the City Hall landscaping looking sharp. Also wanted to clarify that the water/sewer bills will be increasing with July 1, 2020 bill. Water will increase to $51.78, Sewer will increase to $53.07, for a total of $104.85 per month/per edu. It is a CPI/Inflation increase only, and any resident with questions can contact CA Glover.

**Councilor Cranston**- Thanked DPW English, and DPW Assistant Henrickson for helping to install the Sherman PTO Little Library at the City Park. Shared that the City Right of Way Spraying needs to be done better/again, he had seen white top by the burn pile. The City needs to lead by example, and requested DPW English contact Sherman County Weed District to make another spray trip through town.

**Councilor Anderson**-Shared that the parking/street stripping looked great, and the Adopt a Pot Flowers as well? Inquired as to if any volunteers are helping? DPW English advised that the Hughes and Carol Anderson have been helping.

**Councilor Alley**- Shared his kids loved the Little PTO library at the Park, and thanked the City and Sherman PTO for getting that installed.

**Mayor Perisho** shared that the free Gorgenet Public Wifi was being installed at the Moro City Park on Thursday the 4th of June. Councilor Anderson requested CA Glover check with Gorgenet regarding heat mitigation for the fiber room at City Hall, he believed an A/C was supposed to be installed.

**There being no further business, the meeting was adjourned at 08:05 PM**

**The Next Council Meeting is scheduled for July 07, 2020 @ 8:00 p.m.**

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Bert Perisho, *Mayor*

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Date

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Attest, Erik Glover, City Administrator

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Date