

50/50 Raffle Volunteers – Registration Instructions

Step 1 – Click the volunteer portal link here: <https://trusteventsolutions.com/event/208/home>

Step 2 – Click the “new volunteer” button in the upper right portion of the screen:



Step 3 – Select “50/50 Raffle Volunteers” as your volunteer type.

- Security code = 5050Raffle2026 (capital R)

Step 4 – Create username and password

- Recommend writing these down – as this information will be the same year-over-year.

Step 5 – Fill out the ‘Contact Info’ section of registration.

5a.) Your contact info

5b.) Emergency contact info

5c.) Committee preferences & shift availability

- The shifts are Thursday (7/23) – Sunday (7/26) from 9:30am-4:00pm
 - Lunch will be provided during your shift

Step 6 – After completing the ‘Contact Info’ section of registration, you will be taken to our ‘Merchandise Offering’ section. **You do not have to make any selections in this section.** This is just an additional volunteer apparel item for sale, but you are not required to purchase anything. Click continue at the bottom of the page.

Step 7 – You arrive at the ‘Questions’ section of registration. Fill out this section until completion (only questions with the red asterisk to the left of them are required).

- This is where you’ll let us know about your uniform sizes and answer some general volunteering questions.
- There is a prompt in the ‘Questions’ section of registration that states “Please note if you would like to be scheduled with another volunteer for transportation purposes”. This is where you will let us know who you’d like to be paired with (if anybody).

Step 8 – You arrive at the ‘Invoice Review’ section of registration. Verify that you are being charged the correct amount (\$0 unless you have purchased the add-on apparel item) and click continue.

Step 9 – ***IF NECESSARY*** Enter payment information and click ‘checkout’ at the bottom of the page.

- Even if you are not making a payment, you will still have to click continue.

Step 10 – Once you arrive at the confirmation page, you have successfully completed your volunteer registration for the 3M Open.

Additional details:

- Within 1 business day of completing your registration, you will receive an email from 3Mopen@TrustEvent.com, stating that you have been assigned to the “50/50 Raffle” committee. Your shift schedules will be sent out by Rahul Rajan prior to tournament week, but they will be based on your availability and what you put in your registration.
 - o **The deadline to register is Wednesday, July 15th.**

Please reach out to 3M Open Volunteer & Charity Coordinator Nate Grossman with any questions:

- Phone – office line - (763) 235-1180, cell phone – (216) 644-8825
- Email – ngrossman@3mopen.com