

**The Lakes of South Shore Harbour C.A. Inc.  
Board Meeting Minutes**

May 11, 2021

The following meeting minutes reflect the actions taken by the Board of Directors (the “Board”) of the Lakes of South Shore Harbour C.A. Inc. (the “Association”) at the regular meeting of the Board conducted on May 11, 2021 (the “Board Meeting”), via Zoom.

**IN ATTENDANCE**

**Representing the Members of the Lakes of South Shore Harbour C.A. Inc. were the following Board members:**

- Alfred Donaldson
- Richard Hipp
- Gerald Killian
- Melanie Graves

Absent with apologies was:

- Vikki Marsh

**Representing Spectrum Association Management, LP was:**

Client Relations Manager-Tiffany Sanford, and Community Manager Linda Kondziela

**DETERMINATION OF QUORUM**

A quorum of Board members was announced, and the board meeting was called to order at 6:01 p.m.

**EXECUTIVE SESSION**

The board met with the ACC to review architectural guidelines for the community.

The board reviewed the violation status report and approved to escalate the following accounts: 8933800865 and 8936903213.

Motion- Alfred, Second- Gerald, 5-0

The board reviewed the aging report and approved to escalate the following accounts: 8932000880, 8933401273, 8932000873, 8932103258, 8934300878, 8935200622, 8933703288, 8935600860, 8932202976, 8934801175, 8933100524, 8932400518, 8934203110, 8936001016, 8934702967

Motion- Melanie, Second- Rich, 5-0

**GENERAL SESSION**

The general session was called to order at 7:03 p.m.

**AGENDA APPROVAL**

A motion was made to approve the agenda as presented. Motion- Rich, Second- Gerald, 5-0

**MINUTES APPROVAL**

The Board reviewed the minutes from the April 13, 2021 meeting. Motion to approve-Gerald, Second-Melanie, 5-0 motion passes.

## **FINANCIALS**

The board and homeowners were presented with the financials for March 2021.

## **OLD BUSINESS**

- Actions taken since last board meeting:
  - The board approved school spirit signs for April 1- July 1, no ACC requests will be required for this period
  - The landscape removal proposal from Texscapes was approved for \$24626.88 to removal all dead and decaying landscape.
- RAC- Gerald updated the community that the RAC are working to finalize some recommendations to present to the Board of Directors.
- An update was provided on the concrete fencing repairs. Tiffany has located the builder of the fence and he has indicated that it is a very large project to repair the fencing along Austin. A meeting has been scheduled for June 8 to review the project onsite with the vendor.
- Alfred provided an update on the proposed bylaw amendments. He is working to finalize the draft and send to the RAC for further review.
- Melanie and Rich presented the charter for the Landscaping Advisory Committee. Motion was made to adopt the charter as written. Motion- Melanie, Second- Gerald, 5-0
- The motion was made to select the following candidates to serve on the Landscaping Advisory Committee: Carinn Sprecher-Reinke, Kendra Sterner, Christina Hernandez, Maxie Brooks- Strother, Don Bradford, Jim Rodriguez, Valerie Anderson, Nancy Thomas  
Motion-Melanie, Second- Gerald, 5-0

## **NEW BUSINESS**

- A proposal was presented for landscape enhancements from Texscape Services. The enhancement will include areas along South Shore Blvd, near 96. The total for the proposal is \$26927.19.  
Motion- Alfred, Second- Rich, 5-0
- Mailbox replacement- The board requested volunteers to research best options for possible mailbox replacements. Paul Lotz and Valerie Anderson volunteered to research and provide feedback to the board of directors.

## **HOMEOWNER FORUM**

Homeowners were reminded that assessments are due on July 1 and that assessment letters will be in mailboxes soon.

Homeowner's present were given the opportunity to address the board and ask any questions. Questions and comments included: graffiti near Woodcock, landscaping, fencing, fountain repairs, and a cut through of the median at Austin and Shallow Springs.

## **OPEN MEETING ADJOURNMENT**

Open session was adjourned at 7:55 p.m.

## **NEXT MEETING DATE**

The next meeting of the Board of Directors will be Tuesday, June 8, 2021.

*Alfred Donaldson*

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LOSSH representative

*Tiffany Sanford*

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Spectrum representative

06 / 10 / 2021

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Date

# Signature Certificate

Document Ref.: GJCA4-EA4XV-VKHJP-FRJVJF

Document signed by:

	<b>Tiffany Sanford</b> Verified E-mail: tsanford@spectrumam.com <small>IP: 50.206.108.98      Date: 10 Jun 2021 17:12:45 UTC</small>	
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	<b>Alfred Donaldson</b> Verified E-mail: president@lakesofsouthshoreharbour.com <small>IP: 73.6.130.68      Date: 10 Jun 2021 21:02:13 UTC</small>	
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