

REQUEST FOR PROPOSALS
Slate Valley Trails
October 5, 2020
Delaney Woods Grey Trail (GT) Construction

A. Introduction

Slate Valley Trails (SVT) is requesting proposals from trail construction professionals for 0.93 mile of hand built mountain bike trail (Grey Trail; GT) construction at Delaney Woods (DW), Wells Vermont. The trail is broken into three sections, GT2, GT3 & GT4. The purpose of the project is to enhance the DW trail system to ensure long-term viability for non-motorized multi-use trails which include mountain biking. SVT has been awarded a Vermont Recreational Trails (RTP) grant for the project and thus has secured funding for the project. All work should meet the standards of the International Mountain Bike Association (outlined in their *Trail Solutions* manual) and follow the attached design proposal (Delaney GT). Through volunteer efforts SVT has completed GT1 and GT5, the beginning and end sections of the Grey Trail (GT). Potential bidders are welcome to visit the public property in Delaney Woods prior to proposal submission.

B. SVT Representative

The SVT Project Leader will be responsible for managing the project, including approving invoices and providing direction and assistance to the trail builder.

C. Scope of Work

The following is the scope of work as estimated in the attached design document “Delaney GT Construction Design Specification” for SVT’s RTP application. Also included are the GPX files for the new trail and the Delaney Woods system GPX files. Currently, the trails have been marked with blaze ribbons but the builder is responsible for final pin flagging and final trail positioning. Significant deviations from the existing GPX and blazing must be discussed with the SVT Project Leader before altering the designed path. Trail must stay at least 100’ from vernal pools and wetlands.

While the designer stated a hand-build method for all of the Grey Trail, the builder may recommend other methods for parts of the build in their proposal. A comparison of cost should be noted in the cost for any alternative build methods relative to hand-built, and it will be considered by SVT.

In spring 2021, prior to the start of construction, SVT *requires* an on-site meeting with an SVT representative and the contractor at the proposed trail to review the final pin flagged route, spring runoff, and assess recommended puncheon and bridging needs.

SVT may be able to supply wood for puncheon and bridging. We will discuss further with the selected builder once there is a complete materials list, so for now these items should be included in the cost. Thus, the final quote should show proposed lumber costs and needs if they differ from the design. SVT material would be delivered to DW TH and then become the responsibility of the builder. Single Sleeper raised puncheons should be at least 16” wide, double/triple at least

24” and anything higher such as bridging at least 36” wide. Wider puncheons as needed when higher speeds or abrupt curves present.

Access to the GT can be accomplished from both ends of Delaney Cross Road (Class 4) and East Trail, which is an old hardened double track. Also, as noted in GT4 the old logging road used for some of this new trail can give good access to the west side construction.

GT2: 1100’ hand built trail

Starts at the end of GT1 (SVT completed 2020) and East Trail. Loop trail in previously unused area of DW.

GT3: 900’ hand built trail

Starts on East Trail and travels by old slate quarry and comes on and off of East Trail (about 70’), ending close to where GT1 starts and will use old construction trail to connect with GT4 start.

GT4: 2900’ hand built trail

Starts off of old construction trail and travels counter clockwise around sloped section of the Hoot’s Loop hill (2100’), eventually using an old logging road (679’) before returning into the woods (760’) and ending on Delaney Cross Road (Class 4 Road). About 92’ of puncheon.

D. Response Format

Responses to this RFP (fewer than 5 pages, not including cover letter) should consist of:

1. A cover letter expressing the builder’s interest in working with the Club, including identification of the principal individuals that will provide the requested services, including any sub-builders.
2. A description of the general approach to be taken toward completion of the project, an explanation of any variances to the proposed scope of work as outlined in the RFP, and any insights into the project gained as a result of developing the proposal and previous experience.
3. A proposed schedule that indicates project milestones and overall time for completion.
4. A list of individuals that will be committed to this project and their professional qualifications/experience. The names and qualifications of any sub-builders shall be included in this list.
5. Demonstration of success on similar projects, including brief project descriptions and contact names and addresses for reference.
6. Provide a final total cost for the entire scope of work. Materials costs should be shown separately due to cost of lumber changes and possibility of using SVT inventory (30-2”x8”x8” PT).

E. Contract Time Period

SVT will select a builder at its regularly scheduled meeting on November 9, 2020. The builder may begin pin flagging in 2020 and construction during the spring of 2021, except during the deer and turkey hunting seasons. The project shall be completed no later than August 1, 2021.

F. Selection Criteria

SVT will review proposals based on the following criteria:

1. Qualifications of the company, the personnel assigned to the project, and quality of previous work completed (not necessarily for SVT). (20 Pts.)
2. Demonstration of overall project understanding and insights into local conditions and potential issues. (20 Pts.)
3. Demonstrated knowledge of Project Area (10 Points)
4. Clarity of the proposal and creativity/thoroughness in addressing the scope of work. (20 Pts.)
5. Construction cost (30 Pts.)

G. Submissions

Builders wishing to be considered for this project shall submit their proposal **via email** to: Silvia Cassano, SVT Program Manager:

Telephone: (802) 673-6990

Email: info@slatevalleytrails.org

SVT must receive all proposals no later than **5:00 PM on, November 3, 2020**. Proposals and/or modifications received after this time will not be accepted or reviewed.

The selected builder must provide a Certificate of Liability Insurance, a signed IRS form W-9 and proof of Worker's Compensation Insurance or a signed Worker's Compensation Exemption form provided by SVT.

All proposals become the property of the SVT upon submission. The expense of preparing and submitting a proposal is the sole responsibility of the builder. SVT reserves the right to reject any or all proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this RFP as is in the best interest of SVT. This solicitation in no way obligates SVT to award a contract.