**Printed Can Notes**

**Here is the basic process to order a new batch of printed cans**

* When you are ready send your artwork with a completed job ticket to sara@oasthouseengineering.co.uk , I am afraid that without a job ticket the studio will not be able to process the artwork and this will cause delays.
* Once your artwork and job ticket have been received the reprographics quote for your art will be prepared and issued.
* We will then raise the PO with Crown.
* Once the studio have received our PO they will process your artwork.
* Studio lead time for PDF and roll outs is 7 working days; This does not include a proofing session. If you want an actual Can (proofing session) this will add 1-2 weeks to the lead-time. There is also an additional cost for this service.
* Once you have given your approval and sent back the roll outs and approved pdf file, a final customer sign off document will be produced for you to sign off.
* As soon as the approved PDF file has been sent to the plant, it takes 5 working days to set up the design, price the design, order plates and mix inks.
* The production lead time (from receiving the approved pdf file) averages at 3 to 4 week but in the summer this can increase 5 to 6 weeks.
* You will then receive an email confirmation with provisional production date for your cans at Crown.

**Here is the basic process to draw from your stock of printed cans**

* With aleast 2 weeks notice, complete the Printed can order form. Submit this to sara@oasthouseengineering.co.uk
* Sara will then process your order and you will receive a Pro-forma invoice as confirmation that this has been done.
* As soon as your cans arrive at Oasthouse Enginerring they will be re-packaged and sent straight out to you (as long as payment has been made).
* Sara will work with Crown to keep you informed of your can stock.