



1136 S. Delano Court West, Suite B201-2002  
Chicago, IL 60605

www.howardtaxprep.com  
(855)743-5765

Before we accept new clients we do provide **a free 15-minute consultation**. For those that do not wish to use our tax/business services, but still need advice/have questions our consulting fees are as follows: \$125 per hour, \$75 for 1/2 hour. 1/2 an hour minimum.

### EARLY BIRD & CASH PAY SPECIALS

We believe in rewarding customers that file their taxes early! Early filers paying with cash are eligible for discounted package rates. **In order to qualify for the discounted package rates (listed below), you must be filing your tax return with our office before March 1st, and paying with Cash/ Chase Quick Pay/Cash App.** Please note, all credit/debit card transactions will be subject to convenience fee of no less than \$5.00 or 3% whichever is greater. No discounts, coupons, or new customer offers can be used with these specials.

Typical SINGLE PERSON/COLLEGE STUDENT	
Form1040	\$185.00
State	\$0
E-file	\$0
Technology Fee	\$0
<b>Total</b>	<b>\$185.00</b>

Typical Individual with Child Tax Return	
Form1040	\$225.00
EIC form	\$Free
Child Tax credit form	\$Free
State	\$0
E-file Technology Fee	\$0 \$0
<b>Total</b>	<b>\$225.00</b>

Typical HOME OWNER/ITEMIZER	
Form1040	\$225.00
Schedule A	\$75.00
Other minor forms (child care, cap gains, etc)	
State	\$35.00
E-file	\$0
Technology Fee	\$0
<b>Total</b>	<b>\$335.00</b>

Typical Self Employed 1099's UBER/LYFT	
Form1040	\$225.00
Schedule C	\$225.00
Other minor forms (child care, cap gains, etc)	FREE
State	\$25
E-file	\$0
Technology Fee	\$0
<b>Total</b>	<b>\$475.00</b>



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**1 HOUR CONSULTATION:** \$125  
**30 MINUTE CONSULTATION:** \$75

**REVIEW OF FEDERAL RETURN:** \$25 Per tax year.  
**REVIEW OF STATE RETURN:** \$15 Per tax year.

We value our client's trust, and we believe in the principle of truth in advertising. We want our clients to understand the model behind our pricing and to have a clear method to estimate the cost of their return preparation. Howard Tax Prep individual tax preparation pricing is based on the National Society of Accountants annual survey of over 8,000 preparers nationwide. The average price for tax return in 2015 (for the fiscal year 2014) was \$273.

**Discounted Cash/Chase Quick Pay/Cash App packages.**

**Senior Citizen (ages 55+) 20% discount** (not applicable to discounted packages).

**Veterans/Teachers/First Responders 20% discount** (not applicable to discounted packages).

**New Customers Receive \$25 off of package prices** (not applicable to discounted packages).

Typical <b>SINGLE PERSON/COLLEGE STUDENT</b>	
Form 1040	\$185.00
State	\$35.00
E-file	\$20.00
Technology Fee	\$20.00
<b>Total</b>	<b>\$260.00</b>

Typical <b>Individual with Child/Children Tax Return</b>	
Form 1040	\$225.00
EIC form	\$35.00
Other minor forms (child care, cap gains, etc)	FREE
State	\$35.00
E-file	\$20.00
Technology Fee	\$20.00
<b>Total</b>	<b>\$335.00</b>

Typical <b>HOME OWNER/ITEMIZER</b>	
Form 1040	\$275.00
Schedule A	\$75.00
Other minor forms (child care, cap gains, etc)	
State	\$35.00
E-file	\$20.00
Technology Fee	\$20.00
<b>Total</b>	<b>\$425.00</b>

Typical Self Employed <b>1099's UBER/LYFT</b>	
Form 1040	\$275.00
Schedule C	\$225.00
Other minor forms (child care, cap gains, etc)	FREE
State	\$75.00
E-file	\$20.00
Technology Fee	\$20.00
<b>Total</b>	<b>\$615.00</b>

Credit/Debit/PayPal card payments are subject to an additional 3% convenience fee.

# Howard Tax Preparation LLC Schedule of Fees by Form

Rates Effective October 12th, 2018

<u>Form</u>	<u>Title</u>	<u>Price</u>	<u>Description</u>
<b>706</b>	Estate (and Generation-Skipping Transfer) Tax Return	Varies	per hour
<b>940</b>	Employers Annual Federal Unemployment Tax Return	\$50	per form
<b>941</b>	Employers Quarterly Federal Tax Return	\$50	per form
<b>944</b>	Employers Annual Federal Tax Return	\$50	per form
<b>945</b>	Annual Return of Withheld Federal Income Tax	\$50	per form
<b>990</b>	Tax Exempt Organization	Varies	\$175 Starts at
<b>1040</b>	U.S. Individual Income Tax Return	\$275	per form
<b>1040 Schedule A</b>	Itemized Deductions	\$75	per form
<b>1040 Schedule B</b>	Interest and Ordinary Dividends	\$75	per form
<b>1040 Schedule C</b>	Profit or Loss from Business (Sole Proprietorship)	\$225	per business
<b>1040 Schedule D</b>	Capital Gains and Losses	\$10	per item (\$25 minimum)
<b>1040 Schedule E (pg 1)</b>	Supplemental Income and Loss (Page 1 Rental Properties)	\$100	per rental **
<b>1040 Schedule E (pg 2)</b>	Supplemental Income and Loss (Page 2 Partnerships/S Corps)	\$25	per form
<b>1040 Schedule EIC</b>	Earned Income Credit	<b>\$35</b>	per form
<b>1040 Schedule F</b>	Profit or Loss From Farming	\$125	per form
		**	
<b>1040 Schedule H</b>	Household Employment Taxes (Nanny Tax)	\$40	per form
<b>1040 Schedule R</b>	Credit for the Elderly or the Disabled	\$25	per form
<b>1040 Schedule SE</b>	Self-Employment Tax	\$25	per form
<b>1040-A</b>	U.S. Individual Income Tax Return	\$225	per form
<b>1040-ES</b>	Estimated Tax for Individuals	\$35	per form
<b>1040-EZ</b>	Return for Single and Joint Filers With No Dependents	\$150	per form
<b>1040-X</b>	Amended U.S. Individual Income Tax Return	\$250	per form
<b>1041</b>	U.S. Income Tax Return for Estates and Trusts	\$550	minimum *
<b>1045</b>	Application for Tentative Refund	\$200	per form
<b>1065</b>	U.S. Return of Partnership Income	\$675	minimum *
<b>1096</b>	Annual Summary and Transmittal of U.S. Info Returns	\$50	per form
<b>1099</b>	Miscellaneous Income	\$7	per form
<b>1116</b>	Foreign Tax Credit (Individual, Estate, or Trust)	\$40	per form
<b>1118</b>	Foreign Tax Credit (Corporation)	\$50	per form
<b>1120</b>	U.S. Corporation Income Tax Return	\$900	minimum *
<b>1120-S</b>	U.S. Income Tax Return for an S Corporation	\$850	minimum *
<b>2106</b>	Employee Business Expense	\$40	per form
<b>2106-EZ</b>	Employee Business Expense (Short Form)	\$20	per form
<b>2210</b>	Underpayment of Estimated Tax	\$30	per form

<b>2441</b>	Child and Dependent Care Expense	<b>FREE</b>	per form
<b>2553</b>	Election be taxed as a S-Corp filing	\$175	per business
<b>2555</b>	Foreign Earned Income	\$75	per form
<b>3800</b>	General Business Credit	\$40	per form
<b>3903</b>	Moving Expenses	\$30	per form
<b>4136</b>	Credit for Federal Tax Paid on Fuels	\$25	per form
<b>4137</b>	Tax on Unreported Tips	\$20	per form
<b>4562</b>	Depreciation and Amortization EACH ASSEST	\$30	per item (\$30 minimum)
<b>4684</b>	Casualties and Thefts	\$50	per casualty/theft
<b>4797</b>	Sale of Business Property	\$50	per item
<b>4835</b>	Farm Rental Income and Expenses	\$50	per item
<b>4868</b>	Application for Extension to File U.S. Individual Return	\$50	per form
<b>4952</b>	Investment Interest Expense Deduction	\$30	per form
<b>4972</b>	Tax on Lump-Sum Distributions	\$75	per form
<b>5329</b>	Additional Taxes Attributable to Qualified Retirement Plans	\$30	per form
<b>5405</b>	First Time Homebuyers Credit	\$25	per form
<b>5695</b>	Residential Energy Credits	\$25	per form
<b>6198</b>	At Risk Limitations	\$25	per form
<b>6251</b>	AMT Alternative Minimum Tax	\$35	per form
<b>6252</b>	Installment Sale Income (first year)	\$100	per form
<b>6252</b>	Installment Sale Income (subsequent years)	\$25	per form
<b>6781</b>	Gain or Loss from Section 1256 Contracts and Straddles	\$10	per item (\$30 minimum)
<b>8283</b>	Non Cash Charitable Contributions	\$30	per form
<b>8332</b>	Exemption Release Divorced or Separated Parents	\$20	per form
<b>8379</b>	Injured Spouse Claim and Allocation	\$25	per form
<b>8582</b>	Passive Activity Loss Limitations	\$35	per form
<b>8606</b>	Nondeductible IRA	\$25	per form
<b>8615</b>	Tax for Children under 18 who have Investment Income	\$25	per form
<b>8801</b>	Credit for Prior Year Minimum Tax	\$35	per form
<b>8812</b>	Additional Child Credit	\$25	per form
<b>8814</b>	Parent's Election to Report Child's Interest and Dividends	\$20	per form
<b>8824</b>	Like Kind Exchanges	\$100	per form
<b>8829</b>	Business Use of Home (simplified option)	\$30	per form
<b>8834</b>	Qualified Electric Vehicle Credit	\$25	per form
<b>8839</b>	Qualified Adoption Expenses	\$30	per form
<b>8846</b>	Credit for Employer Soc. Sec. and Medicare taxes on tips	\$25	per form
<b>8853</b>	Archer MSAs and Long-Term Care Insurance Contracts	\$25	per form
<b>8863</b>	Education Credits	<b>FREE</b>	per form

8862	Information To Claim Certain Refundable Credits After	\$15	per form
8965	Healthcare Exemptions	\$50	Per person
8880	Qualified Retirement Savings Contribution Credit	\$10	per form
8889	Health Savings Account	\$20	per form
8910	Alternative Motor Vehicle Credit	\$25	per form
8917	Tuition & Fees Deduction	\$10	per form
8938	Statement of Foreign Assets	\$35	per form
8949	Sales and Other Dispositions of Assets	\$5	per item
8959	0.9% \$200,000 Employment Tax (additional Medicare Tax)	\$25	per form
8960	3.8% Net Investment Income Tax	\$25	per form
K-1s	Inc, Loss, Div of Partners or Shareholders	\$35	per form
W-2	Wage and employee tax statement	\$7	per employee
W-3	Transmittal of wage and tax statements	\$50	per form

\* Pricing based on complexity of return

\*\* Any additional bookkeeping necessary will be charged at \$65 per hour.

<b>QUICKBOOKS CLEANUP</b>	HOURLY RATE	\$180	per hour
<b>Bookkeeping Tax Rtn</b>	Calculating logs, receipts, etc. Per hour service min ½ hour	\$35	
		\$65	per hour
<b>Data Entry</b>	Additional W2/1099 over free 2 (2 total combination)	\$7	per document
<b>Extension</b>	Personal Returns	\$50	
<b>Extension</b>	Corporate Returns	\$99	
<b>State PERSONAL</b>	State Return (first)	\$35	initial state
<b>State (additional)</b>	State Return (additional returns after the first)	\$30	additional states
<b>State BUSINESS</b>	State Return (first)	\$75	initial state
<b>State (additional)</b>	State Return (additional returns after the first)	\$70	additional states
<b>Technology fee</b>	Use of technology	\$20	
<b>E-file fee</b>	Electronic filing of tax documents	\$20	
<b>Referral credit</b>	For the referring customer, valid for the current tax year only	\$25	
<b>Early Filer Discount</b>	For individual returns if <b>all info received by JANUARY 15TH</b>	\$25	
<b>Late Fee</b>	<b>If requested items not received <u>14 days before filing date</u></b>	20%	of total
<b>Sale of Home</b>	Sale of your Home Worksheet	\$30	per form
<b>Paper copy MAILED IRS</b>	Per return year includes printing/postage/Mailing	\$35	per copy under 20 pages
<b>Paper copy Client Records</b>	Client request paper copy of return instead of downloading from portal.	\$20	
<b>Net Operating Loss</b>	Calculation of Net Operating Loss	\$200	

#### BUSINESS FILINGS AND FORMS

<b>Information Returns</b>	Entity Structured, but no business transacted.	\$199	minimum*
<b>1065</b>	Partnership (LLC) return of income	\$675	minimum *
<b>1120</b>	U.S. Corporation Income Tax Return	\$900	minimum *
<b>1120-S</b>	U.S. Income Tax Return for an S Corporation	\$850	minimum *
<b>2553</b>	Apply for Subchapter S-CORP FILING	\$175	
<b>Dissolution</b>	LLC	\$75	
<b>Dissolution</b>	CORPORATION	\$125	

<b>1099 Preparation</b>	First 1099 for vendor/contractor	\$25	Per person
<b>1099 Additional Group</b>	After 1 <sup>ST</sup> 1099 if done in the same setting on the same day.	\$10	Per person
<b>BUSINESS COMPLIANCE DOCUMENTS</b>			
<b>T-sheets time tracking</b>	Easily track time on any device to streamline payroll, send	\$20	\$5 per employee/admin
<b>1099 Onboarding</b>	W9, Agreements, Verifications, and more.	varies	\$50-\$75 per contractor
<b>Bookkeeping Software</b>	NO MONTHLY FEE Software for accounting and bookkeeping	\$250	Setup/Guided Instruction
<b>Bookkeeping Support</b>	For DIY Software users	\$85	per Hour
<b>Bookkeeping Monthly</b>	Hire us on a monthly basis. Based on revenue & business type	\$59/\$85	starts at
<b>Quick books Online</b>	Purchase Software through us	\$20	monthly rate
<b>ACCOUNTABLE PLAN</b>	Required for C/S Corp reimbursement of employee expenses	\$199	
<b>401K/IRA setup</b>	Retirement Plan Creation. Does not include deductions	\$199	
<b>Pavroll</b>	FULL SERVICE MONTHLY FEE WITH 1 EMPLOYEE	\$30	\$4 per employee(s)
<b>Payroll</b>	FULL SERVICE MONTHLY FEE WITH 1 EMPLOYEE	\$11	
<b>Tax Account Register</b>	With State and County	\$35	
<b>Tax Account Register</b>	With IRS	\$35	Per person
<b>New Hire Reporting</b>	State Requirement	\$35	Per person
<b>Unemployment Report</b>	Federal Requirement	\$35	Per person
<b>Register/Report Bundle</b>	Federal & State Requirements	\$99	Per person
<b>Employment Pack</b>	Ages 21-99 Includes new hire forms; job description	\$39.95	Per person
<b>Employment Pack</b>	Ages 7-21 includes audit proof substantiation forms	\$49.95	Per person
<b>1099 Contractor Agree</b>	Customized Generic Agreement	\$39.95	Per person
<b>Resolutions</b>	Used by LLC/Corporations to record business decisions	\$39.95	Per agreement
<b>Operating agreements</b>	Used by LLC to delegate powers and specify business matters	\$49.95	Per agreement
<b>Bylaws</b>	Set of rules governing how a company is run	Varies	\$199-\$499
<b>OTHER/MISC FEES</b>			
<b>Tax Planning</b>	Personalized Tax Reduction Plan	\$675	minimum
<b>Paper Filing</b>	(Amended returns, Previous Year returns, Taxpayer issues, etc.)	\$35	Plus form fee
<b>Paper Copy of Return</b>	U.S. Federal & State tax return includes certified mailing	\$35	minimum *
<b>Paper Copy of Return</b>	Additional pages after initial 20 pages and initial \$35 fee	\$1	Per page after \$35 charge
<b>ITIN W7 filing</b>	Completion and submission of form without tax return	\$60	
<b>ITIN Certified Acceptance</b>	Completion of W7 & certification of documents for IRS	\$135	
<b>Rerun Charge</b>	Client forgot to give us a form or received a form after filing	\$50	plus form fee
<b>Transcript Request</b>	You have w2,1099,1098 etc./You have no documentation	\$20/50	Per tax year
<b>Certified or Express Mail</b>	U.S postal service rates	Varies	\$10 minimum
<b>Return Check Fee</b>	Includes ACH drafts	\$34	
<b>Fax</b>	Flat fee of \$2.50 1 <sup>ST</sup> page and \$1.00 each additional page	\$2.50	\$1.00 EACH ADDITIONAL
<b>Notarization</b>	Per page & per stamp fee	\$1.00	per stamp per page

The above fees are minimum fees based on neat and complete information. Additional fees will be charged for other forms, audit representation or to summarize information. Computer consulting, financial planning, financial statements, are charged using different rates. Quotes are available upon request.