

## Violation Schedule for The Lakes at South Shore Harbour Community Association, Inc.

| STATUS   | VIOLATION PROCEDURE   | ACTION REQUIRED                       |
|--|---|---------------------------------------|
| 1 <sup>st</sup> Sighting or Report of Violation                              | Send Courtesy Notice  | 10 days to correct the violation      |
| 2 <sup>nd</sup> Sighting/Notice<br>Not Repaired/No application for extension | Send Second Notice with intent to fine twenty-five (25) dollars if the violation is not resolved within (10) days from the notice. (Sent Certified Mail)  | 10 days to correct the violation      |
| 3 <sup>rd</sup> Sighting/Notice<br>Not repaired/No application for extension | Send Third Notice with notice of applied fine of twenty-five (25) dollars with the intent to fine an additional fifty (50) dollars if the violation is not resolved within (10) days from the notice. (Sent Certified Mail)   | 10 days to correct the violation      |
| 4th Sighting/Notice<br>Not repaired/No application for extension             | Send Fourth Notice with notice of applied fine of fifty (50) dollars with the intent to fine an additional seventy-five (75) dollars if the violation is not resolved within (10) days from the notice. (Sent Certified Mail)   | 10 days to correct the violation      |
| 5 <sup>th</sup> Sighting/Notice<br>Not repaired/No application for extension | Send fifth Notice with notice of applied fine of fifty (75) dollars with the intent to fine an additional one hundred (100) dollars if the violation is not resolved within (10) days from the notice. (Sent Certified Mail)  | 10 days to correct the violation      |
| Final Notice   | Send Notice of applied fine of one hundred (100) dollars with the intent to continue to fine one hundred dollars every ten days if the violation remains unresolved. The Board may also escalate the matter to the Association's attorney by sending a final notice that the file will be forwarded to the attorney to correct the violation through the court system in thirty (30) days if the violation is not resolved. (Sent certified mail) | 10 / 30 days to correct the violation |

EFFECTIVE DATE:

March 2, 2020

DocuSigned by:



Authorized Board Member Signature: \_\_\_\_\_

Date: 3/3/2020

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