Name:

Surf Rescue Certificate

LEARNER GUIDE

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Introduction

Congratulations on commencing your training for the Surf Life Saving Surf Rescue Certificate (SRC). You are joining thousands of other Surf Life Saving (SLS) members who complete this course each year to support their local SLS club to provide water safety services to SLS members and to the public.

COURSE OVERVIEW

Before you start the course, make sure you have reviewed the *Course Overview* (available from your trainer or from the SLS Members Area Document Library) and that you understand the course entry requirements and learning outcomes for the course.

HOW YOU WILL LEARN

The Surf Rescue Certificate is designed to be delivered using a blended learning approach. This means that you will learn using a variety of methods including face-to-face learning (in the classroom, on the beach and in the water) and self-paced learning (completed in your own time).

It is important that you complete the self-paced learning in the timeframes advised by your trainer to ensure a positive learning experience for both yourself, and your fellow course participants.

Your trainer will provide you with an overview of the individual sessions which make up your course. They will also provide you with a summary of any additional fitness or skill support sessions which are available at your SLS club.

HOW YOU WILL BE ASSESSED

Your assessment will include a theory assessment task as well as practical skill and scenario-based assessment tasks in an environment similar to where lifesaving activities will be undertaken. Refer to the Assessment information section of this learner guide for more detailed information on the assessment process, and on each of the SRC's seven assessment tasks.

More information relevant to SLS assessments in your state/territory may be found within your SLS state centre's course participant handbook, for example: enrolment information, assessment principles and pathways, assessor and trainer responsibilities, recognition of prior learning, credit transfers, additional support services, reasonable adjustment, complaints and appeals, how to provide feedback on courses, privacy and course participant records and certificates.

WHAT YOU WILL NEED

To complete the Surf Rescue Certificate, you will need:

O SLS Members Area login details

You will need to use your own, individual SLS Members Area login details to access the SLS Members Area, eLearning platform or SLS Learning app, electronic training manuals and other SLS mobile applications. If you are part of a family group you will still need to create your own Members Area login so that learning and assessment is recorded against the correct member.

O SLSA Public Safety and Aquatic Rescue (35th edition) training manual (PSAR35)

The electronic version of PSAR35 can be accessed via the Internet at https://www.sls.com.au/psar35
If you cannot access the electronic version, ask your trainer for a copy of the latest PDF version.

O SLS Members Area eLearning platform

The recommended method for completing the self-paced learning and theory assessment is via the SLS Members Area eLearning platform or SLS Learning app, which are available free of charge to SLS members. You will need to use your own, individual SLS Members Area login to access the electronic course resources. If you are part of a family group you will still need to create your own Members Area login so that completion of learning and assessment is recorded against the correct member. Always login via the SLS Members Area for the first time you access the SLS Member Area eLearning platform

O Learner guide and assessment portfolio

This learner guide will guide you through your learning and help you to prepare for assessment. It includes preparation checklists and reflection questions for each session, a space to record notes and the benchmarks used to assess competency for each assessment task. The assessment portfolio includes checklists and templates to ensure that the evidence required for assessment of the course is collected and submitted.

Equipment

For wet sessions, you will require appropriate swimming attire, a towel and a personal water bottle. Your SLS club may also issue you with a high visibility rash vest. Check with your club whether sunscreen is provided or whether you need to provide this yourself. For dry sessions, it is recommended that you wear comfortable clothing which will enable you to participate in activities such as performing CPR on a manikin on the floor.

O State/territory requirements

Remember that more information relevant to your state/ territory may be found within your SLS state centre's course participant handbook. For example: enrolment information, assessment principles and pathways, assessor and trainer responsibilities, recognition of prior learning, credit transfers, additional support services, reasonable adjustment, complaints and appeals, how to provide feedback on courses, privacy and course participant records and certificates.

Before you leave your first face-to-face training session (Course Introduction), make sure that you have downloaded the SLS Publications app, and that you know how to access the online manual and learning.

You will need to use your own individual SLS Members Area login details to access them.

Refer to the SLSA IT Helpdesk website for support regarding any online course resources.

SAFETY FIRST

Many of the activities that you will be required to participate in during this course will require a certain level of fitness and/or skill. It is important that you follow the instructions of your trainer at all times, and that you are aware of your own limitations. If you feel uncomfortable with what you are being asked to do at any stage, speak with your trainer to discuss your concerns. All training and assessment is conducted in accordance with organisational standard operating procedures and Work Health and Safety (WHS) requirements.

CONTACTS

Use the space below to write contact details specific to your course and your surf lifesaving club that you may refer to and update at any time. This may include members of your training squad in addition to those holding key roles within your surf lifesaving club such as your club president, member protection information officer, club safety officer, peer support officer and chief training officer.

CONTACT	CONTACT DETAILS
SLSA IT Helpdesk	https://help.sls.com.au/
PSAR35 Training Manual	https://www.sls.com.au/psar35

■ INTRODUCTION 5/31

Session 1—Dry: Course Introduction

DATE:

WHAT TO EXPECT IN THIS SESSION

This session is all about getting you set up to complete the course. You'll learn about how the course will be delivered and assessed and you will start getting to know the other participants in your training squad. You'll also have the chance to familiarise yourself with your surf lifesaving club, including finding out who is who in your club, and to learn about water safety signals.

WHAT YOU WILL NEED FOR THIS SESSION

- O A pen to make notes in this learner guide
- O A mobile device (smart phone or tablet) to download the SLS apps
- O Appropriate swimming attire, a towel, personal water bottle and sunscreen (if completing the entry requirement swim during this session)
- O High visibility rash vest if one has been issued to you (if completing the entry requirement swim during this session)

HOW TO PREPARE FOR THIS SESSION

O While the session will cover how to access a copy of the SLSA Public Safety and Aquatic Rescue (35th edition) training manual (PSAR35) and the Surf Rescue Certificate online self-paced learning, you can get a head start by downloading the SLS Learning app from the app store relevant to your mobile digital device

Note

If you arrive at the session with access to these resources, your trainer may ask you to assist other participants to get set up with the apps and SLS elearning platform.

CLUB ORIENTATION TABLE

Tick each item in the table below after you have located them during your surf lifesaving club orientation.

0	Ambulance access points
0	Amenities (e.g., kitchen)
0	Emergency exits, evacuation procedure and meeting points
0	Evacuation/shark alarms
0	Fire extinguishers
0	First aid room
0	Gear shed and location of equipment
0	Gymnasium (if applicable)
0	Location of phone and emergency numbers
0	Specific problem areas/issues relevant to club

REFLECTION QUESTIONS

- Are you familiar with the different ways in which Surf Life Saving works to reduce drowning?
- Do you know how your SLS club fits into the national organisation and how decisions are made in your SLS club and state centre?
- Are you aware of the different award pathways and training opportunities available to you after you complete this course?
- Do you know who is available to support you in your role at your SLS club?

HOW TO PREPARE FOR THE NEXT SESSION

- O Complete the self-paced learning modules -Surf Life Saving as a Workplace, Mental Health Awareness and Radio Communications.
- O Review the reflection questions. If the answer to any of the questions is 'no', refer to content in the PSAR35 manual or speak with your trainer.
- O In the PSAR35 manual you may choose to review content in the Safety and Wellbeing (specifically the 'common causes of workplace injury and illness') and in the Radio Operations sections.
- O For the next dry session, you will need comfortable, casual clothing to cope with activities such as bending, kneeling and lying on the floor. Part of the session may be outdoors.

Signals



Beach to water signals



1. Attract attention



2. Pick up swimmers



3. Proceed further out to sea



Go the right or to the left



5. Remain stationary



6. Message understood, all clear



7. Pick up or adjust buoys



8. Return to shore

Water to beach signals



9. Assistance required



10. Shore signal received and understood



11. Emergency evacuation alarm



12. Submerged victim missing



13. All clear/ok



14. Powercraft wishes to return to shore

Session 2—Self-paced: Safety, Wellbeing and Radio Operations

COMPLETE BY:

WHAT TO EXPECT IN THIS SESSION

This self-paced session will introduce you to some of the key work health and safety (WHS) considerations that apply within Surf Life Saving. You will learn about the key policies and best practice procedures we have in place to support your physical and mental wellbeing as a SLS member. You will also be introduced to how the organisation uses radio communications in its operations and begin to familiarise yourself with the language used when communicating via radios.

WHAT YOU WILL NEED FOR THIS SESSION

O Complete the self-paced learning modules - Surf Life Saving as a Workplace, Mental Health Awareness and Radio Communications. **Do NOT complete the other online modules at this time.**

WHAT TO DO IF YOU ARE NOT USING THE ONLINE SELF-PACED LEARNING

Review the Safety and Wellbeing and Radio Operations modules in the PSAR35 manual.

REFLECTION QUESTIONS

- Do you know what your responsibilities are in relation to work health and safety (WHS)?
- Do you know the signs and symptoms of mental ill health and would you know what to do if you observed these in yourself or others?
- Are you aware of Surf Life Saving's Member Protection Policy and the information it contains?
- Do you understand how radios work, including the purpose of channels, repeaters and networks?
- Are you confident in your knowledge of Surf Life Saving's prowords?

HOW TO PREPARE FOR THE NEXT SESSION

- O Review the reflection questions. If the answer to any of the questions is 'no', refer to content in the PSAR35 manual or speak with your trainer.
- O You will need comfortable, casual clothing to cope with activities such as bending, kneeling and lying on the floor. Part of the session may be outdoors.

Session 3—Dry: Safety and Radio Operations

DATE:

WHAT TO EXPECT IN THIS SESSION

This session will give you a greater understanding of some of the hazards that you may encounter in Surf Life Saving, and how they can be managed to reduce their associated risks. You will be introduced to the key items of personal protective equipment (PPE) used in Surf Life Saving and will find out what to do in the event of a personal injury.

You will also start to put some of your newly acquired knowledge on radio communications (from the self-paced learning) into practice, using your club radios to communicate with your fellow training squad members.

WHAT YOU WILL NEED FOR THIS SESSION

- O A pen to make notes in this learner guide
- O Comfortable, casual clothing to cope with activities such as bending, kneeling and lying on the floor. Part of the session may be outdoors
- O To have completed the self-paced learning (Session—Safety, Wellbeing and Radio Operations)

HAZARD IDENTIFICATION TABLE

Complete the following table as you identify hazards in and around your surf lifesaving club.

HAZARDS IDENTIFIED	LOCATION	OBVIOUS, HIDDEN OR DEVELOPING?	POTENTIAL MANAGEMENT OPTIONS

REFLECTION QUESTIONS

Are you aware of the physical and psychological hazards which you may encounter in your role in Surf Life Saving?

- Would you know what to do if you had a safety concern or sustained an injury while volunteering?
- Are you confident in your ability to use prowords, call signs and the 4Ps to communicate over the radio?
- Would you know what to do if your radio is dropped into water, or shows signs of physical damage?

HOW TO PREPARE FOR THE NEXT SESSION

- O Complete the self-paced learning modules Radio Protocols, Water Safety Signals, Rip Currents, Surf Awareness and Identifying Victims. **Do NOT complete** the other online modules at this time.
- O Review the reflection questions. If the answer to any of the questions is 'no', refer to content in the PSAR35 manual or speak with your trainer.
- O In the PSAR35 manual, you may choose to review content in the Surf Awareness section (specifically content on 'Surf skills').
- O For the next wet session, you will need appropriate swimming attire, a towel, a personal water bottle and sunscreen (if not provided by SLS club). You will also need your high visibility rash vest if one has been issued to you.

THEORY ASSESSMENT TASK NOTE

After this session you may choose to answer some of the theory assessment questions in **Part 1 of Assessment Task 1.** You may do this online via the SLS eLearning platform or using a paper-based answer sheet provided by your trainer.

RADIO OPERATIONS CHEAT SHEET



Call Signs		
Standard*	Usefor	Example
All stations	Everyone on the network	All call signs
Patrol	Patrol Captain (or next available patrol member)	Grange patrol
Roving	A roving patrol	Newportroving
Outpost	An outpost patrol	Carlton Park southern outpost
IRB	Inflatable rescue boat	Mullaloo IRB
Tower#	Surveillance tower	Tower 1
Offshore#	Offshore rescue boat	Offshore Rescue Boat 2
Support Ski#	Personal water craft (jet ski)	Support Ski 6
RWC#	Personal water craft (jet ski)	RWC 6
***************************************	*Other call cians may be inced in verifical and Checkyour local Chandred Oner-time Beaced user (SOB)	(2003) 2001 Books Discourse Contractions

^{*}Other call signs may be used in your local area. Check your local Standard Operating Procedures (SOPs).

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Proword	Definition	Functional Meaning
Over	I have finished my message and expect a reply. NB: Often over is removed from the end of a transmission once the conversation has commenced.	I've finished my message and handing over to you for a reply.
Go ahead	Proceed with the transmission of your message.	Go ahead with your message.
Standby	Please wait until I call you back. I need to complete my current job or get more information or assistance for you. Other stations may transmit.	Stand by for more information while I do something. Other stations may transmit.
Break	I have finished a conversation with one station and am calling another without breaking my transmission.	Wait for my reply while I break to call another station, e.g., SurfCom.
Roger	I have received and understood all of your last transmission.	l understand.
Wilco	Your last message has been received, understood and will be complied with. I will do what you have asked me to.	I understand and will go do what you have asked me to do.
Say again	I missed part or all of your last transmission. Transmit it again.	Please say your message again.
Correction	An error has been made; the correct version is	The correct information will follow after I say 'correction'.
Affirmative	Yes or Permission is granted.	Yes or Permission granted.
Negative	No or Permission is not granted.	No or Permission denied.
Out	The conversation is finished and I don't expect a reply. Used at the end of transmission as an indication to other stations that the network is clear and free for use.	I am getting out of this conversation. End of conversation.

Emergency Call

Where a patrol requires urgent assistance, the correct radio procedure to clear a channel is to call

'Rescue, Rescue, Rescue'.

Mindil Beach: 'Rescue, Rescue, Rescue, (Pause). 'SurfCom, SurfCom, this is Mindil Beach, over'. SURFCOM: 'All stations stand by. Break. Mindil Beach this is SurfCom, go ahead.'

| Session 4—Self-paced: Radio, | Signals and Surf Awareness

COMPLETE BY:

WHAT TO EXPECT IN THIS SESSION

This self-paced session will give you further opportunities to practise your radio communication skills and knowledge of water safety signals. It will introduce you to the different characteristics of beaches and surf conditions, and how these affect hazard ratings. You will learn about rip currents, and about how to recognise signs which suggest that someone may be in distress or drowning. The session will introduce you to scanning strategies which will help you understand how to provide beach surveillance.

WHAT YOU WILL NEED FOR THIS SESSION

O Complete the self-paced learning modules - Radio Protocols, Water Safety Signals, Rip Currents, Surf Awareness and Identifying Victims. **Do NOT complete the other online modules at this time.**

WHAT TO DO IF YOU ARE NOT USING THE ONLINE SELF-PACED LEARNING

Review the following modules in the PSAR35 manual:

- Radio Operations
- Surf Awareness
- Rescue (recognising the victim, signalling team members).

REFLECTION QUESTIONS

- Are you confident in your ability to use call prowords, call signs and the 4Ps to communicate over the radio?
- Are you confident in your knowledge of Surf Life Saving's water safety signals?
- Are you aware of the common features of rip currents and how to escape one if you are caught in it?
- Do you understand how the characteristics of each beach interact, determining how hazardous they are at any point in time (e.g., swell, waves, wind, rips, tide, underwater topography)?
- Are you aware of the range of scanning techniques?
- Could you recognise the difference between a distressed victim and a drowning victim?

HOW TO PREPARE FOR THE NEXT SESSION

- O Review the reflection questions. If the answer to any of the questions is 'no', refer to content in the PSAR35 manual or speak with your trainer.
- O You will need appropriate swimming attire, a towel, a personal water bottle and sunscreen (if not provided by SLS club). You will also need your high visibility rash vest if one has been issued to you.

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|Session 5—Wet: |Surf Awareness and Surf Skills

DATE:

WHAT TO EXPECT IN THIS SESSION

This wet session provides you with the opportunity to familiarise yourself with your local beach environment and to refine your skills in the surf using techniques such as dolphin diving and body surfing. You will learn about performing rescues without equipment and will be introduced to rescue boards while having the opportunity to practise and develop your board paddling skills. You will also complete your first run-swim-run.

WHAT YOU WILL NEED FOR THIS SESSION

- O Appropriate swimming attire, a towel, personal water bottle and sunscreen (if not provided by SLS club)
- O High visibility rash vest if one has been issued to you
- O Your assessment portfolio to complete a risk assessment during training.
- O To have completed the self-paced learning modules -Radio Protocols, Water Safety Signals, Rip Currents, Surf Awareness and Identifying Victims.

REFLECTION QUESTIONS

- Are you confident in your knowledge of Surf Life Saving's water safety signals?
- Do you know what considerations should be taken before entering the surf?
- Are you confident in your use of techniques to negotiate the surf (e.g., wading, dolphin diving, bodysurfing)?

THEORY ASSESSMENT TASK NOTE

After this session you may choose to answer some of the theory assessment questions in **Part 2 of Assessment Task 1.** You may do this online via the SLS eLearning platform or using a paper-based answer sheet provided by your trainer.

HOW TO PREPARE FOR THE NEXT SESSION

- O Complete the self-paced learning modules Primary Assessment, CPR and Deciding to Rescue. **Do NOT complete the other online modules at this time.**
- O Review the reflection questions. If the answer to any of the questions is 'no', refer to content in the PSAR35 manual or speak with your trainer.
- O In the PSAR35 manual. You may choose to review content in the Resuscitation section.
- O For the next dry session, you will need comfortable, casual clothing to cope with activities such as bending, kneeling and lying on the floor. You are required to perform CPR on an adult manikin on the floor.

RUN-SWIM-RUN TIME	
(if completed)	

Session 6—Self-paced: Resuscitation and Rescue Planning

COMPLETE BY:

WHAT TO EXPECT IN THIS SESSION

This self-paced session will introduce you to the principles of providing emergency care, the role of CPR in the 'chain of survival' and how your duty of care applies to the provision of resuscitation. You will learn about basic anatomy as it applies to resuscitation, along with the primary assessment procedure (DRSABCD). You will also have an opportunity to put your decision-making skills to the test in a rescue scenario.

WHAT YOU WILL NEED FOR THIS SESSION

 Complete the self-paced learning modules - Primary Assessment, CPR and Deciding to Rescue.
 Do NOT complete the other online modules at this time.

WHAT TO DO IF YOU ARE NOT USING THE ONLINE SELF-PACED LEARNING

Review the SLS *Resuscitation Chart* on the next page of this learner guide and the Resuscitation section in the PSAR35 manual.

REFLECTION QUESTIONS

- Do you know what considerations should be made before performing a rescue?
- Do you know what the 'chain of survival' is?
- Are you aware of the legal considerations related to the provision of emergency care (duty of care, consent, recording and confidentiality)?
- Are you confident in your understanding of DRSABCD?

HOW TO PREPARE FOR THE NEXT SESSION

- O Review the reflection questions. If the answer to any of the questions is 'no', refer to content in the PSAR35 manual or speak with your trainer.
- O In the PSAR35 manual, you may choose to review content in the Resuscitation section.
- O You will need comfortable, casual clothing to cope with activities such as bending, kneeling and lying on the floor. You are required to perform CPR on an adult manikin on the floor.

Resuscitation Chart







DANGER

Check for and remove any dangers to yourself, bystanders and the victim.



RESPONSE

Check for a response by talk and touch.





If unresponsive, send for help by calling Triple Zero (000).



AIRWAY

Open airway and ensure it is clear. If not, roll victim onto their side and clear the airway.



BREATHING

Look, listen and feel for breathing.

If victim not breathing or breathing is not normal, start CPR. If normal breathing returns, roll victim on to their side and monitor them.



CPR (30:2)

Start CPR.

Perform 30 chest compressions followed by 2 rescue breaths. Continue chest compressions if unwilling or unable to perform rescue breaths.

Perform compressions at the centre of the victim's chest, at a rate of 100-120 per minute and to 1/3 the depth of the victim's chest.

Ensure adequate backward head tilt when performing rescue breaths for adults and children. For infants, apply no head tilt and use 2 fingers to compress the infant's chest.



DEFIBRILLATION



Attach an Automated External Defibrillator (AED) as soon as it is available and follow its prompts.

Continue CPR until:

- · Responsiveness or normal breathing returns.
- A health care professional arrives and takes over CPR.
- It is unsafe or impossible to continue (e.g., exhaustion).
- · A health care professional advises to cease CPR.

Session 7—Dry: Resuscitation (Part One)

DATE: MY NOTES

WHAT TO EXPECT IN THIS SESSION

In this session you will be putting your newly acquired knowledge relating to resuscitation into practice, performing live victim assessments on other training squad members and using resuscitation manikins to practise CPR on both adults and infants. You will learn about the incident reporting requirements of Surf Life Saving and about how to effectively hand over victims to emergency services.

WHAT YOU WILL NEED FOR THIS SESSION

- O A pen to make notes in this learner guide and to complete the incident report form on the following page
- O Comfortable, casual clothing to cope with activities such as bending, kneeling and lying on the floor. You are required to perform CPR on an adult manikin on the floor
- O To have completed the self-paced learning modules Primary Assessment, CPR and Deciding to Rescue.

REFLECTION QUESTIONS

- Are you confident in your understanding of DRSABCD?
- Do you know how to ensure that CPR is effective?
- Are you confident in effectively performing CPR individually and as part of a patrol team?
- Are you aware of the safety precautions that should be considered when using an AED?

HOW TO PREPARE FOR THE NEXT SESSION

- O Review the reflection questions. If the answer to any of the questions is 'no', refer to content in the PSAR35 manual or speak with your trainer.
- O In the PSAR35 manual, you may choose to review content on tube and board rescue techniques in the Rescue section.
- O You will need appropriate swimming attire, a towel, personal water bottle and sunscreen (if not provided by SLS club). You will also need your high visibility rash vest if one has been issued to you.



Name of C	lub or Service:	
State:	Local Government Area:	

Details of Incident		Venue conditions at t	ime of Incident: (if relevant)
Date:/ Time	e:am / pm	Wind conditions:	□ Calm □ Slight □ Moderate
Location of Incident:		Weather conditions:	· ·
Name of Victim:			☐ Small ☐ Medium ☐ Large ☐ No chop ☐ Avge chop ☐ Large chop
Age: DOB://		Water surface:	☐ No chop ☐ Avge chop ☐ Large chop
		Wave type:	☐ Surging ☐ Spilling ☐ Plunging
Address:	Postcode:	Rip type: □ P	Permanent □ Fixed □ Flash □ Travelling
Please fill in the below relating to the <u>vic</u>	tim:		
Type of incident: (may cross more than one) ☐ Major First Aid ☐ Minor F.A. ☐ Major Rescue ☐ Search and Res ☐ Member Injury ☐ Employee Injury ☐ Minor Sting ☐ Major Sting ☐ Drowning ☐ Complaint ☐ Other	Description of incident a	and cause:	Location of incident: In water On Beach Other
Victim is: ☐ Public ☐ SLS Club Member ☐ Employee ☐ Other	Nature of injury ☐ Marine Sting, type ☐ Abrasion / graze ☐ Open wound / laceration	□ Blisters	 ☐ 1 to 5 km from patrolled area ☐ > 5 km from patrolled area Who first sighted the rescue/ incident?
Nationality (victim) ☐ Australian ☐ Other ☐ Tourist ☐ Immigrant ☐ Unknown	☐ Bruise / contusion ☐ Inflammation / swelling ☐ Fracture (including sus ☐ Dislocation / subluxation ☐ Sprain	pected) n □ Strain	e.g. public Who conducted the rescue/ incident? e.g. lifesaver
Type of activity at time of incident: ☐ Swimming / wading ☐ Body board ☐ Walking playing near water ☐ Riding other craft	☐ Overuse injury ☐ Cardiac problem ☐ Respiratory problem ☐ Asthma ☐ Loss of consciousness		Main language spoken:Or ☐ English ☐ Non English speaking ☐ Don't know Referral:
□ Rock Fishing □ Other fishing □ Using a motorised water craft (Rec) □ Water skiing □ SCUBA / skin diving □ Wind / kite surfing □ Sailing □ Rock walking □ Suspected suicide □ Patrolling in - □ IRB □ PWC	☐ Heat stroke / Heat exha☐ Hypothermia☐ Suspected spinal☐ Other☐ Body region injured: (Ple	austion □ Sunburn	No referral ☐ No referral ☐ Physiotherapist ☐ Ambulance transport to ☐ Hospital ☐ Peer Counselling ☐ Professional Counselling
□ Beach □ 4WD □ IRB/ORB □ Attempting a rescue □ Training for (please be very specific) □ Carnival Official doing □ Competition in □ Driver □ Crew □ Patient □ Surf Boat Crew Position:			Other services: □ Fire/ Rescue □ Police □ JRB/ ORB □ Helicopter □ Investigation required □ Worker Compensation required (fill in State form requirements) □ Other
☐ Administrative ☐ Fundraising ☐ Water safety ☐ Junior activities ☐ Other club activity	Description		Treating person: ☐ Medical Practitioner ☐ Ambulance ☐ Chiropractor ☐ Chiropractor ☐ Lifegaving ☐ Lifeguard
Experience in activity ☐ 3 years or greater ☐ 1-3 Years ☐ 1 year or less ☐ No experience ☐ Unknown	Initial treatment: ☐ None given – not requii ☐ None given – patient re ☐ None given – referred e ☐ RICE ☐ ICE	efused	□ Other What condition was the patient in when transport? □ Conscious
Other contributing factors: Negotiating the break Returning to shore Dumped Shore break	☐ Cleaned ☐ Dressed (incl. Bandage ☐ Sling / Splint ☐ Spinal collar	e)	☐ Unconscious ☐ Deceased ☐ Unknown Person completing form:
□ Lost control of own craft □ Other person lost control of craft □ Freak wave □ Sand bank □ Pot hole □ Slippery rocks □ Suspected Alcohol □ Suspect Drugs	 ☐ Massage / Stretching ☐ Strapping/Taping only ☐ Stitches ☐ Medication ☐ Prescription written 		Name:
☐ Rip type ☐ Shark/ Croc☐ Slip/ trip/ fall☐ Assault☐	CPR/ Defib		Phone:
☐ Collision with	(Please fill in othe	er side of form)	
☐ Mechanical Malfunction ☐ Other	☐ CPR☐ Oxygen therapy		Email:
_ 5.1.0.	☐ Oxygen airbag ☐ Defibrillation (Defib)		Signature:



PART B: CPR / OXYGEN REPORT FORM

6. How long was CPR c 0-1 min	en first ale tey nged during ale tey t was obstructed by: 1 n when the ported to the icial breaths? 3 min 10 min her carried out? 3 min 10 min her sed for Rescue	□ 0-1 min □ 3-5 min □ 10-20 min □ 10-20 min □ 10-20 min □ 10-80 min	it from when the rest reported to the time inserted? 1-3 min 5-10 min Other was used by: it from when the irst reported to the time irst reported	19. 20. 21 23 1f y Pos Pho	Was a carry used? Yes No es, what kind? me of person completing form: different from other side of form) sition:
- Please provide brief deta	ans of the incluent includ	ang any recomme	endations.		

|Session 8—Wet: |Rescue Skills (Part One)

DATE:

WHAT TO EXPECT IN THIS SESSION

This wet session will focus on demonstrating tube and board rescues, providing you with the opportunity to practise using this equipment to perform rescues. You will also learn how to safely carry/drag victims from the surf to the beach, using a variety of techniques for different circumstances.

If you feel uncomfortable with using the rescue board after this session, speak to your trainer about any additional skill-based sessions that may be available at your SLS club to help you improve these skills prior to assessment.

WHAT YOU WILL NEED FOR THIS SESSION

- O Appropriate swimming attire, a towel, personal water bottle and sunscreen (if not provided by SLS club)
- O High visibility rash vest if one has been issued to you

REFLECTION QUESTIONS

- Do you understand the advantages and disadvantages of different rescue techniques using rescue tubes and boards as well as unaided rescues?
- Do you understand the different carries/drags that can be used to carry a victim to a safe location?
- Are you confident in your use of rescue tubes and rescue boards?

THEORY ASSESSMENT TASK NOTE

After this session you may choose to answer some of the theory assessment questions in **Part 3 of Assessment Task 1.** You may do this online via the SLS eLearning platform or using a paper-based answer sheet provided by your trainer.

HOW TO PREPARE FOR THE NEXT SESSION

- O Review the reflection questions. If the answer to any of the questions is 'no', refer to content in the PSAR35 manual or speak with your trainer.
- O In the PSAR35 manual. You may choose to review content in the Resuscitation section and content on tube and board rescue techniques in the Rescue section to reinforce your learning.
- O Review the *CPR Overview* table on the next page of this learner guide.
- O You will need comfortable, casual clothing to cope with activities such as bending, kneeling and lying on the floor. You are required to perform CPR on an adult manikin on the floor.

MY NOTES

RUN-SWIM-RUN TIME

(if completed)	

Session 9—Dry: Resuscitation (Part Two)

DATE:

WHAT TO EXPECT IN THIS SESSION

In this session you will recap on how to perform victim carries and have another opportunity to practise performing live victim assessments and adult and infant CPR. You will then revisit your learning on radio communications and participate in some short scenarios, bringing together your learning on resuscitation and radio operations.

WHAT YOU WILL NEED FOR THIS SESSION

- O A pen to make notes in this learner guide
- O Comfortable, casual clothing to cope with activities such as bending, kneeling and lying on the floor. You are required to perform CPR on an adult manikin on the floor

CPR OVERVIEW			
Body type	Adult	Child	Infant
Head tilt	Full head tilt backwards	Slight head tilt backwards	No head tilt (neutral position)
Number of hands/fingers	Two hands	One or two hands	Two fingers
Compressions: rescue breaths	30:2		
Location of compression	Centre of chest		
Depth of compression	1/3 Depth of chest		
Compressions per minute	100–120		
Cycles every 2 minutes	5–6		

REFLECTION QUESTIONS:

- Do you know how to ensure that CPR is effective?
- Are you confident in effectively performing CPR individually and as part of a patrol team?
- Are you aware of the safety precautions that should be considered when using an AED?

HOW TO PREPARE FOR THE NEXT SESSION

- O Review the reflection questions. If the answer to any of the questions is 'no', refer to content in the PSAR35 manual or speak with your trainer.
- O You can revisit any of the online self-paced learning to identify any areas where further learning may be required.

O You will need appropriate swimming attire, a towel, personal water bottle and sunscreen (if not provided by SLS club). You will also need your high visibility rash vest if one has been issued to you.

THEORY ASSESSMENT TASK NOTE

After this session you may choose to answer some of the theory assessment questions in **Part 4 of Assessment Task 1.** You may do this online via the SLS eLearning platform or using a paper-based answer sheet provided by your trainer.

| Session 10—Wet: | Rescue Skills (Part Two)

DATE:

WHAT TO EXPECT IN THIS SESSION

This session will provide you with additional opportunities to practise signals, tube rescues and board rescues. You will then have an opportunity to bring together all of the skills that you have learnt so far during the course by participating in short scenarios incorporating the following skills: signals, radio communications, rescue techniques, carries/drags and resuscitation.

At this end of this session, your trainer will advise you of any additional revision sessions which may be planned to ensure that you are ready for assessment.

WHAT YOU WILL NEED FOR THIS SESSION

- O Appropriate swimming attire, a towel, personal water bottle and sunscreen (if not provided by SLS club)
- O High visibility rash vest if one has been issued to you

REFLECTION QUESTIONS

- Are you confident in your use of rescue tubes and rescue boards?
- Are you confident in responding to various rescue scenarios?

THEORY ASSESSMENT TASK NOTE

O After this session you may choose to answer or review some of the theory assessment questions in Parts 1-4 of Assessment Task 1. You may do this online via the SLS eLearning platform or using a paper-based answer sheet provided by your trainer.

RUN-SWIM-RUN	TIME
(if completed)	

State/territory or Club-specific Notes

Each state/territory in Australia has different regulations that SLS clubs in that state/territory must adhere to. At certain points within this course, you will be referred to your local standard operating procedures (SOPs). Use this space to note any state or club specific information you come across or your trainer informs you of. This information may be on your SLS club, branch, or state centre's website or in a state-specific area of the SLS Members Area Document Library.

Assessment Information

The following pages contain information on the assessment process and on each of the SRC's seven assessment tasks.

Remember to advise your trainer and assessor prior to commencing assessment if you require assistance so that reasonable adjustments can be made.

THEORY ASSESSMENT OVERVIEW

The theory assessment task contains several multiple-choice questions and has been designed to assess your understanding and underpinning knowledge of the skills covered in the units of competency that align with the SLSA SRC. You must answer all multiple-choice questions correctly to be deemed as having satisfactorily completed the assessment task.

The assessment is an open book assessment that can be completed at any time throughout the course. You are permitted to use any course materials provided that you may find useful.

It is recommended that you complete the theory assessment online within the SLS eLearning platform or SLS Learning app. After you complete the assessment online, you will need to attach a copy of your completion certificate to your assessment portfolio.

If you cannot access the SLS eLearning platform or SLS Learning app for any reason, ask your trainer or assessor to provide you a hard copy of the questions with an answer sheet that you can fill out and submit along with your assessment portfolio.

If you are unable to answer a question correctly after two attempts, your assessor may ask you a verbal question related to the same topic area as a written question. If you do not provide a correct response to the verbal question, you will be required to complete some additional training prior to returning on another scheduled assessment date.

PRACTICAL ASSESSMENT OVERVIEW

The practical assessment tasks are designed to assess your ability to perform the tasks required by SLS and by the units of competency that align with the SLSA award. As you carry out each of the tasks under the instruction of your assessor,

you will be observed and assessed against the performance criteria for each assessment task.

You need to complete all tasks to the standard outlined in the performance criteria for a given assessment to be deemed as having satisfactorily completed the assessment task. All assessments must be assessed as 'Satisfactory' for you to be deemed as competent in the units of competency.

Practical assessments with a performance criteria checklist include:

- 1. Assessment task 2—Signals
- 2. Assessment task 3-Radio maintenance
- 3. Assessment task 4—Resuscitation
- 4. Assessment task 5—Run-Swim-Run
- 5. Assessment task 6—Tube rescue and surf skills
- 6. Assessment task 7—Board rescue scenario

For each practical assessment task, your assessor will provide you with a briefing prior to assessment describing the situation you are about to participate in. This might include an introduction to the equipment available for your use, and what they will be looking for to determine competency. You should use this opportunity to ask questions, ensuring you are clear on all aspects of the assessment activity.

Your trainer may ask for you to enrol in your practical assessment via the 'Training event' menu in the SLS Members Area eLearning platform. Refer to your trainer for more information about your scheduled assessment date(s) and location.

FURTHER INFORMATION

Remember that more information relevant to SLS assessments in your state/territory may be found within your SLS state centre's course participant handbook. For example: enrolment information, assessment principles and pathways, assessor and trainer responsibilities, recognition of prior learning, credit transfers, additional support services, reasonable adjustment, complaints and appeals, how to provide feedback on courses, privacy and course participant records and certificates.

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AT1—SRC THEORY QUESTIONS (PARTS 1–4)

INSTRUCTIONS

COMPLETING ASSESSMENT TASK 1 ONLINE

It is recommended that you complete this assessment task online within the SLS eLearning platform or SLS Learning app. Each multiple-choice question will appear on the screen of your computer or mobile device with various answer options for you to select one or more from.

If you need to make a correction, simply unselect an answer option and select a new one.

The online assessment saves your progress as you go and marks your answers automatically so there is no need for you to provide any paperwork to your trainer or assessor.

If you are unable to answer a question correctly after two attempts, you may return after 30 minutes to try again. It is recommended that you use this time to review your learning content or approach your trainer for support

If you have already enrolled in the online self-paced learning for the SRC, you can access the assessment as a module within this course. If you haven't yet enrolled in the online self-paced learning, review the instructions in Session 1 of your learner guide.

Refer to the SLSA IT Helpdesk website (and their eLearning FAQs) as needed for support with completing the theory assessment online.

COMPLETING ASSESSMENT TASK 1 ON PAPER

If you choose not to complete the theory assessment online, refer to the latest edition of the SLSA SRC Theory Questions booklet for a copy of the questions to answer. This booklet may be provided to you by your trainer or assessor, or you may view and download it anytime from the SLS Members Area Document Library.

You will need to print out the answer sheet at the back of the booklet and answer the theory questions in parts 1–4.

Mark the answer you think is correct with an 'x' in the appropriate box on the answer sheet (see example 1 and 2 below). If you need to make a correction, circle the correct response before submitting the assessment task to your assessor (see example 3 below).

After completing the answer sheet, attach it to your assessment portfolio and submit it to your trainer/assessor.

If you are unable to answer a question correctly after two attempts, it is recommended that you review your learning content or approach your trainer for support.

Example 1—Single answer option

QUESTION	Α	В	С	D
0.1	\otimes	0	0	0

Example 2—Multiple answer option when asked to select all that apply

QUESTION	A	В	С	D
0.2	\otimes	\otimes	\otimes	0

Example 3—Correction of answer on second submission

QUESTION	A	В	С	D
0.3	\otimes	0	⊗	0

AT2—SIGNALS

INSTRUCTIONS

This activity will assess your knowledge on both beach to water signals and water to beach signals as per the most current version of the SLSA Public Safety Aquatic Rescue (35th edition) training manual (PSAR35). When the signal is communicated you are to demonstrate the appropriate signal. As part of this task you are required to stand so that you cannot see other participants' demonstration prior to demonstrating a signal yourself.

ASSESSMENT CRITERIA AND BENCHMARKS

CRITERIA AND BENCHMARKS			
2.1 Beach to water signals	2.2 Water to beach signals		
2.1.1 - Attract attention	2.2.1 - Assistance required		
2.1.2 - Pick up swimmers	2.2.2 - Shore signal received and understood		
2.1.3 - Proceed further out to sea	2.2.3 - Emergency evacuation alarm		
2.1.4 - Go to the right	2.2.4 - Submerged victim missing		
2.1.5 - Go to the left	2.2.5 - All clear/OK		
2.1.6 - Remain stationary	2.2.6 - Powercraft wishes to return to shore		
2.1.7 - Message understood, all clear			
2.1.8 - Pick up or adjust buoys			
2.1.9 - Return to shore			

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AT3—RADIO MAINTENANCE

INSTRUCTIONS

Throughout the task, you will be required to demonstrate your ability to perform pre- and post-use radio checks including the procedure for tagging faulty equipment and reporting faults. As part of this task, you are required to assemble and disassemble the removable components of a radio and perform a radio check when instructed to by your assessor so that the equipment is safe to operate.

ASSESSMENT CRITERIA AND BENCHMARKS

CRITERIA AND BENCHMARKS			
3.1 Radio pre-use check	3.2 Radio post-use check		
3.1.1 - Remove radio from charger	3.2.1 - Turn off radio		
3.1.2 - Check radio for damage	3.2.2 - Check for damage to channel selector/buttons, battery, antenna, case (if applicable) and water damage		
3.1.3 - Ensure battery sufficiently charged	3.2.3 - Rinse waterproof pouch/harness to remove saltwater and sand then dry (if applicable)		
3.1.4 - Turn on radio	3.2.4 - Tag the radio as unserviceable		
3.1.5 - Select correct channel as per organisational SOPs	3.2.5 - Report radio fault if required		
3.1.6 - Radio placed in waterproof pouch/harness (if applicable)	3.2.6 - Follow organisational SOPs and WHS requirements		
3.1.7 - Conduct radio check (i.e., patrol to IRB)			

AT4—RESUSCITATION

INSTRUCTIONS

Throughout the task, you will be required to demonstrate your ability to perform single person and team CPR as well as the differences in performing CPR on adult and infant manikins.

As part of this task you are required to work as a team to manage the scenario presented to you. You will rotate through the roles of Lifesaver 1 (treating the infant), Lifesaver 2 (treating the adult) and AED operator (treating the adult).

Relevant instructions will be provided by your assessor as required, for example advising if the victims are breathing normally or if there are any complications during CPR. You are to continue treating the victims until your assessor advises that activity has been completed.

Once the activity has been completed, you will be required to simulate a handover of your victim to paramedics, accurately complete an incident report form and participate in a debrief which will be conducted by the assessor..

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ASSESSMENT CRITERIA AND BENCHMARKS

CRITERIA AND BENCHMARKS

4.1 Primary assessment (Lifesaver 1 and Lifesaver 2)

- 4.1.1 Check for dangers (minimise/remove)
- 4.1.2 Select appropriate PPE (gloves and resuscitation mask)
- 4.1.3 Check for response (Talk and Touch)
- 4.1.4 Send for help and additional resources (other lifesavers, AED, ambulance)

4.2 Infant cardiopulmonary resuscitation (Lifesaver 1)

- 4.2.1 Maintain open airway—head in neutral position with head supported
- 4.2.2 Clear airway as required—both nose and mouth
- 4.2.3 Check for breathing (Look, Listen and Feel)
- 4.2.4 Commence compressions—administer 30 chest compressions with correct finger position
- 4.2.5 Correct compression rate—100–120 compressions per minute
- 4.2.6 Correct compression depth—1/3 of chest
- 4.2.7 Administer two rescue breaths (mouth to nose)—chest rise demonstrated
- 4.2.8 Perform at least 2 minutes of uninterrupted single operator CPR (five or six cycles of both compressions and ventilations) on an infant resuscitation manikin placed on a firm surface
- 4.2.9 Monitor the infant with their head in a neutral position (recovery position)

4.3 Adult cardiopulmonary resuscitation (CPR) (Lifesaver 2)

- 4.3.1 Check airway (clear if required)
- 4.3.2 Maintain open airway—head tilt & chin lift
- 4.3.3 Check breathing (Look, Listen and Feel)
- 4.3.4 Commence compressions—administer 30 chest compressions with correct hand position
- 4.3.5 Correct compression rate—100–120 compressions per minute
- 4.3.6 Correct compression depth—1/3 of chest
- 4.3.7 Administer two rescue breaths (mouth to mask or mouth to mouth)—chest rise demonstrated
- $4.3.8 Perform \ at \ least \ 2 \ minutes \ of \ uninterrupted \ single \ operator \ CPR \ (five \ or \ six \ cycles \ of \ both \ compressions \ and \ ventilations)$ on an adult resuscitation manikin placed on the floor
- 4.3.9 Follow single resuscitation procedure, including the demonstration of a rotation of operators with minimal interruptions to compressions

4.4 Automated external defibrillator (AED) (AED operator)

- 4.4.1 Turn AED on
- 4.4.2 Apply AED pads in correct position
- 4.4.3 Follow instructions prompted by the AED
- 4.4.4 Ensure safety of self, bystanders and victim
- 4.4.5 Press shock button when prompted by AED
- 4.4.6 Check victim airway and breathing following AED shock.
- 4.4.7 Respond appropriately in the event of regurgitation or vomiting
- 4.4.8 Monitor victim (recovery position), respond to victim with respect and sensitivity

4.5 Incident review and documentation

- 4.5.1 Perform handover to ambulance/paramedics, relay correct information verbally about victim and injury IMIST AMBO
- $4.5.2 Accurately \ complete \ incident \ report form \ with \ information \ based \ on \ the \ adult \ victim \ resuscitation \ scenario$
- 4.5.3 Participate in an incident debrief as per local SOPs

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AT5-RUN-SWIM-RUN

INSTRUCTIONS

This timed assessment is designed to assess your fitness, running and swimming skills for the SLSA Surf Rescue Certificate.

It requires you to demonstrate your surf awareness and self-rescue techniques by completing a 100 m run/100 m swim/ 100 m run in less than 5 minutes unaided.

ASSESSMENT CRITERIA AND BENCHMARKS

CRITERIA AND BENCHMARKS

Surf Rescue Certificate Run-Swim-Run

Perform: 100 m run/100 m swim/100 m run within 5 minutes unaided

AT6—TUBE RESCUE AND SURF SKILLS

INSTRUCTIONS

Throughout the task, you will be required to demonstrate your self-survival skills in an aquatic environment and your ability to safely perform a tube rescue.

As part of this task you will rotate through the roles of a lifesaver and a victim.

In the role of a victim, you are required to demonstrate self-survival skills. You will apply your surf skills as you navigate through the surf zone until signalled to stop by the assessor, signal for assistance and then tread water or float until rescued.

In the role of lifesaver, you are required to use a rescue tube to rescue a victim in distress within the surf zone. This task is to be completed as if you are on patrol at the water's edge. You will have 2 minutes to check your rescue equipment and assess the surf conditions before the task commences.

ASSESSMENT CRITERIA AND BENCHMARKS

CRITERIA AND BENCHMARKS

6.1 Planning the rescue (Lifesaver 1)

- 6.1.1 Check rescue equipment
- 6.1.2 Assess surf and beach conditions, identify hazards and minimise or control the risks they present

6.2 Perform tube rescue (Lifesaver 1)

- 6.2.1 Identify victim as per PSAR35
- 6.2.2 Alert appropriate personnel as per local SOPs
- 6.2.3 Select appropriate rescue equipment and any required PPE (e.g., wetsuit if cold or marine stingers present)
- 6.2.4 Negotiate surf conditions with rescue tube
- 6.2.5 Approach victim in safe manner (position rescue equipment between themselves and victim or take a defensive position)
- 6.2.6 Communicate with the victim, e.g., reassure and explain rescue method and requirements
- 6.2.7 Rescue victim with a rescue tube
- 6.2.8 Signal 'assistance required' if required
- 6.2.9 Return victim safely to shore, protecting them from breaking waves if required

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CRITERIA AND BENCHMARKS

6.3 Self-survival (Victim)

- 6.3.1 Surf swimming while negotiating the surf successfully (including wading and dolphin diving)
- 6.3.2 Signal for assistance
- 6.3.3 Tread water or float until rescued

AT7—BOARD RESCUE SCENARIO

INSTRUCTIONS

This assessment brings together all of your aquatic rescue training for an unconscious victim into one simulated real-life situation. As part of this task you are required to work as a team to manage the scenario presented to you.

This task is to be completed as if you are performing an outpost patrol with a rescue tube, rescue board and a radio. You will take part in a briefing before performing a rescue at least once.

You will rotate through the roles of lifesaver, radio operator and victim. The radio operator will direct the lifesaver to the victim using water safety signals, and will also be communicating with an assessor acting in the role of a SLS state centre communication centre operator. Upon return to shore, the lifesaver will need to commence a primary assessment.

The assessor will notify you when the activity has been completed, at which point you will be required to participate in a group rescue debrief which will be conducted by the assessor acting as a patrol captain. You will also need to restore equipment ready for operational use.

ASSESSMENT CRITERIA AND BENCHMARKS

CRITERIA AND BENCHMARKS

7.1 Team briefing

- 7.1.1 Check rescue equipment as per PSAR35
- 7.1.2 Designate roles (Lifesaver 1, Victim, Radio operator)
- 7.1.3 Assess surf and beach conditions, identify hazards and minimise / control the risks they present, complete Risk Assessment form
- 7.1.4 Advise of any personal limitations, e.g., illness, injury, medication, stress

7.2 Perform board rescue for unconscious victim (Lifesaver 1)

- 7.2.1 Identify victim
- 7.2.2 Alert appropriate personnel as per local SOPs
- 7.2.3 Select appropriate rescue equipment and any required PPE, e.g., rescue board, wetsuit if cold or marine stingers present
- 7.2.4 Use appropriate manual handling techniques for equipment
- 7.2.5 Respond to signals from shore
- 7.2.6 Negotiate the surf conditions successfully
- 7.2.7 Approach victim in safe manner (position rescue equipment between themselves and victim or take a defensive position)
- 7.2.8 Rescue victim with board—board pickup on shore side
- 7.2.9 Signal 'assistance required'
- 7.2.10 Return victim safely to shore successfully
- 7.2.11 Perform appropriate victim carry/drag with another lifesaver
- 7.2.12 Lower victim onto their back in a safe location

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CRITERIA AND BENCHMARKS 7.3 Correct use of portable radio equipment (Radio operator—during rescue) 7.3.1 - Radio held, approximately 10 cm from mouth and to the side with antenna vertical 7.3.2 - Ensure channel not in use before transmitting message 7.3.3 - Press hold PTT button, release PTT once finished 7.3.4 - Shield microphone when talking in high noise or windy areas 7.3.5 - Follows emergency radio protocols as per local SOPs (Including 'Rescue, Rescue, Rescue') 7.3.6 - Correct use of call signs as per local SOPs 7.3.7 - Correct use of prowords/phonetic alphabet where appropriate 7.3.8 - Correct use of 4 Ps for incident procedures (clearly identify Position, Problem, People, Progress) 7.3.9 - Requests ambulance and AED 7.3.10 - Clear and effective communication 7.3.11 - Follows instructions from patrol captain or SLS state centre communication centre operator 7.3.12 - Uses a phone if the radio does not work 7.4 Primary assessment (Lifesaver 1) 7.4.1 - Check airway (clear if required) 7.4.2 - Maintain open airway—head tilt & chin lift 7.4.3 - Check breathing (Look, Listen and Feel) 7.4.4 - Monitor victim (recovery position) 7.5 Post-rescue debrief (following completion of scenario) 7.5.1 - Participate in rescue debrief as per local SOPs 7.5.2 - Patrol/rescue equipment packed up, cleaned, maintained and faults reported if required as per local SOPs

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