

**CONSTITUTION and BYLAWS**  
of the  
**NORTH TEXAS ARCHEOLOGICAL SOCIETY**  
**CONSTITUTION (January 2020)**

**Article I**

**NAME**

The name of this association shall be **NORTH TEXAS ARCHEOLOGICAL SOCIETY**, hereinafter in this Constitution and Bylaws called "the Society".

**Article II**

**AIMS and OBJECTIVES**

The purposes of the Society are (1) the promotion of scientific archeological exploration and research, (2) the preservation and conservation of archeological materials and sites, (3) the interpretation and publication of data pertaining thereto, and (4) education of the public to the aims of archeology.

**Article III**

**MEMBERSHIP and DUES**

An individual may become a member by attesting sympathy with the aims and objectives of the Society and payment of annual dues as provided in the Bylaws.

**Article IV**

**GOVERNMENT**

The government of the Society shall be vested in an **EXECUTIVE COMMITTEE** in such a manner as provided in the Bylaws.

**Article V**

**MEETINGS**

The Society shall meet on the second Thursday of each month (except June and December) at a time and place to be determined by the Executive Committee. Members shall be notified at least five (5) days prior to each meeting.

**Article VI**

**AMENDMENTS**

This Constitution may be amended by a two-thirds (2/3) vote at a monthly meeting, provided that a written notice of the proposed amendment has been

sent to the members at least thirty (30) days prior to the meeting.

## **NORTH TEXAS ARCHEOLOGICAL SOCIETY**

### **BYLAWS**

#### **Article I**

#### **AIMS and OBJECTIVES**

**Section 1.** The purpose of this society shall be to promote and encourage, by precept and example, the scientific exploration, study of, and research into, archeology, especially the archeology of North Texas and the State.

**Section 2.** The Society shall endeavor to encourage the proper collection and preservation of archeological material and the accurate reporting to recognized archaeological organizations and institutions of archeological information.

**Section 3.** The Society shall assist and cooperate fully with all recognized archeological organizations and institutions in the furtherance of knowledge of historic and prehistoric man in Texas, the Southwest, and worldwide.

**Section 4.** The Society shall engage in a program of educating the general public on the importance of proper collection and preservation of archeological material.

**Section 5.** The Society shall carry on a continuing program of instruction in archeology and related fields.

**Section 6.** The Society shall keep the public informed of its activities and promote the general understanding of archeology by, from time to time, exhibiting archeological material in prepared displays at local museums and in other appropriate locations.

**Section 7.** The Society shall prepare and keep a proper record of the archeological discoveries in this area; shall endeavor to publish such information for distribution to the membership and to recognized archeological institutions and organizations; and to periodically assemble, correlate and forward to the Texas Archeological Research Laboratory of the University of Texas, or other recognized archeological institutions upon request, such information for incorporation into their records.

**Section 8.** The Society shall periodically conduct field trips and other joint activities for the proper and thorough exploration of areas of archeological interest.

**Article II**  
**MEETINGS**

**Section 1.** The fiscal year of this Society shall be from January 1 to December 31.

**Section 2.** The regular meetings of the Society shall be held on the second Thursday of each month (except for June and December), with provisions that the time, place, and/or date may be varied to suit prevailing circumstances. Changes in meeting time, place, and/or date shall be announced at the previous meeting insofar as is possible.

**Section 3.** The annual business meeting of the Society shall take place at the regular meeting in January of each year.

**Section 4.** At least twenty-five (25) members present who have the right to vote shall constitute a quorum at all meetings of the Society.

**Section 5.** Members of the Society with voting privileges shall vote in only one (1) capacity, and there shall be no voting by proxy.

**Section 6.** Special meetings of the Society may be held at the call of the President, or upon written request of five (5) members of the Executive Committee. At least thirty (30) days written notice of such meeting shall be given, and the purpose of the meeting shall be stated in the call to the meeting.

**Article III**  
**GOVERNMENT**

**Section 1.** The executive officers of this Society shall be:

**President, Vice President, Immediate Past President, Secretary, Treasurer, Vice President of Projects, Historian, Internet Chair, and Publications Editor. Assistants may be provided for as needed. The officers shall serve voluntarily and without remuneration or salary from the Society for a period of two years. Following the completion of their term, officers may be re-elected to the same office or to a different office.**

**Section 2.** Elected officers shall take office at the January monthly meeting following their election and shall serve the term as stated in the Bylaws or until their successors are elected.

**Section 3.** Officers' duties, as provided for in these Bylaws, are as follows:

**a. The PRESIDENT - shall serve as chair of the Executive Committee, as Chief Executive Officer, and as official spokesperson of the Society. The President shall serve as an ex-officio member of all committees.**

**b. The VICE PRESIDENT - shall succeed to the office of President should a vacancy occur, shall preside in the absence of the President, and shall serve as co-chair of the Executive Committee.**

**c. The SECRETARY - shall serve as a member of the Executive Committee, and shall keep a record of the proceedings of the Executive Committee and the monthly meetings of the Society.**

**d. The TREASURER - shall serve as a member of the Executive Committee, and shall serve as custodian of funds. The Treasurer shall keep a record of all members and any other records that pertain to the Society's funds, and shall have authority to disburse funds for postage, stationery, etc., without application to other officers or members. Other disbursements of funds that exceed \$500.00 shall be by majority vote of members present and voting at any regular or called meeting.**

**e. The VICE PRESIDENT OF PROJECTS - shall serve as a member of the Executive Committee, and shall arrange for all field activities and any projects that include active membership participation.**

**f. The PUBLICATIONS EDITOR - shall serve as a member of the Executive Committee, shall be responsible for publishing the monthly newsletter, and shall be responsible for the publication of all the Society's activities, bulletins, and reports pertaining to archeology and related subjects.**

**g. The HISTORIAN – shall serve as a member of the Executive Committee, and shall maintain historical records of the Society's activities and documents, to include newsletters and other correspondence.**

**h. The INTERNET CHAIR – shall oversee the Society's website, Facebook presence, and other social media platforms for the Society.**

**i. The IMMEDIATE PAST PRESIDENT – though not elected, shall serve as a member of the Executive Committee.**

#### **Article IV**

#### **MEMBERSHIP and DUES**

**Section 1. Any person over the age of eighteen (18) years who is interested in archeology or related subjects may become a member of this society; membership is available to persons age nine (9) through seventeen (17) with an adult membership.**

**Section 2. No person shall knowingly be admitted as a member of this Society whose sole objective is to collect Indian artifacts for show or commercial disposal.**

**Section 3. Dues of this Society, established by the Executive Committee, shall apply individually; family memberships will include any spouse and any**

children under the age of eighteen (18). Dues shall be payable in January of each year, except that the membership of any first-time member who first pays dues in the last quarter of a year (i.e., October-December) is valid through December of the following year.

Section 4. Dues not paid by the 15th of March shall be considered delinquent and the member's name dropped from the rolls. Members so dropped may be reinstated upon payment of back dues for the current year.

Section 5. A member in good standing shall be a member who has satisfied the requirements for membership and is current in the payment of annual dues.

Section 6. Members may withdraw their membership by notifying the Secretary of the Society in writing. No dues refund will be made.

## Article V

### NOMINATIONS and ELECTIONS

Section 1. Officers shall be elected every two (2) years in even-numbered years.

Section 2. At the September regular meeting in even-numbered years, a nominating committee shall be appointed by the President. This committee shall consist of three (3) members in good standing. The President shall be a non-voting member of this committee. It shall be the duty of this committee to nominate a candidate, with the candidate's approval, for each elected office. Additional nominations may be taken from the floor at the October meeting, provided that the nominees are members in good standing and have consented to the nomination.

Section 3. The slate of candidates shall be presented by the nominating committee to the general membership present at the October meeting. If there are no nominations from the floor, the slate of officers will be considered elected by acclamation. Should additional nominations be made from the floor, each officer will be elected by secret ballot by a majority vote of the members present at the November meeting.

## Article VI

### EXECUTIVE COMMITTEE

Section 1. The Executive Committee shall be composed of the President, Vice President, Secretary, Treasurer, Vice President of Projects, Historian, Publications Editor, Internet Chair, and Immediate Past President.

Section 2. The committee shall have the power to transact necessary business between meetings, and shall report such transactions at the next regular Society meeting. The quorum of the committee shall be five (5) members, at least one (1) of whom is the President or Vice President.

**Section 3. The membership has the right to remove any officer who fails to perform the duties of the office, by a 2/3 majority vote of the membership present at a regular or special meeting, provided that a written notice of the intention to remove that officer has been sent to the membership at least thirty (30) days prior to the meeting.**

## **Article VII**

### **COMMITTEES**

**Section 1. All committees shall be established by the Executive Committee as deemed necessary, and each committee established shall consist of either three (3) or five (5) members. A chair shall then be elected from within that committee.**

**Section 2. The purpose of each committee will be to recommend and advise.**

**Section 3. The Executive Committee has the right to remove, by majority vote, any chair or committee member who is negligent in the duties of that committee.**

**Section 4. Should any chair or committee member be removed or be unable to serve for any other reason, the vacancy may be filled with an appointment by the President to serve the remainder of the term.**

## **Article VIII**

### **FIELD SCHOOL**

**Section 1. A field school may be conducted when practical to train members of the Society in disciplined archeological techniques.**

**Section 2. A field school committee may be appointed by the Executive Committee, chaired by the Vice President of Projects, to make all announcements and arrangements regarding a planned field school. Field schools may be conducted as often as deemed necessary, or as requested by the members.**

## **Article IX**

### **ETHICS**

**Section 1. A member may be expelled from the Society upon vote of the Executive Committee for violation of the terms and conditions of any of the Texas Antiquities Statutes as they exist or shall be hereafter amended or enacted, including, but not limited to:**

**a. The practice of buying artifacts with the intent to sell them for commercial gain.**

**b. The disregard of proper archeological field techniques.**

**c. The willful destruction or distortion of archeological data.**

**Section 2. The Executive Committee shall serve as an Ethics Committee and shall be responsible for upholding the ethical standards of the Society.**

**Section 3. if a complaint is filed alleging a violation of the Texas Antiquities Statutes, it shall be processed in accordance with the Ethics Committee Guidelines for Disposition of Complaints.**

**Section 4. The Executive Committee, acting as the Ethics Committee, shall establish and amend rules for the disposition of such complaints.**

#### **Article X**

#### **DISSOLUTION**

**Section 1. The assets of the Society shall be used only to accomplish the purposes specified in the Constitution and Bylaws of the Society and no part of such assets shall inure, or be distributed to, the members of the Society.**

**Section 2. Should the Society dissolve, any assets remaining shall be forwarded to an institution of archeological research.**

**Section 3. This article is in compliance with Section 501(c)(3) of the Internal Revenue Code.**

#### **Article XI**

#### **RULES OF ORDER**

**Section 1. The latest edition of ROBERT'S RULES OF ORDER, NEWLY REVISED shall be the authority governing the meetings of the Society, Executive Committee, and committees, where not in conflict with the Constitution or Bylaws of this Society.**

#### **Article XII**

#### **AMENDMENTS**

**Section 1. Amendments to the Bylaws of this Society shall be made only at a regular monthly meeting, by a two-thirds (2/3) majority vote of members present. Written notice of any amendments must be sent to all members at least thirty (30) days prior to that meeting.**