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Real Estate Brokers and Professionals			
Auto Travel (In miles)		Supplies & Expenses	
Client Meetings		Advertising, Signs, Flags & Banners	
Continuing Education		On-Line Service Costs	
Escrow & Loan Office Trips		Attorney & Appraisal Fees	
Out of Town Business Trips		Bank Charges	
Showing Property		Briefcase	
Parking Fees (\$)		Business Meals (enter 100%)	
Tolls (\$)		Equipment Repair	
Other: _		FAX Supplies	
Travel - Out of Town		Film & Processing	
Airfare		Finders Fees	
Car Rental		Gifts, Flowers, & Greeting Cards	
Parking		Insurance - E. & O. and Liability	
Bus, Subway, Train, & Taxi		Legal & Professional Services	
Lodging (do not combine with meals)		Lock Boxes, Keys & Locksmith	
Meals (do not combine with lodging)		Map Book & Map Software	
Porter, Bell Captain		Multiple Listing Service	
Laundry		Office Expenses	
Bridge & Highway Tolls		Open House Expenses (Meals, Signs, etc)	
Telephone Calls (including home)		Photocopy Expenses	
Other: _		Postage & Shipping	
Professional Fees & Dues		Referral Fees	
Association Dues		Rent	
Chamber of Commerce		Repairs to Sell Listed Property	
License Fees		Stationery	
Realty Board		Other: _	
Other: _		Equipment Purchases	
Telephone Expenses		Answering Machine	
Office phone		Calculator	
Fax Service		Camera	
Cellphone / Business use personal phone		Computer Equipment	
On-Line Charges		Copy Machine	
Other: _		FAX Machine	
Continuing Education		Printer	
Continuing Education/Course Fees		Shredder Laminator	
Materials, Supplies & Textbooks		Cellphone/ Office elephone	
Seminars & Motivational Tapes		Modems and computer peripherals	
Other: _		Other: _	