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	<b>1099 Onboarding</b> – Collecting demographics, licenses, W-9, onboarding	<b>\$200/mo.</b>
	<b>EXPENSE ACCOUNT</b> —Needed by C/S corporations to track expenses and reimbursements of employee business expenses. Without this account, employee expenses can be denied by the IRS. -- <b>\$35.00 Setup, \$25 monthly</b>	<b>\$25/mo. \$35 setup.</b>
	<b>Accounts Receivable</b> – If the invoicing process becomes too much for you, we can create invoices, send them out, receive the payments, and group the payments into bank deposits for you.	<b>\$285/mo.</b>
	<b>Accounts Payable</b> – Paying bills on time can be tough when you’re constantly on the go. This add on takes that off your plate. We enter your bills and use an app to arrange payment, but you still get the final say on when funds are released.	<b>\$285/mo.</b>
	<b>Additional State Returns</b> – We’ll do one state return for your business and/or personal taxes. Should you need additional states, this is the add on for you.	<b>\$8/mo.</b>
	<b>Local, Sales and Tangible Taxes</b> – Some areas of the country require a local tax in addition to their state tax return. These local returns can have many pitfalls and can’t always be electronically filed. Also, if you’re a business that is required to collect and remit sales tax or file a tangible tax return, you know those due dates can be a pain to keep track of. This add on eliminates all those burdens.	<b>\$13/mo.</b>
	<b>Additional Items:</b> <b>-T-Sheets</b> <b>-Retirement Plan 1 time charge</b> <b>-Toll Free Number</b> <b>-Business Insurance</b> - -	<b>\$20/mo. \$5pp</b> <b>\$325-\$1,500</b> <b>\$10 per month</b> <b>\$Varies</b> <b>\$10 per month</b> <b>\$</b>
	<b>Total</b>	<b>\$</b> _____

\*We use the bank feeds in QuickBooks Online to keep us efficient. Hand written checks slow our process down to a crawl. If you must still hand write checks, any past 5 will incur a \$3 per check fee for us to enter the information into QuickBooks Online.

**Package Start Date:**

\_\_\_\_\_

**Monthly Amount at Package Start: \$**\_\_\_\_\_

**NONPROFIT COMPLIANCE PACKAGE \$249 (Includes 1 state).**

- Ensure Organization is Registered & Properly Listed with The IRS.
- Ensure Current Federal Tax Exempt Status Is Up-to-date.
- Ensure Organizations State Nonprofit Requirements & Registrations Are Up- to-date.
- Complete Required Registration Documents for Charitable Solicitation. \*
- File Required Registration Documents for Charitable Solicitation. \*\*
- Completion of State Financial Reports. \*\*\*
- Filing of State Financial Reports.
- Secure State-Level Tax Exemption within your State.
- Complete Paperwork as Needed for Charitable Games License.
- Contact, verify, and update contact information for officers, directors, and Trustees according as required by State & Federal agencies.

**NONPROFIT FEDERAL TAX PACKAGES**

Filing of Federal Information Return. (Pricing includes 1 hour of bookkeeping to tally figures. Additional bookkeeping billed at \$65 an hour).

Revenues Under	\$50,000	Cost of tax preparation	\$ 175
Revenues	\$50,000- \$100,000	Cost of tax preparation	\$450
Revenues	\$100,000-\$200,000	Cost of tax preparation	\$725
Revenues	\$200,000-\$300,000+	Cost of tax preparation	\$1000

**NONPROFIT STATE TAX PACKAGES**

Filing of State Information Return. (Pricing includes 1 hour of bookkeeping to tally figures. Additional bookkeeping billed at \$65 an hour).

Revenues Under	\$25,000	Cost of tax preparation	\$ 75
Revenues	\$26,000- \$150,000	Cost of tax preparation	\$175
Revenues	\$150,000-\$300,000	Cost of tax preparation	\$275

Listed below are the additional documents are required if you don't have the balance sheet, income statement, and statement of cash flows available. Please note these documents are required to complete your tax return. Bookkeeping services are billable at \$65 an hour.