



Geraldton Combined Equestrian Club

MINUTES

Meeting No: 7/2025

Date: 23/7/2025

Start Time: 6.30 pm **Location:** Woorree Hall

Attendees: Susan, Lucy, Jennine, Steph, Lisa, Jo

Apologies:

	Item	Action	Who	TIME	Done
1.	WELCOME AND APOLOGIES /ACCEPTANCE OF PREVIOUS MINUTES				
1.1	June Minutes 2025	Moved: Jennine moved that minutes be accepted. Seconded: Lucy			
2.	MATTERS ARISING FROM THE MINUTES (ONGOING)				
2.1	Working With Children Check – reminder that WWCC cards must be sighted for judges and coaches.	Committee to keep monitoring members and WWCC EA Accredited Coaches-all have WWCC as requirement of the role. Action: SH and SJ-Susan to email subcommittees	Susan	Ongoing	No action required atm
2.2	Plan for Grass Arena not currently vertiquaked	Proposal-To divide the grass arena into two with fencing down the middle. Some discussion regarding sustainability, council watering restriction communication, sand v grass. Action: Looking towards a Cost Projection Analysis in 2025 and then wait to see if what happens with the grant with regard to the grounds and the arena development.	Susan Jo	Ongoing	
2.3	Club Polo Competition-Winners	Will be held over until 2026 given the busyness of the year Action: Revisit when funding application grant for uniforms that we have applied for comes through	All	Jan 2026	
2.4	Social Media	Website and facebook. Concern that communication for events going out via old fb page and not via website and email. Actions: - Steph and admins to transfer members to new facebook page and keep old group for members only communication - Picture up of the new page for members to follow. Current financial members only to be member of group	Susan Steph Subcommittees		Done
2.5	Banking-CBA	Current bank accounts to be closed. All in agreement. Action: Lucy to update bank details with Nominate. Once this is done Susan and Lisa will close the Commonwealth Bank account	SS LW	August	
2.6	Positive Club culture/Sidelines behaviour /Grounds Signage	Signage advertising/social media Newsletters, Dept Sport Rec-signage for liability/leasing Liability Statement for Grounds <i>Woorree Park Equestrian Centre is leased from the CGG by the Geraldton Combined Equestrian Club and as such, all those who enter these grounds, do so at their own risk. Use of this facility is primarily for authorised club equestrian activities.</i> <i>GCEC accepts no liability for any accident, damage, injury or illness to horses, riders, grounds, spectators or any other person or property whatsoever.</i> <i>For equestrian related camping outside of GCEC events, please email secretary@gcec.org.au</i> Action-liability sign for other entry -Susan to organise Action: Dog bags-Jennine to email CGG via secretary Action: Susan to order sign	Jennine Susan	July	
2.7	Planning Meeting	Upcoming-September to look at 2026 and calendar Action: Susan to send out an invitation to Committee members	Susan	Nov	
2.8	Show Horse Updates	Action: Steph to follow up with WWCC and confidentiality. Subcommittee minutes/report for show horse to be sent electronically to secretary for record keeping.	Steph	July	Done
2.9	Trailers	SJ trailers-Northampton Show Susan has had trailers inspected and new tyres and reflectors required. Has been done.	Susan	July	Done
3.	CORRESPONDENCE IN/OUT				
	EMAIL CORRESPONDENCE				

	INCOMING				
	16/7/25	Liz Thomas-Signage query			
	14/7/25	Kingsfield Equestrian-New Jump quotation			
	11/7/25	Liz Thomas-Arena Query			
	3/7/2025	Elizabeth Thomas-Signage CGG-Confirmation of receipt of Self Supporting Loan application			
	25/6 2025	Signworks Markup			
	25/6/2025	EA-Invoice for Membership Correspondence Jodi Tyndale-Powell			
	24/6/25	Jodi Tyndale-Powell-concern regarding facebook page as opposed to private group			
	21/6/25	EA-Incident Report received			
	20/6/25	Marsh Insurance Renewal Documentation received			
	19/6/25	Liz Thomas-Sponsorship Suggestion			
	OUTGOING				
	3/7/25	Self Supporting Loan Application to CGG			
	16/7/25	Response to Liz Thomas re signage query			
	12/7/25	Response to Liz Thomas Re Arena Query			
4.	TREASURER'S REPORT				
	Payments Needing Approval None need approval. Off the budget-all approved - Profit/Loss-attach - Balance sheet-attach - Will attach Budgets for Approval-none				
5.	REPORTS				
	SUBCOMMITTEE REPORTS				
5.1	Dressage Report -Arena hire supported by pony club-\$50 5/6 July-big success-35 tests, \$1125 in profit-lunch bill still outstanding from Helen -Hazel feedback-enjoyable and productive, acknowledged nice vibe -July Nid Clinic-unfortunately needed to cancel -August Dressage Champs-3 eastern states judges/hoping for numbers to support the event. At the moment are quite low. -approval for dongle for Dressage -no programs-use QR code		Lucy		
5.2	Show Jumping Report Acquittal from July Show still in progress Training Day coming up at the start of August. Pony club rally on Sunday. Not worth having a competition. Acknowledgement of the success of the July Show and being thankful for the work that was done.		Jo		
5.3	Show Horse Report- No report.		SJ		
5.4	Woorree Park Management Committee Report- Discussion from committee regarding the Hall. Lisa proposed that venue be handed back to the City of Greater Geraldton to manage given the challenges that the WPMC face with regard to becoming incorporated and developing a constitution. All in agreement. Action: Susan to email WPMC and CGG the Club's position.		Susan	July	
5.5	Ground Committee Report- Lights in men's toilets have been fixed, toilets have been cleaned. Trees with overhanging branches-CGG have confirmed that they will be trimmed.		Liz/Sue		
6.	GENERAL BUSINESS				
6.1	HOTY Date Change	Change of date-Recommendation for Sunday October 5. Action: Steph to take back to the committee new date Action: Susan to adjust the calendar when confirmed Measuring: Will happen in August. Action: Steph to confirm and email secretary regarding measuring and criteria for Horse of the Year so it can be communicated to members.	Steph		
6.2	Sponsorship Dressage Champs	Clarification around who is to be acknowledged with regard to the advertising/sponsorship for this event. Action: Lucy will advertise all club sponsors via the event and facebook page.	Lucy		
6.3	Update Showjumping Wings	Showjumping cups and wings-Showjumping are requesting new showjumping wings and cups as the current ones are quite heavy and apparently cups and tracks not suitable. Action: Due to the cost involved, Jo to come back with a proposal regarding the jump wing replacement costs and timeline. Conversation about having a plan for repair/replacement of the wings/cups/poles so that costs are minimised and searching for a grant that would cover much of the cost involved.	Jo		

6.4	Date share request SJ August with Dressage	Showjumping request to share the August Nid Clinic/Showhorse Show dates with showjumping so they can run an official show given that their early August date is not suitable for them. Discussion points: - concerns raised that the Nid Clinic may not be viable if members have to choose between the two events. Could mean the cancellation of this clinic as well as last months - Number of events on one particular weekend with limited participants - Planning and organisation-calendar set for some time - Preference of face to face meetings to discuss situations that may require clarification - Locking in Nid Clinic prior to announcing SJ competition-agreed that this would not be transparent to members and was not preferred Actions - Members emailed regarding situation. - Nid Clinic entries to come out 10 days earlier so we have an indication - Jo to tentatively book a Course Designer. - We will track Nid entries-then make a decision closer to the date as to whether we will run a 3rd event on the weekend	Jo Lucy		
6.5	Communication	Email communication from members acknowledged and discussed. Susan to email regarding receipt and acknowledgement.	Susan		
6.6	Volunteer Recognition	Susan spoke about recognising our many volunteers who gave up their weekend to assist with the SJ. Action: Jo to speak with Gemma about her photos. Ask her to put together a reel of volunteers around the grounds and a thank you.	Susan Jo		
6.8	Membership 2026	Discussion regarding challenges getting some members to volunteer to assist with events. Action: modifying our Membership form for 2026.	Susan	July	
7.	LATE BUSINESS				
8.	CONFIDENTIAL ITEMS				
9.	MEETING CLOSE AND NEXT MEETING DATE				
	Meeting closed at 8.55pm Next Meeting	Woorree Park Hall			