



1136 S. Delano Court West, Suite B201-2002
Chicago, IL 60605

www.howardtaxprep.com
855-743-5765

Dear Client:

Please sign the below statement:

By signing this document, I am hereby am authorizing Trudy Howard a representative of Howard Tax Prep LLC to apply for S-corp taxation status for my LLC or Corporation.

Signature: _____

Name: _____

Date: _____

Instructions for Form Completion

Page 1:

Please only sign by the **RED X**, and add the date. DO NOT COMPLETE ANY OTHER SECTION.

Page 2:

Only complete the section with the **RED X** in the middle of the form.

- #1.) Complete box J with the following info : Full name, address (with zipcode).
- #2.) Sign in box K next to box J that reads "signature." DO NOT DATE!
- #3.) DO NOT DATE BOX L! SKIP THIS BOX.
- #4.) Complete box M with your social security number.

Election by a Small Business Corporation
 (Under section 1362 of the Internal Revenue Code)
 (Including a late election filed pursuant to Rev. Proc. 2013-30)

OMB No. 1545-0123

▶ You can fax this form to the IRS. See separate instructions.
 ▶ Go to www.irs.gov/Form2553 for instructions and the latest information.

Note: This election to be an S corporation can be accepted only if all the tests are met under *Who May Elect* in the instructions, all shareholders have signed the consent statement, an officer has signed below, and the exact name and address of the corporation (entity) and other required form information have been provided.

Part I Election Information

Type or Print	Name (see instructions)	A Employer identification number
	Number, street, and room or suite no. If a P.O. box, see instructions.	B Date incorporated
	City or town, state or province, country, and ZIP or foreign postal code	C State of incorporation

D Check the applicable box(es) if the corporation (entity), after applying for the EIN shown in **A** above, changed its name or address


E Election is to be effective for tax year beginning (month, day, year) (see instructions) ▶ _____
Caution: A corporation (entity) making the election for its first tax year in existence will usually enter the beginning date of a short tax year that begins on a date other than January 1.

F Selected tax year:
 (1) Calendar year
 (2) Fiscal year ending (month and day) ▶ _____
 (3) 52-53-week year ending with reference to the month of December
 (4) 52-53-week year ending with reference to the month of ▶ _____
 If box (2) or (4) is checked, complete Part II.

G If more than 100 shareholders are listed for item J (see page 2), check this box if treating members of a family as one shareholder results in no more than 100 shareholders (see test 2 under *Who May Elect* in the instructions) ▶

H Name and title of officer or legal representative whom the IRS may call for more information	Telephone number of officer or legal representative
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I If this S corporation election is being filed late, I declare I had reasonable cause for not filing Form 2553 timely. If this late election is being made by an entity eligible to elect to be treated as a corporation, I declare I also had reasonable cause for not filing an entity classification election timely and the representations listed in Part IV are true. See below for my explanation of the reasons the election or elections were not made on time and a description of my diligent actions to correct the mistake upon its discovery. See instructions.

Sign Here  Under penalties of perjury, I declare that I have examined this election, including accompanying documents, and, to the best of my knowledge and belief, the election contains all the relevant facts relating to the election, and such facts are true, correct, and complete.

 Signature of officer

 Title

 Date

Name	Employer identification number
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Part I Election Information *(continued)* **Note:** If you need more rows, use additional copies of page 2.

J Name and address of each shareholder or former shareholder required to consent to the election. (see instructions)	K Shareholder's Consent Statement Under penalties of perjury, I declare that I consent to the election of the above-named corporation (entity) to be an S corporation under section 1362(a) and that I have examined this consent statement, including accompanying documents, and, to the best of my knowledge and belief, the election contains all the relevant facts relating to the election, and such facts are true, correct, and complete. I understand my consent is binding and may not be withdrawn after the corporation (entity) has made a valid election. If seeking relief for a late filed election, I also declare under penalties of perjury that I have reported my income on all affected returns consistent with the S corporation election for the year for which the election should have been filed (see beginning date entered on line E) and for all subsequent years.		L Stock owned or percentage of ownership (see instructions)		M Social security number or employer identification number (see instructions)	N Shareholder's tax year ends (month and day)
	Signature	Date	Number of shares or percentage of ownership	Date(s) acquired		
<div style="position: absolute; left: -40px; top: 50%; transform: translateY(-50%); font-size: 2em; color: red; font-weight: bold;">X</div>						