

City of Brookside Village – Workshop & Regular City Council Meeting on June 17, 2021

**THE STATE OF TEXAS
COUNTY OF BRAZORIA
CITY OF BROOKSIDE VILLAGE**

NOTICE

**REGULAR CITY COUNCIL MEETING OF THE
CITY OF BROOKSIDE VILLAGE**

Notice is hereby given of a Regular City Council Meeting to be held on **Thursday, June 17, 2021, at 7:00 p.m.** at the Brookside Village Community Building, located at 6243 Brookside Road, Brookside Village, Texas 77581 for the purpose of consider the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code. **The City Council will meet in a workshop at 6:00 p.m. and proceed to regular session at 7:00 p.m.**

WORKSHOP

I. **CALL TO ORDER** Date: June 17, 2021 Time : _____

II. **OLD BUSINESS:**

1. Review, discussion and possible action regarding lease of City of Brookside Village property and Luzelle Vinyard (**Bailey**)
2. Report status of Streets & Drainage Improvements in the City of Brookside Village under Texas GLO contract # 20-065-037-C118 (**Bailey**)
3. Report status of City Hall parking lot (**Croix**)
4. Discussion on scheduling meetings for the Board of Adjustments and notifying citizens (**Largent**)

III. **NEW BUSINESS:**

1. Consideration, discussion and possible action authorizing for the City of Brookside Village to issue requests for proposal (RFPs) for administrative services and requests for qualification (RFQs) for professional services for the American Rescue Plan Act of 2021 (**Bailey**)
2. Discussion and action authorizing the city's annual membership to the Association of Rural Communities in Texas (ARCIT) in the amount of \$170
3. Consideration and discussion of City Hall building / equipment upgrades (**Croix**)
4. Relative to budget planning, begin review of various contracts and contracted service providers (**Croix**)
5. Consideration and discussion related to "communication improvements" (**Croix**)
6. Consideration and discussion of mowing of ditches by the City of Brookside Village (**Largent**)
7. **Closed Executive Session:**

The City Council may go into Executive Session regarding any item posted on the agenda as authorized by Chapter 551 of the Texas Government Code. Notice is hereby given that the City Council may go into Executive Session in accordance with the following provisions of the Texas Government Code.

Texas Government Code, Section 551-074 – Regarding personnel matters

Agenda Item

- deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (**Bailey**)

IV. **ADJOURN**

REGULAR CITY COUNCIL MEETING

ATTENDANCE

Richard Cantu, Council Member	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Beth Croix, Mayor Pro-Tem	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Donald Flynn, Council Member	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Glenda Hundl, Council Member	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Jana Largent, Council Member	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Craig Bailey, Mayor	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Cleofas Rodriguez, Mayor's Office Administrator	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present

Quorum: Yes No

I. **CALL TO ORDER** Date : June 17, 2021 Time: _____

II. **INVOCATION** Given by: _____

III. **PLEDGE OF ALLEGIANCE**

IV. **PUBLIC FORUM:**

- a. Any Brookside Village citizen with business before the Council, not scheduled on the agenda as a public hearing may speak to the City Council
- b. The speaker must state his/her full name before speaking
- c. There is a five (5) minute time limit per speaker
- d. Please direct comments to the entire Council, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual shall be cause for termination of speaking privileges and expulsion from Council Chambers.

V. **APPROVAL OF MINUTES** – June 3, 2021 City Council Meeting

Motion by: CM Second by: CM

VI. **DEPARTMENT REPORTS:** (None)

VII. **OLD BUSINESS:**

1. Review, discussion and possible action regarding lease of City of Brookside Village property and Luzelle Vinyard (**Bailey**)
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2. Discussion and action authorizing the city's annual membership to the Association of Rural Communities in Texas (ARCIT) in the amount of \$170 (**Bailey**)
3. Consideration and discussion of City Hall building / equipment upgrades (**Croix**)

4. Relative to budget planning, begin review of various contracts and contracted service providers (**Croix**)
5. Consideration and discussion related to “communication improvements” (**Croix**)
6. Consideration and discussion of mowing of ditches by the City of Brookside Village (**Largent**)
7. Reconvene from Executive Session and take the appropriate action, if any. (**Bailey**)

IX. **ANNOUNCEMENTS / COMMENTS:**

X. **ADJOURN** Date: June 17, 2021 Time: _____

I, Cleofas Rodriguez, Mayor’s Office Administrator/City Secretary for the City of Brookside Village do hereby certify that the foregoing Agenda of the City of Brookside Village is true and correct; and that I posted such notice on city’s website, social media account and on the bulletin board at the Brookside Village City Hall. This was posted in a place convenient and readily accessible to the public on **Monday, June 14, 2021**, in accordance with the Texas Open Meetings Act (Tex. Govt. Code 551.001 et. Seq.). Said notice remained posted at least 72 hours preceding the scheduled time of the meeting.



Cleo Rodriguez, Mayor’s Office Administrator/City Secretary
City of Brookside Village

City Council encourages positive public comment and discussion during its meeting and reserves time during most Council meetings to hear such comments either from scheduled or unscheduled visitors. However, the Texas Open Meetings Act places certain constraints on topics raised by such visitors where such discussions are not related to an item that has been placed on the Council’s posted Agenda. The most effective way for an individual to have their voice heard and to receive feedback at a City Council Meeting is to call the City Secretary no later than the Monday noon prior to an upcoming Council meeting and request that their name be placed on a future Agenda as a scheduled visitor. When you make this request, please state specifically the subject you wish to discuss. The City Secretary will place you name on the Agenda along with a specific description of the subject to be discussed. If you fail to provide a specific description of the subject of your requested discussion, then Council will have no choice but to refer the matter to the City staff for response or defer any feedback or discussion on the matter until a future Council meeting when the subject can be placed on the Agenda. Comments should be limited to five (5) minutes and directed to the entire Council, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual shall be cause for termination of speaking privileges and expulsion from Council Chambers. This site is accessible to disabled individuals. For special assistance, please call 281-485-3048, prior to the meeting so that appropriate arrangements can be mad e.